



Greendale Tennis Club Inc.

P.O Box 7198

Taradale

Napier 4141

Hawke's Bay

Committee Meeting

Date: Wednesday 3rd November 2021

Time: 5.35 pm

Venue: TSA

Agenda

Present:

Paul Evans, Nick Bayley, Nic Holland, Ian Smith, Craig Wyllie, Tony Verry, Stu Dawson

Apologies:

Gary Brennan, Luke Donovan, Janyce Young

Inwards Correspondence

Tennis eastern wants us to send an email out to advertise a Graded Doubles Event taking place in Waipukurau on Sunday 17th October.

Tennis eastern forwarded an email from Sport New Zealand about easing of restrictions for those in Level 2.

Derek Hill is retiring from Greendale tennis club.

Outwards Correspondence

Nick spoke with Chris Casey from Sport New Zealand about vaccination status etc. His advice was to wait and see what the government mandates in its new traffic light system.

Review of Previous Minutes

Minutes were distributed to committee via email.

Matters arising, some confusion on subcommittee, who is on it and the role they will be undertaking. We will discuss more in this meeting to get clarity.

Moved: Tony Verry, 2nd Nic

Presidents Report - Paul Evans

I will keep this as brief as possible so here goes.....

- We have received to date two applications for Club Coach, one from overseas and one locally, none from anywhere else in the country yet. I have purposely not opened them and not shared them to the committee until applications close on 7th November. Regarding the interview panel I have made my views on who this should comprise of in an earlier email. It will be good to confirm who these people will be, so we are ready to go through the interview process as soon as possible after applications close.
- I have been down a couple of times to club day and Stu's new format of running club day from my point of view is working well. Will be good for the rest of us to learn how to use "double happy" so it doesn't always fall on Stu to do.
- I previously circulated an email to the committee regarding the TAFC (Taradale Football) becoming full members of the TSA and only paying the entry cost that the current three members paid when the TSA was formed in the early 1990's. Harriers have always been opposed to this but have now come around to allowing this to happen. They have drafted up an appropriate clause to be approved at the next TSA meeting. We as a committee need to discuss this and decide on this. I personally support this happening.
- At the last meeting we had a session on Clarity from Peter Wogan. It gave us some food for thought and will be interesting to debrief this and get the committee members views on it before and if we proceed any further with it. We still need to organise a Strategic Planning Day which Peter has kindly offered to facilitate.
- Ian tells me we have 4 junior interclub teams which is the same as last year and junior tennis seems to be going at full speed on Saturday mornings.
- Memberships seem to be rolling in and Tony will report on this. I have been updated the Pay2Play register so members will still have access. Will be good to see later in the season what Tony and Craig's recommendations are for progressing to ClubSparks Book a Court.

- I have put on the agenda organising some sort of recognition function for Luke as we approach Christmas. I think it would be a great opportunity for the whole club to get together to recognise Luke's contribution to the club and have a Christmas drink together.

Finally, a big thank-you to all of you on the committee for all that you are doing to make us the premier tennis club in Hawke's Bay!

Paul
30/10/2021

Moved: Paul, 2nd Nick

Vice President Report

No vice president

Treasurers And Financial Report - Nic Holland

Treasurer's Report to 31 October 2021

Profit and Loss Statement

- Attached to the email sent to committee members is the Profit and Loss (P&L) from 1 June 2021 to date - 31 October 2021. Net Profit (after depreciation) to 31 October 2021 is \$58,555.05 (includes \$40k Grants, \$20,428.12 2020).
- Subs in-to-date \$33,889 (\$39,573 in 2020). **14.4% down** on last year.
- Still waiting on the \$5k grant from NBSFT.
- Continuous Spouting tournament fee income \$2,777.84 (net of GST) (\$1,862.19 in 2020). All expenses paid from takings have now been accounted for. We have the payment to Luke for his share, per his contract, still to come (\$662.5 in 2020).
- Greendale Junior Open subs to date \$1,782.70 (excl GST) (\$2,151.90 in 2020), \$310 (Incl GST) outstanding. Luke's invoice for the Junior Open is to come. (\$531.45 in 2020).
- Sponsorship \$3,538.25. (\$3,880.87). There may be a few subs still to 'transfer' out of here. The drop is due to some Platinum subs changing to Gold this year.
- Expenses are tracking at a similar rate to previous years.

Balance Sheet

- Attached to the email sent to committee members is the Balance Sheet to 31 October.
- There is \$124,048 in the bank, \$22,042 of this cash is a term deposit. The term deposit is maturing on 8 November. I will re-invest a larger amount, while keeping in mind the Re-surface expenses coming up.
- The tennis court resurface deposit is sitting in 'Tennis Courts and Shed' in the Balance Sheet.

- The \$400 received from the Napier Antique & Jewellery Centre is sitting separately in the Balance Sheet.

