

Principal Sponsor

**Draft Minutes of the Annual General Meeting
of the Nelson Bays Tennis Association Inc.
Held on Monday 17th July 2023, 7:00pm.
Richmond Tennis Club**

Present

David Turnhout	President (Richmond)
Maria Howes	NBTA Regional Coordinator (Richmond)
Kate Robinson	NBTA Junior Convenor (Hope)
Liz Ewins	Senior Convenor (Richmond)
Jim O'Grady	NBTA Administrator (Richmond)
Trish Wehner	Senior Convenor (Richmond)
Mike Spencer	Hope
Tina Rouhoff	Nelson Lawn
Robyn Sheves	Nelson Lawn
Johnson Scutt	Richmond
Karen Bruce	Tahunanui
Paul Meeson	Tahunanui
Colin Harrop	Tahunanui
Steve Howes	Richmond
Clint Edmonds	Tahunanui

1.0 Apologies

Annette Bormolini (Vice President), Bob Dickinson (Nelson Vets), Claus Reichhardt (Tahunanui), Tony Jemmet (Mapua).

Moved that the apologies be accepted: David Turnhout / Seconded Maria Howes. Carried.

2.0 Minutes of Previous Annual General Meeting of 25th July 2022

Moved that the minutes of the previous Annual General Meeting be adopted as a true and correct record: David Turnhout / Seconded Jim O'Grady. Carried.

Matters Arising: There were no matters arising.

3.0 Annual Financial Report and Budget

Jim O'Grady presented a summary of the audited financial accounts for 2022 / 2023. An increase in sponsorship had enabled NBTA to record a small surplus of \$2,662.86 for the year against a budgeted deficit. It was noted that grant funding had been more challenging during the year with grant income down by \$3,600 compared to the previous year. Overall NBTA was in a sound financial position with sufficient cash reserves to ensure continuity of business for another year.

Moved that the financial accounts to 30 April 2023 be adopted as a true and correct record: Jim O'Grady / Seconded David Turnhout. Carried.

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The 2023 / 2024 budget was presented by Jim O’Grady, with a projected operating deficit of \$6,414. This was due largely to an increase in staff costs. Mike Spencer asked why there had been an increase of almost 50% in staff costs over the last two years. David Turnhout explained that it was an increase in the hours worked by the contractors and an increase in the contract rates.

4.0 Executive Committee Reports

The president’s report for 2022/2023 was presented by David Turnhout. David noted it had been another successful year for NBTA and the organisation was in a strong position moving forward. David was standing down as president and acknowledged the support of the clubs and the enjoyment he had received from the role. He also acknowledged the support of the sponsors without whom NBTA would struggle to operate and the NBTA executive committee for their dedication and contribution to tennis in the region.

The Regional Coordinator’s report for 2022/2023 (including the Junior Convener’s report) was presented by Maria Howes. Liz Ewins provided a verbal report as the Senior Convener.

Moved that the reports be accepted: David Turnhout / Seconded Liz Ewins. Carried.

5.0 Appointment of Executive Committee

President	Annette Bormolini (Interim Acting President)
Vice President	Annette Bormolini (Richmond).
Finance Convener	Claus Reichhardt (Tahunanui)
Junior Convener	Kate Robinson (Hope)
Senior Convener	Liz Ewins (Richmond)

6.0 Appointment of Accountant and Auditor

Accountant	David Sheriff Ltd
Auditor	Nelson Marlborough Auditors Ltd

Moved that all appointments be ratified: David Turnhout / Seconded Jim O’Grady Carried.

7.0 General Business

Affiliation fees 2023/2024 (Affiliation & Team Fees- 2023/24 previously circulated)

The affiliation and team fees were approved by the NBTA committee 20 March 2023 after consultation with the member clubs. Robyn Sheves asked if NBTA had considered a flat affiliation fee, similar to Tennis NZ. In response it was felt that a flat fee did not appear to be fair to different age groups and therefore was not pursued further.

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Interclub Format 2023 / 2024

A decision on the final format for interclub next season had yet to be made. Consultation was still required with one more club and once that had been done Maria Howes would convene a meeting of club captains to finalise the format.

There was no other business.

The AGM meeting closed at 7.34pm.

Signed:

Date:

Position:

Signed:

Date:

Position:
