

**Stage Two - “Funding It”**  
**Pickleball for Richmond Tennis Club**  
**Proposal To Convert Courts 8 & 9 To Six Pickleball Courts**  
**November 2023**

**1 The Project**

To convert courts 8 and 9 to six permanent pickleball courts

<p><b>Phase One</b>  a. Permanent nets, equipment  b. Resurfacing</p>	<p><b>Phase Two</b>  Court dividers  Windbreaks</p>	<p><b>Phase Three</b>  Lighting  Recreational area</p>
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**The Conversion**

**Phase One a.**

- Obtaining initial funding for posts and nets, installation of post sleeves, court resurfacing & Equipment
- Installing net sleeves and posts

**Phase One b.**

- Resurfacing the courts.

**2 Planned Order of works**

Before the courts can be resurfaced the net posts must be concreted into place. The resurfacing costs include an element of court preparation but assumes the removal of weeds/foilage from the perimeter [and court if necessary.

Resurfacing can only take place between October and March as the weather has to be warm. We are assuming we will not be able to secure funding to enable resurfacing to happen before March 2024, although it MAY be possible.

With nets in situ, interim arrangements can be made for pickleball to be played on all six courts prior to resurfacing. Temporary court lines will be taped although all other court lines will remain unless an easily removed means of concealing them is found.

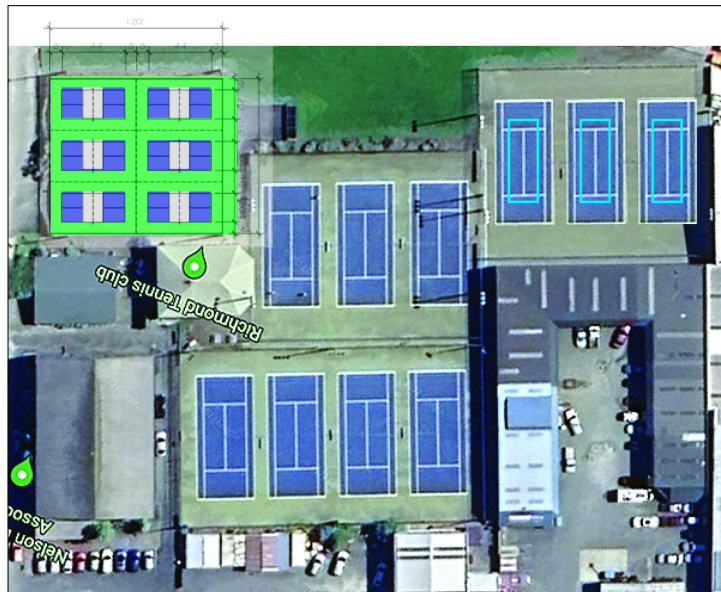
### 3 Court Orientation and Colour scheme

The courts will be oriented in the same direction as tennis courts 8 and 9.

The colour scheme will be a green background against a blue court with gray 'kitchen'. This is to match the colours of tennis courts 1 to 7.



Proposed pickleball courts at Richmond Tennis Club



## 4 Quotes Obtained - Phase One a & b

Shaded quotes are recommended to be accepted.

### 4.1 Resurfacing

Plexipave [Christchurch]	\$33,156.80
<b>Prestige [Christchurch]</b>	<b>\$26,277.50</b>

### 4.2 Nets, Posts and Sleeves

<b>Mayfield Sports</b>	<b>\$ 5,675.25</b>
Hotshot Sports Equipment	\$ 5,927.10

### 4.3 Ground Installation

<b>Russell Buschl [local contractor]</b>	<b>\$ 1,380.00</b>
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### 4.4 Equipment [24 paddles 50 balls]

Pickleball Stuff [silver fern design]	\$ 1,495.00
<b>Pickleball Essentials [Koru design]</b>	<b>\$ 1,406.50</b>
JG Rackets	\$ 2,146.00

All prices are including GST

Please see quote index page 6

### 4.5 Costs - Phase One a

Ground Installation	\$ 1,380.00
Mayfield Sports	\$ 5,675.25
<b>Total</b>	<b>\$ 7,055.25</b>

<b>Equipment</b>	<b>\$1,406.50</b>
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### 4.6 Costs - Phase One b

<b>Court Resurface Prestige</b>	<b>\$26,277.50</b>
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### 4.7 Total Project Cost - Phase One a & b

Ground Installation	\$ 1,380.00
Mayfield Sports	\$ 5,675.25
Prestige	\$ 26,277.50
Pickleball Essentials [Koru design]	\$ 1,406.50
<b>Total</b>	<b>\$ 34,739.25</b>