Payments overview

- Attached to the email sent to committee members is a listing of the payments made since 28 September 2021 to 31 October 2021.

Moved: Nic, 2nd Stu

Club Captains Report - Stu Dawson

Well spring has arrived with great weather generally speaking and some great tennis.

- The Tennis seniors comp held at HBLT earlier in the month was a great event with a huge showing of Greendale members playing, some winners some not but as far as I could tell all had a good time.
- No doubt most of you would have heard Peter Durham and Russell Broughton are both out of tennis for a while, wishing you guys a speedy recovery, we need you both out on court doing what you do.
- Simon is looking at the hedges over the next couple of weeks, it sounds like a Wednesday morning job as that's the day the courts are used the least. He will be calling for volunteers.
- Looking forward we have a small group heading off to Gizzy this weekend for their tournament, good luck all. Unfortunately, I won't be attending due to partners being injured, but I hear Jane Wyllie and Norma Ching have put their hand up to be camp mothers for any of you that haven't been there before (they will both hate me saying that)....
- Love Tennis is coming up on the 21st of Nov, the committee will be looking for a handful of people to help with the games and the day, there will be a BBQ running throughout the day as payment.
- The process to find a replacement for Luke has begun with our advertisement on the Tennis NZ website, thanks to those of you that filled in the questionnaire, basically watch this space.

Play hard have fun

Regards Stu

Moved: Stu, 2nd Paul

Membership Managers Report - Tony Verry

We have had a lot of members pay their membership in the last couple of weeks, which is great.

At this stage I am comfortable with the amount that have paid, as there are always those that take forever for some reason.

It seems the changeover to Clubspark has not been as smooth as we thought, with many members telling me they have had no reminders until the last lot I put out over Labour weekend.

As we have now past the 31st October cutoff to renew membership, we will need to discuss a grace period if in fact members have not had reminders. (I think I have covered everyone now!!)

There has been some feedback re the emails requesting payment, especially the credit card payment option link will go to the last stage and then not have a button to pay this way.

I think we should remove this. Not sure how this was set up or how to be rid of it. I haven't seen it personally.

We are showing around 230 paid members and a nonsensical 398 non paid members. For some reason many members have been duplicated so many of these 398 have actually paid, not sure what the go is there, it will take some time to go through the system and remove duplicates.

At this stage we are close to 50/50 Seniors vs Juniors split.

I would like to float the idea of reciprocal rights between Hawkes Bay tennis Clubs, for members of other clubs to be able to come to our club day, say 6 times a year, without extra payment and vice versa, give members of other clubs the opportunity to come and see what we are all about, have a change of play etc. Thoughts??

I also have information about the Book a Court system, Will bring this along. Have spoken with Liam from NZ tennis, they are implementing this system at a handful of clubs at the moment and we could get on the next round of this if we are keen. There are few things to consider, upfront

outlay(of which TNZ will fund 80%), ongoing costs, which we'd need to look at going forward.

I also need some help placing net and container sponsors to people, e.g. for membership purposes.

Cheers

Tony Verry

Liam from TNZ is going to help Tony with double up's in the system.

Tony going to discuss with Tennis Eastern about putting it to other clubs that there is a reciprocal arrangement between other clubs.

Gary going to sort out court 4 sponsorship.

Charlie electrical going to do sponsorship of court 9.

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Moved: Tony, 2nd Jan.

Coach's Report - Luke Donovan

Business as usual.

Junior Coordinators Report - Ian Smith

Has been an extra long holiday break for Junior Saturday morning tennis due to school holidays and then Labour/Show weekend following straight after these this year. We restarted last weekend on Saturday 30th October. Numbers grown slightly, 139 attended on Saturday (42 – 67 – 30), up from 126 before the holidays. Numbers pretty similar to last year except Red ball numbers appear to be down by about 20 -25 players at this stage. Hopefully that will grow. Not sure of paid up numbers.

Monday Singles has been going well. Last two sessions of 20 and 19 attending.

Well done to the following players from GTC competing in the GTC Open Tier 3 Junior Masters Tournament run by Sarah and Luke at the start of the school holidays: Singles results: 11&U: Amelia Horrocks 3rd. 12&U Boys: Nate Fraser 1st. 14&U Girls: India Apatu 1st, Mansi Giri 2nd. 16&U Girls: Zoe Holland 1st. Doubles Results: 10&U: Amelia Horrocks 1st. 12&U Girls: Lily Warren and Kendra Wise 1st, Phoebe Holland and Gemma Johnson 2nd. 12&U Boys: Nate Fraser 1st. 14&U Girls: Mansi Giri 1st, Zoe Holland and Nancy Johnson 2nd. 16&U Boys: Logan Margerison and Gus Wogan 2nd.

