



**Nelson Bays Tennis Association**

**Minutes of NBTA Executive Committee**

**7:00pm, 13th November 2023**

**Venue: Zoom Meeting**

**Present**

|                   |                           |
|-------------------|---------------------------|
| Annette Bormolini | NBTA President            |
| Maria Howes       | NBTA Regional Coordinator |
| Liz Ewins         | NBTA Senior Convenor      |
| Jim O’Grady       | NBTA Administrator        |
| Kate Robinson     | NBTA Junior Convenor      |
| Robyn Sheves      | Observer Nelson Lawn      |
| Tim Wincer        | Observer Nelson Lawn      |

**Apologies**

|                  |                       |
|------------------|-----------------------|
| Claus Reichhardt | NBTA Finance Convenor |
|------------------|-----------------------|

**Minutes**

The minutes of the previous meeting held 16.10.2023 were approved as a true and correct record of proceedings. **Moved: AB Seconded: LE Carried.**

**Matters Arising**

|                                     |       |   |
|-------------------------------------|-------|---|
| Funding application for NBTA events | JO/MH | Awaiting a decision   |
| Sport Tasman funding unlikely.      | MH    | Apply to Rata Foundation                                    |
| New NBTA logo / letterhead          | AB    | WIP   |
| President role                      | WIP   | Potential candidates identified.<br>MH to follow up         |
| Strategic Plan                      | All   | Draft to be sent to committee for feedback and confirmation |

**Correspondence**

IRD - GST return due Nov 28

Mainland Foundation - accountability for salaries - TBC

Annual membership returns sent to clubs - due Nov 25

## **Financial Report**

The financial report to 30 October 2023 was circulated prior to the meeting.

|          |                 |           |
|----------|-----------------|-----------|
| Summary: | Income          | \$2,433   |
|          | Cost of Sales   | \$55      |
|          | Expenses        | \$5,234   |
|          | Profit / (Loss) | (\$2,855) |
|          | Cash Balance    | \$23,983  |
|          | Term Deposits   | \$70,000  |

TD 44 matured 13.11.23. Balance transferred to Non-Profit 00 A/c

Debtors:

Z Tennis \$425.50 Malcolm Shield

Tennis Canterbury levies \$16,346.63 50% 20 Dec and 50% 20 Feb

Tennis Otago \$260 entry fees

HTC \$30.00 court hire

The August accounts had been reconciled and the financial report to 31 October 2023 was approved as a true and correct record. **Moved: JO Seconded: MH Carried.**

## **Funding / Sponsorship.**

Application unlikely to succeed due to challenging criteria - agreed to apply to Rata Foundation for the same project. **Moved: AB Seconded: MH Carried**

Talleys proposal has been accepted and they have been invoiced for \$6,000 + GST

Tasman Network - application successful \$2,098.75 for uniforms

NBTA has submitted a funding application for more tennis balls.

## **General Business**

**Junior Convenor's Report** – Kate Robinson

**Regional Coordinator's Report** – Maria Howes

**Senior Convenor Report** – Liz Ewins

(Reports circulated prior to the meeting)

## **Interclub 2023 / 2024**

Div 1 Men will require an extra 2 weeks to complete their rounds before playoffs.

## **Policy Review**

Disciplinary policy has been completed, and will be sent out to clubs to forward to their members.

## **Logo**

KIA signage and a NBTA pull up banner have been ordered.

## **President**

NBTA emailed all clubs asking for 5 names to consider for the role. Nelson Lawn had provided a list of names. NBTA to follow up.



**Venue Hire**

RTC has confirmed that it will not be seeking to increase its venue hire costs for the 2023 / 2024 season.

**AOB**

Strategic plan - MH had circulated the draft to the committee for feedback and will send out an updated plan for further discussion.

It was suggested NBTA could approach other clubs to see if they might like to promote some of the NBTA sponsors by way of additional signboards at their venues. Potentially it might attract some additional income.

NBTA to ensure the RTC secretary also receives a copy of all court bookings.

**Future Meetings**

It was suggested the NBTA meeting agenda be sent to all clubs prior to the committee meetings and clubs were welcome to attend any of the NBTA committee meetings as observers - possibly via zoom.

**Meeting Schedule**

Next committee meeting - 11 December 2023.

**Meeting Closed: 7:50pm**

Confirmed as a true and correct record of proceedings.

**Name: Annette Bormolini**  
**(Chairperson)**

**Date: 11 December 2023**