## 5 Quotes Obtained - Phase Two

Court Dividers	TBA
Windbreaks 18m x 2m with logo [Networld sports Auckland]	\$694.37
<b>Total</b>	

## 6 Quotes Obtained - Phase Three

Lighting	\$18, 950
Recreational Area Enhancement	TBA
<b>Total</b>	

## 7 Exclusions from Project

### 7.1 In Ground Court Dividers

The estimate for the installation of a fixed divider between courts was in excess of \$21,000. The holes for these would have to be dug prior to resurfacing and would delay the progress of the project until additional funding was found. It was agreed to seek alternatives as the cost outweighs the benefits when there are other options that do not permanently affect the court surface.

## 8 Interim Arrangements

Given the possible delay in resurfacing, pickleball can be facilitated by making interim arrangements on the assumption the permanent nets have been installed.

Existing windbreak material can be put up across the back of courts 8 and 9. Six temporary courts can be taped onto the existing court surface.

Suitable paint can be applied to the existing tennis and pop lines. Sanding down lines is part of the court preparation by the resurfacing company. This is particularly relevant to the POP lines, as they are road marking paint.

For the interim period, the existing tennis court nets will remain as court dividers.

### 8.1 Taping Lines

This would require taping in the court lines with outdoor cloth court tape, as used on the existing temporary courts. These are available from Amazon at a cost of \$494.58 for 6 rolls delivered. We already have 4 rolls due to a delivery error!

### 8.2 Introductory Membership

An 'invite only' introductory membership will be offered for pickleball only members.

Once the resurfacing has been completed tennis and pickleball players will be treated in the same way for membership and court bookings at the next renewal.

### 8.3 Existing Commitments

RTC will need to discuss and agree future booking demands with both NBTA and the Club Coach.

## **9 Timescales**

### **9.1 Nets and Posts**

Subject to finding \$7055, the nets and posts could be in place by the end of February 2024 at the latest. The net sleeves must be in place for at least a month before resurfacing can be done. Given Christmas is in the intervening period, this timescale is unlikely. Failing to meet it would mean that posts would be in place as soon as funding is received in time for resurfacing next summer.

### **9.2 Resurfacing**

Should we [a] be able to secure funding and [b] summer turn out to be long and hot, there is a chance this could be done in early April. Otherwise, it cannot be started earlier than October 2024.

## **10 Funding Phase One b - Resurfacing**

**10.1 Sport Tasman** - Meeting 4 December for advice

**10.2 Tasman District Council**

**10.3 Rata Foundation**

**10.4 Lion Foundation**

**10.5 Lottery community Facilities Funds**

**10.6 NZ Community Trust**

## **11 Funding Phase One a - Sleeves, Posts and Nets**

**11.1 Pub Charity Limited**

Propose to apply for \$5675 for Sleeves, net posts and nets for 6 pickleball courts.

**11.2 Air Rescue Services**

Propose to apply for \$5675 for Sleeves, net posts and nets for 6 pickleball courts.

## **12 Other Funding Phase Two & Three**

**12.1 Court Naming Rights**

**12.2 Windbreak Logo Rights**

**12.3 Courtside Boards**

## **13 Sponsor/Donor Recognition**

**13.1 Invite to Opening event**

**13.2 Plaque listing major sponsors**

**13.3 Press Articles/Social Media**

**13.4 Court-side Advertising**

## Quotes Index

- a) Plexipave Christchurch
- b) Prestige Christchurch
- c) Mayfield Sports
- d) Hotshots Sports Equipment
- e) Russell Buschl [local contractor]
- f) Pickleball Stuff [silver fern design]
- g) Pickleball Essentials [Koru design]
- h) JG Rackets
- i) Networld Sports Auckland
- j) Lighting quote calculated from quoted received in March 2023 for lights for courts 8-12

## QUOTE

Richmond Tennis Club  
18a Gladstone Road  
Richmond  
Nelson 7020  
NEW ZEALAND

**Date**  
27 Oct 2023

**Expiry**  
26 Nov 2023

**Quote Number**  
QU-0041

**GST Number**  
109873152

Plexipave NZ (2012) Ltd  
20 Applefield Court  
Northwood  
Christchurch 8051  
NEW ZEALAND

Description	Quantity	Unit Price	GST	Amount NZD
For Plexipave Surfacing of 6 x pickleball courts (on 2 tennis courts) at Richmond Tennis Club	1.00	28832.00	15%	28832.00
			Subtotal	28832.00
			Total GST 15%	4324.80
			<b>TOTAL NZD</b>	<b>33156.80</b>

*Thank you for allowing us the opportunity to provide this quote.*

### Quote Includes

- Waterblasting court area prior to surfacing
- Grinding court area as required
- We will check surface for low lying areas and repair if needed but no greater than <3mm>.
- Repair cracks as required (See warranty regarding crack repairs).
- Install one layer of Acrylic Re-surfacer undercoat over entire court area.
- Install two layers of Plexipave Acrylotex surface over entire area. Quote Allows for two tone standard colour scheme.
- Line mark and paint 6 x sets Pickleball court lines in Plexipave high definition line paint (unless otherwise stated).
- (Additional line marking can be added at a cost of \$750 per each additional set).