Red Ball Clive Tournament last Sunday: Amelia Horrocks, RunnerUp

Big thank you to Suzanna and Stacey for assisting with registrations and shirts on Saturday morning.

Junior Holiday programme - second week of school holidays went well, reasonable numbers and weather was good. Gained some new members from this. Thanks to Jac for filling in for Luke while he was down south and to Sam and Alex Cave. Next Holiday camp to run in mornings of week leading up to Christmas, from Tuesday 21st to Friday 24th December.

Shirts: 24 shirts ordered, collected and most have been distributed. Hoping once other players see them that further orders will start coming in. Already have another 4 orders from Saturday morning. Responses have been positive about shirts, quality and how they look.

Last meeting we did not formally move the following: Like to move that the first recipients of the 'Napier Antique and Jewellery Centre' Scholarship is awarded to the Giri family for the payment of GTC junior subscription costs for Mansi, Mayank and Vanessa.

How can they give back?

Announcement? I have put in my draft copy of junior newsletter going out at end of this week.

Junior Interclub – Starts this Friday, 5th November. We have four teams entered. One team in the Teenage grade, two B grade teams and a C grade team for our first time Interclub players. Not the seven teams I was hoping for, but one more than last season. Thank you to the team managers who are looking after these teams! Luke, can you please book all courts for this interclub from 4 to 5.30pm on Fridays probably until 10th November, possibly 17th, thanks.

Purchasing a Lockable Junior Shed for storage of club Saturday Morning junior equipment (Stracto quote \$ 1150 for a painted double door shed 3.12m x 1.585m plus about \$300 for some shelving). Insurance: Standard excess of \$350. Increasing to \$1000 for burglary from a linked building, container or shed. \$2500 for open/unlocked building, container or shed.

Black and White Dress Up Saturday: 20 November, Prizes, Juicy's and Sausage sizzle.

Moved: Ian, 2nd Nic

Funding Resolutions

TSA

This is what Harriers drafted up for us to discuss and hopefully approve on Wednesday night. Please make yourself familiar with this so we can have informed discussion and then vote on it.

It was resolved and a Motion passed that the Greendale Tennis Club has agreed in principal to a process being put in place for the Taradale Football Club (TFC) to become affiliated to the Taradale Sports Association (TSA) upon a lump sum payment being made to the TSA of \$19,784.00, subject to the following:

1) Affiliation does not take effect until the lump sum payment of \$19,784 is reached.
2) The lump sum payment can come from whatever external non TSA funding source (i.e. not to be sourced from normal TSA derived revenue).

2) While the value of each original affiliated club's share of the TSA is approximately \$270,000 each, Greendale Tennis Club has supported this occurring in the interests of maintaining the viability of the TSA and to promote harmony and co-operation between all affiliated clubs.

3) Subject to clause 1 above taking effect, the "Rules of Taradale Sports Association Incorporated" are subsequently altered to ensure that all affiliated clubs have equal rights and equal representation (i.e. three members each) on the TSA and that this be maintained regardless of the size of each club as numbers will vary.

4) In the event of the TSA being brought out, based on 4% depreciation / 2% inflation on average since inception of the TSA (from 1986), the split in assets between affiliated clubs (includes the TFC upon clause 1 being achieved) is 32.33% each for the Greendale Tennis Club, Taradale Cricket Club and Napier Harrier Club and 3% for the TFC. This clause to be written into the "Rules of Taradale Sports Association Incorporated

Cheers
Paul

Moved: Paul, Stu 2nd... all in favour.

Tennis Eastern

Health and Safety

Letter From CEO of Tennis New Zealand About Covid Vaccine

Re) COVID-19 vaccinations

Dear clubs

I know a lot of you are seriously considering your club's position related to vaccinations amongst your members or users. Tennis NZ is committed to guide you on following a good process and we intend to send you detailed guidelines when we are able to, noting they are not clear at the moment. We expect to be able to provide more guidance towards the end of November, in line with the Governments review of moving from the Alert Level system to the COVID-19 Protection Framework. The key message or recommendation is to hold on, be patient and do not rush into any decisions. The Government and Sport NZ are still working through specific details on what the Protection Framework means to the sport sector. Vaccine certificate requirements for many sectors, including community sport, are still unclear, and the risk is that if your club acts now, a good process might not be followed, there may be unnecessary legal implications and/or you may need to change your approach as more information follows and/or until the Government passes new legislation to support the new COVID-19 Protection

Framework. Please note the following sites for more information referring to vaccine certificates and requirements: [Worksafe Sport NZ Covid19.govt](https://www.worksafe.govt.nz/covid-19)
Please also understand, that this communication is based upon the information currently available from Government. Tennis NZ (and tennis clubs) reserve the right to restate its position as we learn and understand more about how New Zealand manages the fight against COVID-19 in our communities and workplaces Following consultation with a professional company with expertise in both health and safety, and Worksafe requirements, our advice to clubs at the moment if you do want to decide to make early decisions about vaccination is as follows:

1. Do everything you can that is reasonable and practical to keep people safe
2. Undertake a risk assessment to guide any decisions (an example can be found here)
3. Record everything
4. Please consider the following
 - o The general rule of thumb for now is 'if you can maintain distance, you can't stop people coming in'.

