

## MINUTES OF THE GLENFIELD TENNIS CLUB INC AGM HELD ON SATURDAY 11th JULY 2021 AT 3.00 PM

### Present:

#### **Current financial members -**

Sandie Newton, Maureen LaPlante, Tony Franchi, Joanne Franchi, Thelma Graham, Jon Wakeman, Erin Hobbs, Gary Hobbs, JJ Tay, Kayo Suga, Sue Evans, Pandora Russell, Tracy Schwalger, Heather Fanshawe, Amy Gibb, Sue Hill, Glenda Dakers, Sheryle Martignier, Punnaji Hinguruduwa

Non-voting attendees: Gavin Hill (Coach) Brian Uy

### Apologies:

Bryce Gibb, Ian Graham, Kay Graham, Eileen McVicar, Jono Craven, Katherine Young, Marie Wardlaw, Phil Hanson, Lee Schwalger

Motion that apologies be accepted by the club: **Moved: Erin Hobbs/ Seconded Joanne Franchi-CARRIED**

### Minutes from Previous Year 's Annual General Meeting

The Minutes from the previous year's general meeting were distributed via email prior to the meeting and there being no matters arising were approved as follows:

**Moved Thelma Graham / Seconded Erin Hobbs**

**- CARRIED**

### Presidents Report:

## CLUB REPORT FOR 2020/2021 SEASON

### GENERAL SUMMARY

This season has again been extremely busy and somewhat more successful with an increase in both membership and interclub teams across the board.

However, it was tinged with sadness in that we acknowledge during the year, the passing of an active, supportive and committed member of the club, Jan Gibb.

The "Book- a Court" access installation system has been functional for almost 2 years now. So far, we have managed to be on the winning side in regard to public court bookings vs monthly outgoings. Please promote this aspect to friends as we are the only club offering this service on the north- western side of the Shore.

There is a breakdown of income and expenditure for court hireage in the accounts. Membership has increased from last year- our annual return was 133 members (+ 6 life Members playing interclub)

Stats for 2020/21. Seniors; - 71; bulk of which are over 35, Juniors 12-18: - 37; Juniors under 12: - 25  
LOVE TENNIS Weekend was held in October, postponed because of a level 3 lockdown. Because of time constraints we did less marketing but managed to get 6 families joining this time- mainly through word of mouth. There were no costs associated with resources this time as they were provided by TNZ for free. This year it is only on the Sunday September 19th, again volunteers will be called for to help on the day. We have taken on a professional cleaner to help keep the clubhouse tidier and this has been a success. The clubhouse could do with a spruce up- repaint inside, replacement of curtains and the carpet is looking a bit sad also. These aspects should be targeted to our fundraising efforts and the grants to high-cost projects- for example in the long term we need to consider replacement of the current court lights with LEDs- we are looking at \$50-\$60k for this project. It is something I would like to pursue within a local Kaipatiki cluster of clubs, to see if we could all get a good deal from one of the electrical companies that do these jobs.

## Grant's update:

- Aktive- initial phase fund, grant towards Covid costs of \$1000 received in May 2020
- Aktive resilience fund post Covid grant of \$2690 in August 2020.
- Kaipatiki Board funding round 1 -we received \$2500 in November towards junior coaching which goes some way to alleviate annual costs of around \$8k per year.
- Aktive Junior Player Fund of \$4000 received in April, due to post Covid sport membership impact. This essentially is for sponsorship of Tamariki/Rangitahi in our locality, recognised as interested in tennis- identified through the local schools. We have a year to achieve this, however as an accountability factor, we required a Child Protection Policy, which is now included in our Club Policy manual.
- Grassroots Trust \$5000 towards annual paid administrator by contractual arrangement

## TNZ update

Tennis NZ is seeking to ask clubs to Police vet any members/ parents who also work alongside the coach or have direct interaction with the junior players. Currently this is a work in progress, however the cost will be borne by TNZ and clubs have yet to decide how this will work for them. Tennis is one of the few sports left which does not have this set up for direct interaction (apart from coaches) with junior members.