### Preparation Requirements by Client Prior to Surfacing:

- Ensure nets and net posts/posts, seating, umpire stands etc have been removed from court prior to surfacing (if applicable).
- Ensure any new netpost fittings have been installed at least one month prior to surfacing.
- Ensure all overhanging tree branches/shrubs are trimmed or cleared from the exterior of the court.
- Ensure all weeds on the exterior and court surface are sprayed and removed prior to our arrival grass edges are trimmed off court surface (if applicable).

### Terms:

- Our payment terms are final payment in full within 7 days from completion date, as indicated on invoice.
- This price is valid for one month from the date of this quote.
- We require access to a power supply, water tap and toilet on site
- Please read warranty and supporting information in conjunction with this quote.



# QUOTE

Samvada Hilow

**Date**  
7 Nov 2023

**Expiry**  
7 Jan 2024

**Quote Number**  
QU-0135

**Reference**  
PickleBall - Richmond

**GST Number**  
105552912

Prestige Sports Surfaces Ltd  
0211540504  
prestigesportssurfaces.co.nz  
PO Box 12068  
Christchurch 8242  
Canterbury  
NEW ZEALAND

## Laykold PickleBall Court Surfacing

To Supply and install 6 x PickleBall Courts with Laykold Masters Hardcourt onto existing Tennis Courts.

Total Area (as supplied) 35.6m x 30.6m - 1089m<sup>2</sup>.

Description	Quantity	Unit Price	GST	Amount NZD
To supply and lay a new 3 x layer Laykold Masters PickleBall surface, including line marking. (3x Colours)	1.00	22,850.00	15%	22,850.00
Area: 1089m <sup>2</sup>				
Preparation by Prestige Sports Surfaces: Check for cracks and low lying areas, repair as required.				
Preparation by yourselves: Check and clean drains that allow water to drain from the courts.				
			Subtotal	22,850.00
			TOTAL GST 15%	3,427.50
			<b>TOTAL NZD</b>	<b>26,277.50</b>

## Terms

### Warranty:

The surface is covered for 5 years against any product failure or workmanship.

Excluded from warranty is damage to the surface from cracking, from underground water pressure, or earth tremor. Please note, we can often repair a crack, but we can not fix the reason the cracks are appearing in the first place.

### Requirements onsite:

Access to power and water on or as near as possible will be required in order to undertake the installation/refurbishment of your sports surface.

### Payment Terms:

Our payment terms are 30% deposit required prior to the start of works and final payment in full within 7 days from completion date, as indicated on invoice.







KRS HB Limited  
t/a HotShot Sports & GymGuru

DESIGNERS AND MANUFACTURERS  
OF FIELD, COURT AND OUTDOOR  
FITNESS EQUIPMENT

DATE: 15/11/2023

QUOTE 00018534

REF: Pickleball

Bill To:

Richmond Tennis Club  
18a Gladstone Road  
Richmond

## QUOTATION

QTY	ITEM NO	DESCRIPTION	PRICE	UNIT	DISC %	EXTENDED PRICE
6	TP PB	Pickleball inground posts. 75mm x 75mm square posts made to regulation height. Hot Dipped galvanised and powder coated satin black. Net cleats for tensioning net. Includes non rust ground sleeves and stainless steel flush fit sleeve covers.	\$629.00	pair		\$3,774.00
6	TN P	Pickleball Net - 2mm braided Twine, 6.71m long x 914mm with white PVC top band. Rope through top band for tensioning on posts	\$192.00	each		\$1,152.00
1	WARRANTY	3 year warranty on HotShot NZ made equipment.  12 Month warranty on nets  For full warranty info please visit: <a href="http://www.hotshot-sports.com/warranty-terms.co.nz">www.hotshot-sports.com/warranty-terms.co.nz</a>				

