



## **Greendale Tennis Club Inc.**

**P.O Box 7198**

**Taradale**

**Napier 4141**

**Hawke's Bay**

Committee Meeting

Date: Thursday 2nd November 2021

Time: 5.30 pm

Venue: TSA

## **Agenda**

### **Present:**

Nick Bayley, Nic Holland, Ian Smith, Craig Wyllie, Stu Dawson, Gary Brennan

### **Apologies:**

Luke Donovan, Tony Verry, Jaynce Young

## **Inwards Correspondence**

Tennis eastern email about the vaccine passport: Dec 1, 2021

Good afternoon

I know that many clubs are having to face some tough decisions on what you may wish to have in place, come Friday once we move to the new traffic light system.

Tennis NZ has updated its website with some advice and guidance around some of the key areas that you may be discussing.

This is not a simple situation to manage and I am all too aware of the pressures that clubs have been facing with so much uncertainty. However, no system is perfect and the government, Tennis NZ and Tennis Eastern are not expecting clubs to get this 100% right. It is a case of doing your best.

Below, are two links that are helpful for clubs.

Tennis New Zealand advice - [click here](#)

Aktive Covid-19 help section - [click here](#)

Now that we have some information that can help you further, if any clubs would like to have a Zoom call, to discuss what they are planning, share ideas or ask any questions, I would be very happy to arrange this. If people can get back to me if they would like to do this and perhaps when suits you. I can set these up. If we have to do a few Zoom calls that will be fine as well.

Kind regards

Sean Davies

Development Officer

Tennis Eastern

Email from Tennis Eastern about a junior tournament in the Wairapa. This was forwarded onto Ian.

## Outwards Correspondence

None

## Review of Previous Minutes

Minutes were distributed to committee via email.

**Moved:** Stu, 2nd Gary

# Presidents Report - Paul Evans

## Presidents Report December 2021

No doubt you are like me and wonder where the year has gone! It certainly has gone quickly and it certainly has been one with plenty of change in our club. In the last year we have a new club captain and are about to appoint a new club coach just to name a couple of major events.

### Love Tennis Day

A big thanks to those on the committee that helped out the other Sunday. I would like to acknowledge Stacey, Greg, Suzanna, Ron, Nidal and our juniors, Sam and Alex, Logan M and Charlie Titter for their contribution. In hindsight we probably should have just run it for 3 hours rather than from 9:00 to 4:00 pm. Having said that we got 19 new members (2 of these are family memberships). It was Jac's first official role as club coach and he was kept busy hitting and doing some coaching with our new members. The big call for all of us especially for the new adult members is that we give them opportunities to play the game at their own pace so they can then play confidently at our club days. I have started entering what we might do better next year into our "operations manual"

### New Courts

No doubt we will hear from Stu on confirmed dates of when this will begin. I know all of us are keen to help out where we can so it doesn't all just fall on Stu to do. Also I have been trying to get in touch with Napier Building Society Financial Trust for the \$ 5k they have promised for the court resurfacing, hopefully I will have something to report at the meeting.

### Membership & Club Spark.

Tony will fully report on this but looks like we have reached the same level of income as last season, however this means overall membership may be down as we increased fees this year. Still getting our head around Club Spark in terms of reporting accurately membership numbers. Hopefully we will have this sorted by the end of the season and with the new Book a court system in place will mean less voluntary hours from some of us entering all the information into club spark.

### Farewell for Luke and Christmas Party

This is set for the 18<sup>th</sup> Dec, we didn't realise at the time that the courts are all booked for HB Junior open. That's not ideal as it really is important for our members to have some tennis before the Christmas break. We may be able to negotiate with Tennis Eastern to have use of at least 6 courts for some of that afternoon so it will lead onto us adjourning upstairs to the TSA for drinks and some formal acknowledgement of Luke's contribution to the club for the last 20 years. I am giving you my advanced apologies as I will be away in Auckland taking my son up to a Canoe Slalom national development squad camp. I'm sure Stu and or Craig can do the official duties.

That's all from me.

Paul

28/11/2021

**Moved:** Gary, 2nd Stu

## Vice President Report

No vice president

# Treasurers And Financial Report - Nic Holland

Treasurer's Report to 30 November 2021 Profit and Loss Statement -

Attached to the email sent to the committee is the Profit and Loss (P&L) from 1 June 2021 to date - 30 November 2021.

