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Principal Sponsor

## Nelson Bays Tennis Association

Minutes of NBTA Executive Committee

7:00pm, 16th October 2023

Venue: Richmond Tennis Club

### Present

Annette Bormolini	NBTA President
Maria Howes	NBTA Regional Coordinator
Liz Ewins	NBTA Senior Convenor
Claus Reichhardt	NBTA Finance Convenor
Jim O'Grady	NBTA Administrator (Via phone)
Kate Robinson	NBTA Junior Convenor
Robyn Sheves	Observer Nelson Lawn
Tim Wincer	Observer Nelson Lawn

### Apologies

### Minutes

The minutes of the previous meeting held 11.9.2023 were approved as a true and correct record of proceedings. **Moved: AB Seconded: LE Carried.**

### Matters Arising

Junior policy	MH	To be uploaded to website
Funding application for NBTA events	JO/MH	Done
New NBTA logo / letterhead	AB	WIP
President role	WIP	Email clubs again and ask them to suggest 5 possible candidates
Interclub draws	MH/KR	Done
Confirm NBTA court bookings at RTC	MH	Done
Disciplinary policy	MH	Done to be uploaded to website
Strategic Plan	Committee	Draft to be sent to committee for feedback and confirmation

## **Correspondence**

Advertisement for NBTA President

Minutes for last 7 months sent to all clubs

Reminder to clubs to send in updated contact lists

Correspondence from RTC re converting courts 8 and 9 to Pickleball courts

Correspondence from Sport Tasman regarding the new Incorporated Societies Act - TNZ will be providing advice and templates for clubs

## **Financial Report**

The financial report to 30 September 2023 was circulated prior to the meeting.

Summary:	Income	\$2,316
	Cost of Sales	\$1,340
	Expenses	\$5,136
	Profit / (Loss)	(\$4,160)
	Cash Balance	\$26,568
	Term Deposits	\$70,000

The August accounts had been reconciled and the financial report to 30 September 2023 was approved as a true and correct record. **Moved: AB Seconded: CR Carried.**

## **Funding / Sponsorship**

TDC application for Love Tennis 2023 - the application was approved after the event.

TDC offered an option to repurpose funds for a future event, possibly for next year's LT event TBC.

A funding application has been lodged with the Lion foundation for NBTA Malcolm Shield and T4 and T1 squads.

An application is underway to Sport Tasman for schools programme, however NBTA needs to satisfy their funding criteria and provide evidence of need.

Talleys proposal has been sent. Same level as the previous year.

Tasman Network - uniforms. Decision due 31 October.

NBTA to submit a funding application for more tennis balls.

## **General Business**

### **Junior Convenor's Report – Kate Robinson**

The Junior Interclub draw is now live. A junior interclub meeting was held Oct 10 and around 25 parents attended. Malcolm Shield team selected to compete at RTC. Kolie van Zyl is the coach. Talleys Spring Open tournament went well despite low numbers 51. Primary & Intermediate tournaments are coming up. Junior achievement award - Ivy Scutt.

### **Regional Coordinator's Report – Maria Howes**

Finalising registrations from the Love Tennis participating clubs - waiting on Mapua. Big thanks to Liz and Kate for helping out with Talleys tournament. Finalising the disciplinary policy and Malcolm Shield rules. Tennis balls - confirmation that the home team (Team 1) provides balls for the tie. MH to send out a reminder on ball use for interclub.



**Senior Convenor Report – Liz Ewins**

The Lucas Cup team has been selected. The event will be played in Blenheim November 12. Sion Phillips, Mandy Beynon, Oscar Symonds, Robyn Sheves, David Averill, Eleni Hogg, Zak Lyttle, Claire Williamson, Suzanne Spencer. A budget of \$120 allocated to spend on fuel to travel to Blenheim

**Interclub 2023 / 2024**

Interclub draws have been circulated and the competition is underway.

**Policy Review**

Disciplinary policy has been completed and will be sent out to clubs to forward to their members.

**Logo**

KIA signage - JO to follow up with KIA on their requirements.

NBTA pull up banner - work in progress. Will obtain quotes once KIA confirms their signage.

**President**

An advertisement was placed in the local paper. There were two expressions of interest, however both had now declined. NBTA to email all clubs asking for 5 names that might be considered for the role. NBTA to then follow up those contacts.

**Venue Hire**

A proposal had been received from RTC regarding facility hire. There was a proposed increase of approximately 15% increase in hire costs. RTC to confirm the increased costs.

NBTA noted that venue hire costs have already been budgeted for this year so any increase would apply to the next financial year. JO to send the proposal to all clubs, once confirmed by RTC, for their feedback and comment.

**AOB**

Strategic plan - MH to circulate the draft to the rest of the committee and ask for feedback.

Once the committee had approved the plan it would be sent to clubs for further consultation and input before adoption.

RTC had sent a letter to NBTA advising of a proposal to convert courts 8 & 9 for exclusive Pickleball use. While acknowledging it was RTC's call, after some discussion it was agreed that NBTA would put forward its views on the proposal to RTC. MH to draft a response and send to the committee first. Both JO and AB declared a conflict of interest.

**Future Meetings**

It was suggested the NBTA meeting agenda be sent to all clubs prior to the committee meetings and clubs were welcome to attend any of the NBTA committee meetings as observers.

**Meeting Schedule**

Next committee meeting - 13 November 2023.

**Meeting Closed: 8:21pm**

Confirmed as a true and correct record of proceedings.

Name: .....

Date: .....

(Chairperson)

Name: .....

Date: .....

(Management Committee)

**Action List:**

<b>What</b>	<b>Who</b>	<b>When</b>	<b>Status</b>
Junior policy on the website	MH		
Funding application for tennis balls	JO		
New NBTA logo / letterhead	AB		
President - request 5 names per clubs	JO		
Love Tennis Registrations	MH		
Response to RTC Pickleball proposal	All		
Club contacts updated	JO		
Response to RTC venue hire charges	JO / All		
KIA / NBTA signage	JO		
Disciplinary policy to be ratified	MH / All		
Strategic Plan approval	All		