



Nelson Bays Tennis Association

Minutes of NBTA Executive Committee

7:00 pm, 8th May 2023

Venue: Richmond Tennis Club

Present

David Turnhout	NBTA Chair
Liz Ewins	NBTA Senior Convenor
Maria Howes	NBTA Regional Coordinator
Kate Robinson	NBTA Junior Convenor
Jim O'Grady	NBTA Administrator
Claus Reichhardt	NBTA Treasurer (Incoming)

Apologies

Annette Bormolini

Welcome

David welcomed everyone to the meeting and thanked Claus for offering to take on the role of treasurer for NBTA.

Minutes

The minutes of the previous meeting held 3.04.2023 were approved as a true and correct record of proceedings. **Moved: DT. Seconded: MH. Carried.**

Matters Arising

Matters arising to be covered within the agenda

Correspondence In

Tecnifibre proposal for ball adoption 2024

Interclub survey results received

Bank statements from NBS / TD maturity

Logo proposal received from Tina Rouhoff

Quote received for roll up banners

TNZ - request for Membership / Participation data - required 28 May

Correspondence Out

Mainland grant accountability submitted 1.5.2023

NBTA Minutes & reports from April 3 meeting distributed to clubs

Audit declarations signed and returned to auditor for 2023 audit

Financial Report

The financial report to 30 April 2023 was circulated prior to the meeting.

Summary:	Income	\$2,902
	Expenses	\$11,806
	Profit / (Loss)	(\$8,904)
	Cash Balance	\$33,862
	Term Deposits	\$70,000

The April accounts had been reconciled and the financial report to 30 April 2023 was approved as a true and correct record. **Moved: DT. Seconded: MH. Carried.**

It was agreed that NBTA would place \$20,000 on term deposit for 12 months with NBS and \$10,000 on term deposit for 6 months with NBS. **Moved: MH. Seconded: DT. Carried.**

It was agreed that the proposed reimbursement for light money as circulated to the committee by Liz Ewins be approved for payment. **Moved: DT. Seconded: KR. Carried.**

It was moved that Claus Reichhardt be appointed as treasurer to NBTA with signing authority on all NBS accounts and access to internet banking with NBS. JO to forward the applications to NBS along with a signed copy of the minutes. **Moved: DT. Seconded: LE. Carried.**

MH, JO and CR to meet and finalise 2023/ 2024 NBTA budget then upload to Xero.

Funding / Sponsorship

The accountability for the Mainland salary grant had been submitted 1.5.2023

MH & KR are preparing a proposal to be submitted to Sport Tasman, Tu Manawa fund. To be followed up with a meeting with Sport Tasman.

A proposal for ball adoption commencing 1 August 2024 had been received from Tecnifibre. MH & JO had met with the Tecnifibre rep to discuss the proposal and discuss the terms of the adoption. Further clarification to be sought regarding the special pricing and what would happen if NBTA were to opt out of the contract prior to the 3 year expiry date.

To date 32 tickets had been sold for the fundraising concert. DT advised the event was definitely going ahead. MH to boost the promotion on FB.

General Business

Junior Convenor's Report – Kate Robinson (Verbal)

Regional Coordinator's Report – Maria Howes (Attached)

Senior Convenor Report – Liz Ewins. Lucas Cup cancelled. LE to review and rewrite the rules and come up with a new format.

Contracts

DT advised that an updated contract had been sent to MH for approval. The contracts with KR and JO were in the process of being reviewed.

Calendar

MH had produced an annual NBTA calendar using Team Up. The interactive calendar would include all events, fixtures, meeting dates, etc for NBTA.

Interclub 2023 / 2024

MH had met with Stoke and Hope tennis clubs and the feedback had been positive with some constructive suggestions which would be incorporated in a revised proposal. Meetings would be held with the other NBTA clubs seeking their feedback as well.

A final presentation would then be submitted for adoption in the coming season, subject to the club vote where each club would get one (1) vote and it would require a 75% majority to proceed.

Affiliation Fees 2023/ 2024

MH had circulated to the NBTA clubs a proposal for interclub & team fees for 2023 / 2024. The proposal was for a 10% increase in fees and provided an explanation for the increase along with an outline of the services provided by NBTA. To date there has been no negative feedback.

Logo

A proposal for a new NBTA logo had been received from Tina Rouhoff. The design and imagery had been provided to NBTA free of charge and Tina offered her services to develop it further if required. KR to meet with Tina to finalise a new logo. Further progress on the NBTA roll up banners would be put on hold until the logo design had been finalised and approved.

Clubspark

MH reported that Nelson Lawn had multiple issues with the operation of the Clubspark installation at their venue. To date they had not been able to resolve those problems and were considering abandoning the project. JO was happy to offer assistance to Lawns if needed.

Strategic Plan

MH and JO had put forward some ideas / comments for an updated strategic plan. MH needed additional access to the Survey Monkey responses requiring a payment of \$35, which was approved. DT proposed that the committee review the survey responses when available and provide feedback and comments for the new strategic plan. A review of the NBTA constitution may also be appropriate at this time.

AGM 2023

The annual general meeting of the association will be held July 17. Notice of the meeting and requests for nominations and remits would be advised 60 days prior to this date via social media and email. The NBTA volunteer awards would be held in conjunction with the agm.

Other

MH to purchase a gift voucher for Lee Fleming as a thankyou for his contribution to the association.

Chris Mundell, National Sport Development Manager TNZ, will be meeting with NBTA clubs May 24 at 6pm, Richmond Tennis Club.

Meeting Schedule

Next meeting - June 12, 2023, 7pm Richmond Tennis Club.

(Followed by - AGM & committee meeting July 17, August 14).

Meeting Closed: 8:47pm