Net Profit (after depreciation) to 30 November 2021 is \$67,464 (includes \$40k Grants, \$28,919 2020).

- Subs in-to-date \$43,596 up from \$33,889 last month (\$47,713 in 2020).

8.6% down on this time last year.

The majority of this drop is due to Junior subs - a drop of 12.49%. I will liaise with Tony to do a reconciliation between Club Spark and Xero. - Still waiting on the \$5k grant from NBSFT - Paul has recently emailed them again about this.

- Continuous Spouting tournament fee income \$2,777.84 (excl GST) (\$1,862.19 in 2020).

- Greendale Junior Open subs \$1,783 (excl GST) (\$2,152 in 2020),

- Sponsorship \$3,538 (\$3,881 in 2020).

The drop is due to some Platinum Sponsors changing to Gold Sponsors this year.

- Expenses are tracking below previous years

- Operating expenses to 30 November 2021 \$18,537 (\$21,464 in 2020).

Balance Sheet

- Attached is the Balance Sheet to 30 November 2021.

- There is \$128,452 in the bank, \$22,167 of this cash is a term deposit.

- The tennis court resurface deposit is sitting in 'Tennis Courts and Shed' in the Balance Sheet.

- The \$400 from the Napier Antique & Jewellery Centre has been 'transferred' to Junior Subs as agreed at the last meeting. Payments overview

- Attached to the email sent to committee is a listing of the payments made since 31 October 2021 to 30 November 2021.

Payment for event management and maintenance. Luke needs to reword the invoice to say this and it will be paid.

**Moved:** Nic, 2nd Stu

## Club Captains Report - Stu Dawson

Starting with the hedge trimming and Love Tennis, a massive thanks to those of you who donated their time. No doubt Simon will be wrapped with the results when he`s back on board.

Love Tennis went well with a good group of committee and members giving up their Sunday to help, much appreciated. I must say I enjoyed my winnings having had the fastest serve. Yes it went over and in Russell and Stacey...

We have had over the last couple of weeks had a BBQ down at the containers due to the TSA being booked, to be clear we are able to use the TSA on those days until 6.30ish but with the great weather we have been having we decided to do the BBQ thing, this is not only to stay out of the way while the TSA is getting set up but to also fundraise a little bit of money for the club. On that note it is not open to a BYO as we will probably run at a loss if that starts happening.

Looking forward this weekend we have a group off to the Masterton tournament and locally Havelock North are doing a Xmas Doubles on the 5<sup>th</sup>.

The 18<sup>th</sup> Dec is still a goer for our Xmas do, which will tie in well with Luke`s send off. Unfortunately, Paul can`t make that day so I will have to do a little speech which as many of you who know me, speaking clearly without swearing is generally pretty tough let alone in front of a crowd.

Should be interesting

Play Hard Have Fun

Regards Stu

**Moved:** Stu, 2nd Nick

# Membership Managers Report - Tony Verry

We have had a good lot of membership paid since last committee meeting, on par with last year. We had about 25 join over Love Tennis which is a great hit rate per attendee.

The Club Spark system will take some time to make sense of, there are still many duplicates etc.

Also of note had most of the Love Tennis joiners find it simple to register via Club Spark and pay online. There have been three that I know of from Love Tennis who have struggled to register, this has since been sorted.

I do have one or two payments, with no registration details, always fun. Will keep trying to track these ones down.

The net sponsor side of it is still a work in progress also, as some of the sponsors are not registered on Club Spark and therefore, I can't add them as members. We are also working through this (Gary and I).

I have sent personal texts to some members who are at tennis, and not payed subs. This usually gets results!

The junior side of it needs to be looked at in the next few weeks, as there are kids there who have not paid subs, it happens every year. I will try and work with Ian on this over the next two Saturdays.

Overall, happy with numbers paid, I'm sure we can tidy up the system over the next year to be all over this.

On another note, I've had nothing back from Liam at TNZ in regard to my email after last meeting, re the Book a Court system, and Greendale being in the cue to get this in place or at least underway. I will email him again, now.

