



Greendale Tennis Club Inc.  
P O Box 7198  
Taradale  
Napier 4112  
Hawke's Bay

## Committee Meeting

Date: Monday, June 3<sup>rd</sup>

Time: 6.00 pm

Venue: Containers

## Present

Stu Dawson (Chair), Stacey Margerison (Minutes), Craig Wyllie, Ian Smith, Alex Cave, Heath Hooper

## Apologies

Tony Verry, Nic Holland, Jac Wardrope

## Inwards Correspondence

SD Response Safer Tennis – access from TNZ portal, passed to TV, no concerns – 14/5/24.

Email from Caleb (Napier City Council) re access to roller door for maintenance – 20/5/24.

Communication with Nigel (LED's contact) asking of possible upgrade to middle bay – 27/5/24.

Email Jono Devine re potential Physio for club – 28/5/24.

TE Club Connect Meeting Invite (Stacey attending, Thursday, 6<sup>th</sup> June) – 28/5/24

First draft document from SW and logo design – 29/5/24

Reply from SD re GTC concerns email – 3/6/24

## Outwards Correspondence

Email to SD enquiring if clubs get a response re Safer Tennis Vetting applications – 14/5/24.

Email to SW re the go ahead for the GTC Story – 14/5/24.

Email to SD/TE re concerns over Residentials court booking and SS input – 31/5/24.

Email to the Mason's re their sponsorship – Ian Smith

***Inwards/Outwards Correspondence Moved: Stacey Skilton***

***Seconded: Stu Dawson***

## Review of Previous Minutes

Minutes were distributed to the committee via email.

***Moved: Stacey Skilton***

***Seconded: Ian Smith***

## Matters Arising from Previous Minutes

Life membership Badges – Stacey to order 2, WIP.

Middle bay bulb replacement, has this been booked in? Stu to chase up Tony

Facebook WIP, Stacey/Alex

## Presidents Report - Stu Dawson

Morning all,



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A very brisk start to the day.

Our 75<sup>th</sup> Jubilee has been organised and finalised by our amazing sub-committee, committee and tickets are now available for purchase. Saturday night 19<sup>th</sup> October at the Church Rd Winery will be the culmination of our 75<sup>th</sup> year with fine dining, a band, dancing and just maybe a toast or two. It is important to register and pay to guarantee your spot as tickets are limited, and as a speech from your President is not to be missed will guarantee tickets sell quick.....

The clubrooms are obviously still in the mix, with part of the hedge having been removed to allow for a gate to be installed for access on to court 4. The sub-committee for this project met last night and are brainstorming ideas around the funding of the build and ways to go about it. The committee has contracted Sarah Walmsley to help with starting the paperwork process and drafting of a plan to move forward.

Working bee this Sunday 9am. It would be great to get some numbers down there if only for an hour or so to help the regulars out. A rake or broom is about all you'll need.

AGM is set for the 7<sup>th</sup> August 6pm at the TSA, we are as always looking for committee members most especially a treasurer, so if you can spare a couple of hours a month please get in touch.

Enjoy the magic day

Regards Stu

President

**Moved: Stu Dawson**

**Seconded: Stacey Skilton**

## **Treasurers Report – Nic Holland**

### **Treasurer's Report to 31 May 2024**

#### **Profit and Loss Statement**

- Attached is the DRAFT Profit and Loss (P&L) for the year-to-date (YTD) to 31 May 2024.
- Operating Profit (before depreciation & Grant Revenue) is \$20.2k (May 2023 Profit \$16.9k). This has the comparison to the last 4 years. There will likely be a few invoices that need to be accounted for in May, so the accounts may change.
- I have also attached a monthly P&L, which shows the transactions this month (including 4 months prior and YTD).
- Subs – nothing material to report.
- Expenses – Attached is a listing from Xero of the payments made since my last report, 1 May 2024 – 31 May 2024. I have estimated an accrual for Jac's costs for Jan-May, until the invoice is received.

#### **Balance Sheet**

- Currently have \$90.6k in the bank (May 2024 \$77.1k), \$65.8k on two term deposits and \$24.8k in the operating account. Term deposits mature on 8 July 2024 and 13 October 2024. I have



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contacted Westpac to arrange for the \$23k term deposit, maturing on 8 July 2024, to be returned to the 00 bank account.

- We have received \$1200 of '75<sup>th</sup> Jubilee Dinner' funds, which are sitting in a separate account in the Balance Sheet.
- The \$1350 of 'Income in Advance' is \$600 received from Tennis Easter for court hire, that wasn't used and will be used when they next hire the courts. And \$750 received from Howard & Gannon for Court Sponsorship & net costs, that will be applied/incurred in the 2024/25 income year.
- The costs for the proposed new Club House are the 'Buildings' amount in the Balance Sheet - \$7,600 at 31 May 2024.

