



NBS

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Principal Sponsor

Nelson Bays Tennis Association
Draft Minutes of NBTA Executive Committee
7:00pm, 13th May 2024
Venue: Richmond Tennis Club

Present

Tony Jemmett	NBTA President (Chair)
Annette Bormolini	NBTA Vice President
Maria Howes	NBTA Regional Coordinator
Kate Robinson	NBTA Junior Convenor
Liz Ewins	NBTA Senior Convenor
Jim O'Grady	NBTA Administrator

Apologies

None

Delegates

Robyn Sheves & Tim Wincer NLTC, Clint Edmonds and Karen Bruce Tahunanui TC, Helen Robertson Wakapuaka TC, Petra Sparks Stoke TC, Trish Wehner Richmond TC.

Minutes

The minutes of the previous meeting held 8 April 2024, having been previously circulated, were approved as a true and correct record of proceedings. **Moved: AB. Seconded: TJ. Carried.**

Matters Arising

There were no matters arising from the minutes.

Correspondence

2023/2024 Affiliation Mop Up - all returns now complete

NBS bank statements and Term Deposit maturity advice

Motueka Tennis Club re interclub hosting requirements and coaching

Pub Charity grant accountability

Confirmation of auditor and accountant for annual audit

Network Tasman accountability complete

Cancellation of PO Box

IRD - GST return due 28 May

Financial Report

The financial report to 30 April 2024 was circulated prior to the meeting.

Summary:	Income	\$4,666
	Cost of Sales	\$3,411
	Expenses	\$5,276
	Profit / (Loss)	(\$4,020)
	Cash Balance	\$52,438
	Term Deposits	\$60,738

GST return due 28 May - \$6,312.57 to pay.

Term deposits 45 and 46 matured 13.5.24 and have been reinvested for 12 months @ 6%.

Moved the financial reports to be accepted as a true and correct record: KR. Seconded: LE. Carried.

Funding / Sponsorship

Application to One FortyOne for Tennis in Schools has been declined. It was agreed to apply to Summit Real Estate (Rental) for the same amount of \$9,254. If the application was not successful clubs and schools may need to contribute to the cost of delivering the programme.

Interim accountability for the Pub Charity grant completed 7.5.24.

Further funding applications to be made once the annual event calendar and budget had been confirmed.

General Business

Junior Convenor's Report – Kate Robinson

Regional Coordinator's Report – Maria Howes

Senior Convenor Report – Liz Ewins. The interclub lighting rebate had been finalised and was tabled by LE. In total the rebate was \$2,896 spread over 6 clubs. **Moved that the payments as tabled at the meeting be paid: Moved: LE. Seconded: AB. Carried.**

Strategic Plan

The draft NBTA strategic plan had been circulated prior to the meeting. TJ gave a brief overview of the plan and asked for feedback from the delegates. (Suggestions attached). It was agreed that further consultation was required and NBTA would organise meetings with clubs to continue the planning process with a goal to adopt the plan at the NBTA agm July 22.

Other Business

Motueka Visit

MH had organised an update for the club website.

Love Tennis

Three clubs have signed up for Love Tennis - NLTC, Richmond TC and Hope TC.



125 Year Anniversary

It was agreed that NBTA would organise an event to celebrate the 125 year anniversary of the association. Format and timing to be confirmed.

Lodestone Tournament

LE advised that she was working with Upper Moutere TC to revive the event, possibly in conjunction with the Mapua.

Meeting Closed: 8:28pm

Meeting Schedule

12 February 2024 — strat plan	22 July 2024 AGM
19 February 2024	12 August 2024
11 March 2024 + Delegates	9 September 2024 + Delegates
8 April 2024	14 October 2024
13 May 2024 + Delegates	11 November 2024 + Delegates
10 June 2024	9 December 2024

Action List:

What	Who	When	Status
Tennis in schools funding - application to Summit RE	MH		WIP
Review competitions between NBTA & Marlborough	LE		Ongoing
Strategic Plan - club meetings	JO	ASAP	
Interclub lighting rebate payments	JO	May	
Lodestone Tournament revival	LE		WIP



Strategic Plan Feedback

(TW) More detail required in the action plan specifically around junior goals and national rankings.

(RS) Include a statement re the NBTA purpose. Does the plan align with TNZ? Has there been consultation with clubs and coaches, etc? Suggested that there needed to be more collaboration between clubs. How does the plan report back on success? Should NBTA be looking at a longer term plan e.g. 20+ years?

(PS) Stoke TC is meeting 14.5.24 and will discuss the plan and provide feedback.

(KB) Tahunanui TC has a committee meeting coming up soon and will discuss and provide feedback. Asked how NBTA would get all the clubs onboard. Suggested there should be smart and measurable goals.

(HR) Committee meeting coming up May 26 and will discuss. Asked if the plan was aligned to the national body.

(TW) No feedback from Richmond TC

(KR) No feedback from Hope TC or Wakefield TC

TJ's notes on Club Reps feedback to the Draft Strategic plan recorded 13 May 24.

Nelson lawns

1. Would like to see details on how NBTA will achieve the outcomes
2. Would like to see more specifics around Juniors, including ranking.
3. Did not read NBTA's purpose in the document.
4. Expected to have some measurables and metrics in the Strategy.
5. Asked who had been consulted on the draft. Was looking for a supported collective view.
6. Expected to see a strategy around costs remaining attainable to the community.
7. Asked about how NBTA would be held accountable.

Tahuna

8. Stated that clubs needed to be included in the consultation process
9. Suggested utilising SMART goals for the strategy.
10. Wanted to see info on how targets would be achieved.
11. Asked whether targets are achievable.

Stoke

Had not yet discussed the strategy but intended to do so at the next club committee meeting in 2 weeks.

Hope

Had no comment.

Richmond

Did not have any comment but it was recognized that there was a strong representation of Richmond club members in the NBTA committee.

Mapua

Have not considered the strategy yet. Will be considered at the next committee meeting in a few weeks.