**Moved:** Stu, 2nd Nick.



## Coach's Report - Luke Donovan

I have mixed emotions as this is my final report, I am officially finishing Friday Dec 10, but will run a few sessions in the lead up to the Hawkes Bay Junior Open (as approved by Jac).

It has been an incredible journey and there are so many people to thank and I hope to do that in person as time goes on. Greendale is fortunate to be made up of lots of really "good bastards" who have helped make the past 20 years enjoyable and satisfying. I will be forever grateful for their support and friendship.

I wish Jac all the best and may Greendale continue to be the best club in the bay!

**Moved:** Craig, 2nd Nick

## Junior Coordinators Report - Ian Smith

### December 2021 Junior Report:

Numbers on Saturday morning attending are around the 130 number (last Saturday 51-59-24, a total of 134), this is down from last year with numbers around 150. Unsure of membership numbers? Usually get a number of new players when we have our 'Bring-a-Friend' morning in February.

Monday Singles has been attracting good numbers of around 20 juniors each week. Getting quite a few emerging players attending. Thanks to Jac for running the drills for this.

Black and White Dress-up Saturday on 20th November went well. Poster of photos is on Junior Notice Board and also in Sotheby's Container and some photos went on our facebook page. Thanks to Tony for organizing the sausage sizzle (and his helper Ray Burney on the day), this went really well, everybody received a Juicy, lollypop and there were spot prizes for best dressed also given out. Ball machine went well for the 10.30 group. Thanks to Harry for coming down and running this. Much appreciated.

Christmas Holiday programme on mornings of 21-24<sup>th</sup> December. I will send out emails closer to the time so that members are aware of court usage.

Junior Interclub has a couple of more weeks. We have swapped our court usage at GTC this coming Friday with Tennis Eastern who have a

development initiative up at TSA and using our courts while we are using Onekawa courts. I will email members to remind them that there are no courts available during this time

Two more Saturday mornings, Saturday 11<sup>th</sup> December is our last for this year. Father Christmas will be here for the first two groups (thanks to Greg Margerison). Restart on Saturday 5<sup>th</sup> February 2022.

Second order of shirts made. Needs to have an adult price for shirts.

Coaching for Coaches plus Brunch: Sunday 29th January??

**Moved:** Ian, 2nd Nick

## Funding Resolutions

5k is coming from Napier build society financial trust.

## TSA

Gary has offered to go on this committee.

**Moved:** Paul, Stu 2nd... all in favour.

## Tennis Eastern

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no system is perfect and the government, Tennis NZ and Tennis Eastern are not expecting clubs to get this 100% right. It is a case of doing your best.

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Kind regards

Sean Davies

Development Officer

Tennis Eastern

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# Health and Safety

## GENERAL INFORMATION FOR ALL TRAFFIC LIGHT LEVELS

Tennis NZ encourages all players, spectators, volunteers, staff, family, and whānau to get vaccinated – based on the best health advice from NZ and internationally. Being vaccinated means that more tennis activities and events can be delivered at clubs and centres around NZ, without the risk of them being cancelled due to traffic light restrictions.

Tennis NZ wants tennis to remain accessible to anyone who wishes to enjoy the sport, however, there may be tennis activities such as indoor events, tournaments, interclub or larger gatherings that will require vaccine passes, and some tennis clubs and venues will choose to require vaccine passes as part of their conditions of entry.

Your setting will depend on where you are in New Zealand. You must follow the rules for the setting you are currently in. If there are no regional restrictions and you can move into another region, then you must follow the rules of the new region you go to. For example, if you are in an Orange setting but move to a Red setting, then you must follow the Red rules while in that location.

## ALL CLUBS AND FACILITIES MUST

Decide whether to require a vaccine pass to enter/participate/attend/spectate. You should consider your capacity. Is your club a busy place that would often have more people on site than restrictions allow for? If your club has multiple spaces e.g. outdoor courts, pro shop, bar, then each of these spaces can have different vaccination requirements for entry. [This link](#) explains how to operate both with and without vaccine pass requirements for different activities.

Keep contact tracing records and display covid tracer app posters

Face coverings are encouraged when you are not playing tennis, and might be required inside club rooms and indoor facilities

## VACCINE PASSES

Clubs and facilities can choose to operate following My Vaccine Pass requirements. This means that all people entering need to provide a vaccine pass, including staff, contractors and volunteers. Children under 12 years and 3 months are exempt from this.