### **General Business**

1. Incorporated Society Act changes (deadline April 2026) - TNZ is going to provide a constitutional template, which will meet the compliance requirements of the new Act, and also modernise the sport/club through an updated constitution.
2. The New Zealand Sotheby's International Realty 5-year sponsorship of one of the shipping containers is up 1 September 2024.
3. The NOW NZ Limited rolling 1-year sponsorship of one of the shipping containers is up 1 November 2024.

**Moved: Stu Dawson**

**Seconded: Heath Hooper**

### **Club Captains Report – Stacey Margerison**

No report.

### **Membership Managers Report – Tony Verry**

No Report.

### **Coach's Report - Jac Wardrope**

No Report.

### **Junior Coordinators Report - Ian Smith**

No Report.

### **TSA**

Nothing to report, next meeting Monday 10 June.

### **Tennis Eastern**

Holding a club connect meeting with a representative from each of the Tennis Eastern clubs. Email Stacey with any input/ideas etc by Wednesday.

*Heath raised the question "why is Residentials played in the winter", clash with other codes. Stacey to take to the meeting and report back.*



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## Health and Safety

Nil.

## General Business

### Club Rooms

Geotech doing the last drilling tests for liquefaction this week.

Received the first draft of "Our Story" from Sarah Walmsley, Stacey circulated to the committee, Bruce Taylor, and Russell Broughton, who are on sub-committee. Feedback requested, layout, what's missing, changes etc please.

Bruce and Stacey met with Sarah today and discussed where we are and next steps. Couple of things for the committee to consider.

- Discuss an official person to be in charge of funding – all in agreeance. This person to also be asked to be on the Club House sub-committee as they will be working closely with all aspects of the build. All in agreeance of a name.
- Stacey to set up initial meeting with the person (if they agree) and Bruce Taylor to do a breakdown of the project, investigate which funders to approach and the amounts. These will then be taken back to committee as resolutions to be passed.
- Bruce will be speaking to 2 city council members and the Deputy Mayor this week.
- Possibility of taking on a mortgage was discussed and how much \$\$\$ GTC are willing to commit to the project. Stacey to email Nic for her thoughts and some figures. Committee members asked to consider this in depth and will be on the Agenda next month.
- A question was asked re what authority the Club House Committee have? Can they organise events, promotions etc without prior permission of the GTC Committee. Discussion was held and because the President, Vice President and Club Captain are all on the sub-committee they can make those decisions, ensuring they keep communicating the plans with committee.

### 75<sup>th</sup> Jubilee

We have received some negative feedback on the cost of the dinner being too high. Also, some positive. Discussion held. Price will not be changing.

Hoops has some sample caps and visors coming, \$8 plus all printing. Will show when he receives them. Still looking into tops.



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The idea (from Club House Sub-Committee) of running a live Auction with guest auctioneer (adding a bit of entertainment) during the dinner, as a fundraiser for the Club House project. Discussion held. All were in favour of this going ahead. Stacey to report back to sub-committee.

### Prizegiving

This Friday, 6pm, TSA Clubrooms

Format – Stu opening welcome speech, Ian speech, Ian announcing junior winners, Stu shaking hands, presenting trophies.

Seniors – Stacey Announce, Stu shake hands, presenting trophies, lastly club awards, Stacey announce, Stu present. Stu final words.

### Devine Physiotherapy

GTC received an email from a Jono Devine, a local physio. Enquiring about being our club physio. Already works with Taradale Football and wanting to know if we'd be interested, special rates for members etc. Discussion held. Stacey to contact and see where this could go.

### Howard and Gannon Sponsorship

Along with Court 2 sponsorship, also paid for a membership and wish to donate the membership to someone who needs it. Discussion held. Happy for the club to decide. Craig will discuss with them and suggest we wait till the start of next season.

Hoops to chase up Nelson Signs re their signage for court 2.

### Love Tennis, Sunday 8 September, 10am-2pm

Nothing new to report.

### Continuous Spouting HB Tournament, 12<sup>th</sup>/13<sup>th</sup> October 2024

Need to think about format, price, and if we want it on tournament planner. Need to get it sanctioned first. Stu to talk with Jac re this.

### Treasurer Position

Plan moving forward?

Discussion held. Hoops to have a conversation with a parent he knows and report back.

Stu to get a quote from a couple of accountants as a plan B.

### Council Requesting Access to Roller Door

Discussion held. All ok with giving them a key. Stu contacting Caleb (council guy) re this.

Next Meeting Monday 6pm, July 5<sup>th</sup>.

Meeting Closed: 6.45pm