Worksafe have now been engaged by Government to lead some of the vaccine related work, so their guidance should have contractors, coaches and volunteers covered. Employment is more complicated and is where Health & Safety and HR will need to work very closely together.

- o Regarding vaccine certificates, there will likely be a process for all businesses/places not mandated by Government (this is mentioned here)
- o Business are mainly/currently categorised into contact vs non-contact services (e.g. hairdressers vs clothes shop)
- o Business where you can't avoid contact (e.g. hairdressers, physios) would have a vaccine mandate and certificate system.

Other businesses that don't fall into mandated categories, would need to complete a risk assessment (probably via a Worksafe template)

- o Then they apply for the business to become a 'vaccinated business', that would then give you the right to only allow vaccinated workers and patrons engage with you
- o For tennis, the U16's/school aged children could be complicated as their school rules might apply for them wherever they go

Coaches in schools
One area of clarity is that tennis coaches or volunteers wanting to deliver tennis in schools, must be vaccinated.

They will need to have their first dose by 15th November 2021, and their second by 1st January 2022. School club links are critical to supporting the growth of tennis, and we know that a majority of tennis coaches around NZ work in a school setting throughout the year. Please ensure your coach is aware of this. You can read more here. A note about Alert Levels (including Level 3 Step 1/2/3 currently affecting Auckland and parts of Waikato) The current Alert Level framework remains in place until further notice from Government, and the Government recommends vaccination for all eligible New Zealanders during this time. The latest tennis guidance for the current Alert Level system, can be found here. Information on the Tennis NZ website will be updated as more COVID-19 Protection Framework information is

available from Government and Sport NZ. More details will follow in a few weeks' time.

Take care everyone

Julie Paterson CEO | Tennis NZ | Te Tēnehi o Aotearoa

Moved: Paul, 2nd Nic

General Business

Chairperson

Paul will do it most times... and Stu is the backup.

Moved: Nic, 2nd Craig

Debrief Peter Wogans clarity session

A number said it might be overkill but it has good aspects to it. It needs someone to drive it. The consensus was to start with a strategic session plus role clarity and go from there.

Craig to liaise with Peter for a Strategic Meeting... Day and time. 1pm on Sunday?

Moved: Craig, 2nd Wylie

Day of the week for committee meeting

Discussed and it was found simpler to just keep it on a Wednesday.

Moved: Paul, 2nd Nick

Clubspark or Pay 2 Play

Liam from TNZ is installing clubspark system in 3 clubs. If they take us on they send an engineer here to look at the gates etc. for wheelchair access. Engineer report goes to TNZ. TNZ funds 80% of it. 20% is funded by us. Cost of the system to run is a management fee of \$50 per month. Could be

up to \$85 per month with internet. 2.5% per transaction + 50c per transactions.

You get 20 fobs complimentary but otherwise people get codes. But people can buy a fob if they need.

Can apply for funding for the gates.

Clubspark and Book A Court or Pay 2 Play.

Get Liam from TNZ clubspark to come out and give us a proposal. And Tony and Craig will research Pay 2 Play some more.

Moved: Tony, 2nd Craig

Organize an appropriate recognition function for Luke (maybe combine with xmas do)

Get a gift for Luke and acknowledge Luke and what he's done at the Christmas function.

Moved: Wylie, 2nd Nick

Replacement Coach For Luke

One person from Italy and Jac have applied. Wait for applicants to close. We got a call from Havelock North club about sharing a coach.

What's going to happen if only 1 applicant on the 7th November. Subcommittee to decide what happens next.

Moved: Ian, 2nd Nick

Confirm who is on subcommittee/interview panel for club coach

Paul, Stu, Nick, Nic, John Penny

Moved: Tony, 2nd Stu

Signage and wind break on court 7-9

Get head wind breaks repaired and put back up. Check whether you can have sign writing facing out to promote the club to the public.

Moved: Craig, 2nd Tony

Courts 7,8 and 9 need to be patched... what time.

Craig meeting with John Patten. Repair in summer time. Get more advice from John on how to get it done. Who do we contact.

Moved: Craig, 2nd Ian

Love tennis

Luke to organize. 21st November 2021... Half price membership on the day.

Food... BBQ. Stu to do the food.

Moved: Ian, 2nd Stu

Kids holiday program - courts available for members

Advertise to members to contact Ian if courts are available during the holiday program.

Moved: Ian, 2nd Wylie

Meeting Closes at: 7.50 pm