



Community
We believe. We invest.

Principal Sponsor

Nelson Bays Tennis Association

Minutes of NBTA Executive Committee

7:00pm, 11th December 2023

Venue: Richmond Tennis Club

Present

Annette Bormolini	NBTA President
Maria Howes	NBTA Regional Coordinator
Liz Ewins	NBTA Senior Convenor
Jim O'Grady	NBTA Administrator
Claus Reichhardt	NBTA Finance Convenor

Apologies

Kate Robinson	NBTA Junior Coordinator
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Minutes

The minutes of the previous meeting held 13.11.2023 were approved as a true and correct record of proceedings. **Moved: AB Seconded: LE Carried.**

Matters Arising

What	Who	When	Status
Funding application for tennis balls	JO		Declined
New NBTA logo / letterhead	AB		WIP
President	All		WIP
Club contacts updated	JO		Done
Membership returns and invoices - 1 outstanding	JO		WIP
KIA / NBTA signage	JO		Done
Funding application to Rata Foundation	MH		WIP
Strategic Plan approval	All		WIP
Court bookings to RTC	MH / JO		Done

Correspondence

IRD - GST return filed - refund of \$555.62 received

Mainland Foundation - partial accountability for salaries completed 11.12.2023

Annual membership returns sent to clubs. Only 1 return outstanding - Wakefield TC
TNZ Roadshow 28 February 2024 at NLTC

Financial Report

The financial report to 30 November 2023 was circulated prior to the meeting.

Summary:	Income	\$11,255
	Cost of Sales	\$7,971
	Expenses	\$7,921
	Profit / (Loss)	(\$4,637)
	Cash Balance	\$30,411
	Term Deposits	\$60,738

TD 03-1354-0332576-44 transferred balance to non-profit a/c

TD 03-1354-0332576-41 (\$20,738) reinvested for 8 months @ 6% matures 30.7.24

Review cash position in January with a view to placing funds on TD

Creditors:

Z tennis \$425.50 Malcolm Shield

Tennis Canty Levies \$16,346.63 50% [Dec 20](#) and 50% Feb 20

Debtors:

NBS Invoiced 3.12.23 \$11,500 sponsorship

Talleys paid \$6000 + GST 1.12.23 for Gold sponsorship for the 2023/2024 season

Moved: AB Seconded: CR Carried.

Funding / Sponsorship.

Application to the Rata foundation on hold as kia will be approached for tennis in schools

Tasman Network - application successful \$2,098.75 for uniforms

General Business

Junior Convenor's Report – Kate Robinson (Circulated prior to the meeting)

Regional Coordinator's Report – Maria Howes (Circulated prior to the meeting)

Senior Convenor Report – Liz Ewins (No report)

Logo

KIA signage installed at RTC and a NBTA pull up banner has been delivered.

President

There has been no further progress on finding a president for NBTA. Committee to continue to seek expressions of interest from clubs.

Action List:

What	Who	When	Status
New NBTA logo / letterhead	AB		WIP
President	All		WIP
NBTA venue hire rates - advise clubs	MH		WIP
Membership returns & invoices	JO		WIP
Funding application to Rata Foundation	MH		WIP
Strategic Plan meeting	All	12 Feb	WIP
Meeting Schedule	MH / JO		Done