



Nelson Bays Tennis Association

Minutes of NBTA Executive Committee

7:00 pm, 11th June 2023

Venue: Richmond Tennis Club

Present

David Turnhout	NBTA Chair
Maria Howes	NBTA Regional Coordinator
Kate Robinson	NBTA Junior Convenor
Jim O'Grady	NBTA Administrator

Apologies

Annette Bormolini, Liz Ewins, Claus Reichhardt

Welcome

David welcomed everyone to the meeting.

Minutes

The minutes of the previous meeting held 8.5.2023 were approved as a true and correct record of proceedings. **Moved: DT. Seconded: MH. Carried.**

Matters Arising

Matters arising to be covered within the agenda.

Correspondence In

Interclub survey results received.

Affiliation fee mop up returns - Stoke, Motueka and Wakapuaka still outstanding.

Correspondence Out

NBTA Minutes & reports from May 8 meeting distributed to clubs.

Accountant (David Sherriff) has been advised to prepare NBTA annual accounts for audit.

Financial Report

The financial report to 31 May 2023 was circulated prior to the meeting.

Summary:	Income	\$5,169
	Expenses	\$3,735
	Profit / (Loss)	\$1,434
	Cash Balance	\$24,267
	Term Deposits	\$70,000

The May accounts had been reconciled and the financial report to 31 May 2023 was approved as a true and correct record. **Moved: DT. Seconded: MH. Carried.**



A GST payment of \$6391.17 made to IRD for 6 months November 2022 to April 2023. Confirmed that \$20,000 had been placed on term deposit for 12 months with NBS and \$10,000 on term deposit for 6 months with NBS. Reimbursements for light money had been paid. Claus Reichhardt now has signing authority on all NBS accounts and access to internet banking with NBS. MH and JO to finalise the 2023/ 2024 NBTA budget then upload to Xero.

Funding / Sponsorship

Funding applications to commence shortly once the calendar and budget have been finalised.

It was agreed to proceed with the Tecnifibre ball adoption proposal commencing 1 August 2024, including the option to add the NBTA logo to the tennis balls - subject to the approval of a new logo currently being developed. **Moved: MH. Seconded: DT. Carried.**

The Boatshed fundraising concert raised almost \$4000. A big thanks to DT and KR for organising the concert and the auction. Also a big thank you to those who made donations to the auction.

General Business

Junior Convenor's Report – Kate Robinson (Attached)

Regional Coordinator's Report – Maria Howes (Attached)

Senior Convenor Report – no report

Contracts

DT advised the contracts with KR and JO were in the process of being reviewed and renewed.

Interclub 2023 / 2024

A final presentation would be submitted for adoption in the coming season, subject to a club vote where each club would get one (1) vote and it would require a 75% majority to proceed.

Affiliation Fees 2023/ 2024

The interclub & team fees for 2023 / 2024, approved March 23 by the NBTA Committee, would be presented at the AGM July 17.

Logo

KR to meet with Tina Rouhoff re a new NBTA logo. Further progress on the NBTA roll up banners would be put on hold until the logo design had been finalised and approved. It was agreed that NBTA would purchase a new banner to promote our KIA sponsor. A quote of \$592 had been received - MH to obtain a second quote before proceeding.

Strategic Plan

Nothing further to report at this time.

AGM 2023

The annual general meeting of the association will be held July 17, 7.00pm at the Richmond Tennis Club. The NBTA volunteer awards will be held in conjunction with the agm commencing at 6.15pm. To date NBTA has not received any notices of business or nominations, which close June 17. The meeting agenda and other documents will be circulated June 27.

Meeting Schedule

AGM - 17 July 2023, 7pm Richmond Tennis Club. (Volunteer awards 6.15pm).

Followed by a NBTA Committee meeting.

Next committee meeting - August 14.

Meeting Closed: 8:10pm