Clubs and facilities must display posters advertising if they require people entering to have a My Vaccine Pass

Club committee or venue managers need to make the choice whether to ask for proof of vaccination.

Checking of vaccine passports as best as reasonably practical in all settings

You may switch between operating under Vaccine Passes required/not required, as long as your premises are cleaned between groups. For example, a tennis club could run a club activity such as club night for a small group of people under the unvaccinated rules, clean, and they can then do a larger gathering like a prize giving for using Vaccine Passes. You must clearly communicate what settings you are operating under and display any required signage.

## GATHERINGS

Tennis activities generally fall into the category of Gathering rules on the covid protection framework. The number of people that can meet or play at a club depends on whether vaccine passes are required.

There can be multiple Gatherings at one venue, however each Gathering needs to take place in a defined space with distance maintained between groups. Spectators at an outdoor gathering can be treated as a separate gathering and the same limits apply to them.

Multiple Gatherings can occur at one venue, but groups must remain at least 2m from other groups at all times when outside, and groups require walls and separate air flows when indoors.

## CAPACITY LIMITS

Where there are limits on the amount of people that can enter/attend/play this is based on the size of the venue. There must be 1m<sup>2</sup> for each person. Each gathering will have a maximum limit (e.g. 100 vaccinated at red). You

can have multiple gatherings at one venue as long as all groups are separated. Outside separation is 2m. Indoor separation is via walls and separate air flows. As a simple example, if an outdoor tennis facility was 5000m<sup>2</sup>, you could have almost 50 separate groups of 100 attend (with each group separated by 2m).

Children Under 12

Capacity limits INCLUDE children under 12.

Coaches/Volunteers/Staff

Capacity limits EXCLUDE workers.

FACE COVERINGS/PHYSICAL DISTANCING

There are no requirements for physical distancing while playing tennis.

You do not need to wear a face covering while playing tennis.

GUIDELINES FOR EACH TRAFFIC LIGHT LEVEL

Specific guidelines for each traffic light level within the protection framework can be found on our website (scroll to the bottom of the page).

**Moved:** Paul, 2nd Nic

# General Business

Paul's resignation. Should we accept it? It has been accepted.

**Moved:** Stu, 2nd Nick

Elect new president and possibly club captain

Stu to take on an interim role as president until AGM. Craig to be club captain.

**Moved:** Craig, 2nd Nick

An issue arose from a member at a club BBQ and this has been dealt with by the club captain.

Lukes payment

Luke needs to reword the invoice to say this: Payment for event management and maintenance, and it will be paid.

**Moved:** Craig, 2nd Stu

New Courts

5th to 7th of January to uplift and take away. Lay date is the 10th to the 14th depending on freight. Hopefully by the end of January should be done. 22k deposit paid.

**Moved:** Stu, 2nd Nick

Club Spark/Pay 2 Play

Gates have been measured up. TNZ pay 80% and we pay 20%. We need to apply for funding for this. 8K for one gate. 2K for the other gate. 4k for the electrics. Get quotes and time frames from both entities.

**Moved:**

Love Tennis - 6 hours is way too long. Do 3 hours next time. Jac will be more involved next year and advertise more.

**Moved:** Stu, 2nd Nick

Passwords and banking

Stu to talk to Paul about passwords and banking. Tony to become signatory to take over from Paul.

**Moved:** Stu, 2nd Craig

Lukes send off and Christmas do - 18th December. Free food and drinks about a budget of \$1000. Craig and Stu to organize this.

**Moved:** Stu, 2nd Nick

Traffic light system

Unvaccinated are allowed on the courts but only vaccinated to go up to the bar. Who is going to police it? Tony is going to announce this on Saturdays. Stu is going to send an email out.

**Moved:** Gary, 2nd Stu

Meetings with Jac once every two months to have some accountability.

**Moved:** Gary, 2nd Nick

Time For Meetings

It was decided that that the committee meetings will change to the first Monday of the month at 6.30 in the containers.

**Moved:** Stu, 2nd Nick

John Patton, Roger Forseyth, Greg and Craig Whyllie to come up with a plan to fix the court cracks.

**Moved:** Craig, 2nd Stu

**Meeting Closes at:** 7.08 pm