## Interclub

### SENIOR HIGHLIGHTS- WADE SMITH

- 13 teams in total competing in various grades across all the competitions offered by TNR.
- Several juniors again integrated into senior teams well and are always an asset to the club, especially the U18 boys.
- This season we had no grade winners, the closest we got was second for the 4' doubles team.
- Thanks to all the team captains coping with a particularly difficult season for finding reserves- we had some major injuries to contend with and it was quite stressful trying to find replacements- our thanks to those who continually stepped up- just as well there is a rule that you can now reserve 6 times per competition- we utilised this well.
- Sunday club afternoons were offered again with little uptake from members and the general public, as they were offered a free opportunity. It seems the ability to book a court is the preference of those just wanting an occasional hit.

### JUNIOR HIGHLIGHTS- BRIAN UY

- Junior numbers were similar to last year's: we had one extra team in the 10U and they came second in their Post Xmas competition, the first time for many of them playing interclub. U18 girls and one of the 15U boys' teams also won their post Xmas sections. Congratulations to those team members and managers. Several of these teams won their pre- Xmas comps and therefore went up a section, so to win a Post Xmas comp is a great achievement.
- As always, a special thanks to the Junior team managers for their commitment and organisation of their allotted teams.
- Some interclub shirts have been sold; we still have some leftover for purchase.
- Thanks to our resident coach Gavin Hill for his coaching competencies, commitment and patience with the weekly coaching sessions and Saturday morning exposure to the "Hot Shots" programme. I get excellent feedback from parents regarding Gavin's proficiency, not just from our club but also outside of our club, when I am involved in the junior tournaments.

## MIDWEEK HIGHLIGHTS

- This part of the club is supported by a small group of enthusiastic players who endeavour to play weekly the entire year. There were 2 interclub teams and 2 social teams this season. Congratulations to our AI team, captained by Kayo Suga. This is a mixed team of members and non- members and because they won their grade, they will go up to the Premiers next year. It has been a long time since Midweek had a Premier team The B2 team again finished fifth. Club day is every Thursday morning from 9.30 finishing with morning tea around 11.30am. Thanks to Heather Fanshawe(rosters), team captains and delegates Maureen and Eileen.

## SOME KEY REVITALISATION CHALLENGES TO BE FACED BY THE CLUB:

- Obtaining, maintaining and retaining volunteers to help manage the club, either as officers or on sub- committees, especially site management. This is an endless task and we need better turnouts at working bees, to help with regular clearance of leaves on the courts, we have purchased a leaf-blower for member use.
- Sufficient funding whether through fundraising or grants, for us to maintain a profit going forward with a view to modernise the club, update court lighting and general upkeep.
- Increase the membership through social media marketing initiatives and other forms of communication specially to promote our public Book -a-Court offer.
- Review all tennis activities- create think tank opportunities to seek different ways of doing the time- honoured methods we have employed for years

## ACKNOWLEDGEMENTS AND THANKS

- The Committee, for their voluntary hard work and support in managing the club this season
- Tony, as Treasurer, Maureen as Secretary, Sue and Wade (interclub and tennis activities), Bryce (Site), Brian Uy- who took on the role of Junior Convenor for the first time and has done a great job. And the rest of the Committee- Joanne, Pandora and Stacey who were probably overcome with the understanding of our responsibilities/obligations as managers of the club as a whole.
- Bryce and Wade for helping Gavin coach the juniors on Saturday mornings.
- Jon Wakeman for continuing to help with site matters and relevant information gleaned over the years
- Gavin for his commitment to our club- recruiting new members, coaching the teams and taking on Clubspark, broadening his IT experiences.
- Kevin Turner for auditing our accounts as always.
- For myself- this has again been an enormously busy year and I have spent hours on tennis administration. Which is why I applied to obtain funding to pay someone for the role. Managing Clubspark and all its modules will require some IT expertise in data input and other facets of website admin. Now that we have some funding, we will seek expressions of interest from club members initially. We have a written contract to work with and if anyone is interested in some part-time contractual work, please contact me.

Thank you to those who have come along today, those who have supported the club in various ways and remember our door is always open to ideas and offers of help, whether it be on or outside of the actual committee. We have 3 committee members standing down this year, so if you want to put you name forward for the committee, please let me know. We are particularly looking for someone to take on the role of Site manager- a role that can include delegation of various tasks to members.

Sandie Newton

President, July 2021

Motion that the report be accepted by the club:

**Moved Sandie Newton/Seconded Tony Franchi —**

**CARRIED**

### **Financial Report**

Presented by Tony.

#### **Key points:**

Operating grants totalled \$6190, subs up 8% due to increase in membership numbers, drop in fundraising as no raffle again but offset by a successful trivia night. Operating expenses-drop in admin costs as discontinued use of paid admin, coaching costs higher-extra junior teams and no Covid lockdowns during the coaching terms.

Depreciation up, due to full year of depreciation of court upgrades (1-3)

Financial report was moved by Tony/Seconded Glenda Dakers

**CARRIED**

The budget for 2021/22 was presented by Tony.

Sue Hill questioned the \$10k affiliation fees paid annually to TNR. Sandie outlined the reasoning behind the current affiliation model, which has in the past allowed us minor cost reductions.

This includes our interclub fee and TNZ annual levy. It is a model that doesn't reflect an accurate user pays scenario but this is undergoing a review by TNZ and poses a question that I want to ask at the next TNR AGM. The budget is just an estimate of how much we can spend on line items however we can't rely on grants to prop us up we need to fundraise more.

Budget approval moved Gary Hobbs/Sue Hill

**CARRIED**

### **Kevin Turner as Auditor was reimbursed with a Voucher**

Erin thanked Tony for his financial prowess, as we need to build on our reserves to ensure the future is secure for the club.

Subscriptions:

The committee had previously moved and recommended there was to be no increase in core annual subscriptions, however there is a notice of motion, previously circulated, to be presented to increase the senior interclub fee.

**NOTICE OF MOTION:** "To increase the senior interclub fee to \$80, from current \$65."

Moved Sandie/seconded Erin

**CARRIED**

From the floor, after discussion about Midweek not paying a ball cost the following motions were proposed

"That Midweek interclub team members (that do not also play senior interclub), to pay \$50 to cover ball and registration costs."

Moved Sandie/ seconded Erin.

**CARRIED**

"Midweek social team members (that do not also play senior interclub) to pay \$30 each to cover registration and ball costs."

Moved Sandie/seconded Heather

**CARRIED**

### **Election of Officers:**

Position:	Nominee:	Proposed / Seconded:
President	Sandie Newton	Marie Wardlaw/Lynn Barrow
Secretary	Maureen LaPlante	Lynn Barrow/Erin Hobbs
Treasurer	Tony Franchi	Erin Hobbs/Sheryle Martignier
Interclub Captain	Sue Evans	Sandie Newton/Marie Wardlaw
Club Captain	Sue Evans	Sandie Newton/Marie Wardlaw
Junior Convenor	Brian Uy	Sandie Newton/Maureen
Midweek Rep	Kayoko Suga	Sandie/Marie Wardlaw
Site Manager	No nominee	

### **General Committee**

Pandora Russell	Sandie Newton/Marie Wardlaw
Joanne Franchi	Sandie Newton/Thelma Graham
Naj Hinguruwa	Sandie Newton/Sheryle Martignier
<b>Auditor:</b> Kevin Turner	Sandie Newton/Erin Hobbs

All nominations for committee positions were

**CARRIED**

### General Business:

A nomination of Life Membership for Jon Wakeman was put to the meeting. Nominated by Maureen LaPlante and seconded by Sandie Newton.

This had been ratified at a committee meeting and by 2 Life Members, as per the policy.

Sandie read out the nomination brief regarding Jon's history on the committee since the early 1990's and thanked for him all he has done and no doubt will continue to do.

AGM ratified this nomination unanimously.

Erin Hobbs thanked Sandie and the committee for all their hard work & commitment to the running of the club for the 2020/21 season. And in particular Sandie for her expertise in obtaining grants and the leadership shown.

There being no further business the meeting closed at 3.55pm.