**Our products are designed and manufactured by HotShot Sports (excluding nets)**

**This Quote is valid for 30 days. All product ex works & in accordance to HotShot's terms of trade.**

**NZ's No1 supplier of sports equipment**

**For full warranty & terms: [www.hotshot-sports.com/warranty-terms/](http://www.hotshot-sports.com/warranty-terms/)**

**Our bank details for direct deposit:  
ANZ BANK - NAPIER - 06 0701 0568563 00**

SALE AMOUNT

GST

TOTAL AMOUNT

BALANCE DUE

**[www.hotshot-sports.com](http://www.hotshot-sports.com)**



KRS HB Limited  
t/a HotShot Sports & GymGuru

DESIGNERS AND MANUFACTURERS  
OF FIELD, COURT AND OUTDOOR  
FITNESS EQUIPMENT

DATE: 15/11/2023

QUOTE 00018534

REF: Pickleball

Bill To:

Richmond Tennis Club  
18a Gladstone Road  
Richmond

## QUOTATION

QTY	ITEM NO	DESCRIPTION	PRICE	UNIT	DISC %	EXTENDED PRICE
1	FREIGHT	Freight & Packaging at time of quote. Freight charges may vary based on pricing changes from freight company.	\$228.00			\$228.00
1	NOTE/OUR REF:	Please allow approx 4 weeks lead time from order confirmation				

**Our products are designed and manufactured by HotShot Sports (excluding nets)**

**This Quote is valid for 30 days. All product ex works & in accordance to HotShot's terms of trade.**

**NZ's No1 supplier of sports equipment**

**For full warranty & terms: [www.hotshot-sports.com/warranty-terms/](http://www.hotshot-sports.com/warranty-terms/)**

**Our bank details for direct deposit:  
ANZ BANK - NAPIER - 06 0701 0568563 00**

SALE AMOUNT \$5,154.00

GST \$773.10

TOTAL AMOUNT \$5,927.10

BALANCE DUE \$5,927.10

**[www.hotshot-sports.com](http://www.hotshot-sports.com)**

# BUSCHL FENCING LTD

# QUOTE

Address 25 Pugh Road  
RD 1  
RICHMOND, 7081  
Phone / Fax 03 544 6445  
Mobile 021 354 230  
Email buschlfencing@gmail.com  
GST NO 131525400

DATE November 11, 2023  
QUOTE NUMBER 1183  
YOUR ORDER NO. ON100  
OUR JOB NO.  
TERMS Net 14 days  
PER Sam

**SOLD TO:**  
Sam Vada  
For Richmond Tennis Courts  
0211690962  
[samvada@hotmail.com](mailto:samvada@hotmail.com)

**Subject: Install 900mm high black chainlink fence between 6 pickeball courts.**

*Fence make up:*

*Posts: 50 x 50mm black steel pool fencing posts at 2.0m spacing.*

*Capping: black alloy c shaped 55mm wide by 40mm deep.*

*Netting: 50mm black plastic coated 900mm high, Netting clipped with hog rings to 3 black plastic coated supprt wires.*

*Gates: 6/ 975mm wide by 900mm high with fittings all in black.*

GST 

15.00%
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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Materials.	11,710.00	\$11,710.00
1	Hole making & cutting hot mix.	3,280.00	\$3,280.00
1	Labour.	3,920.00	\$3,920.00
		SUBTOTAL	\$18,910.00
		GST	\$2,836.50
			\$21,746.50

**DIRECT ALL INQUIRIES TO:**  
Russell Buschl  
25 Pugh Road  
RD 1, RICHMOND, 7081  
[buschlfencing@gmail.com](mailto:buschlfencing@gmail.com)

**MAKE PAYMENT TO NEW ACCOUNT:**  
Buschl Fencing Ltd  
Westpac 03 0751 0057497 000

PAY THIS AMOUNT

**THANK YOU FOR YOUR BUSINESS!**



# DRAFT INVOICE

Richmond Tennis Club

**Invoice Date**

7 Nov 2023

**Invoice Number**

INV-0181

**GST Number**

136-179-543

Pickleball Stuff NZ

[pickleballstuffnz.co.nz](http://pickleballstuffnz.co.nz)

[pickleballstuffnz@gmail.com](mailto:pickleballstuffnz@gmail.com)

m

Matt Carter - 021 378 095

14 Waimarie Road

Whenuapai

Auckland, 0618

Description	Quantity	Unit Price	Discount	Amount NZD
Pickleball Stuff NZ Fern Paddle	24.00	60.00	120.00	1,320.00
Pickleball Stuff NZ Outdoor Ball – Neon	50.00	3.50		175.00
Free Freight	1.00	10.00	10.00	0.00
		INCLUDES GST 15%		195.00
		<b>TOTAL NZD</b>		<b>1,495.00</b>

**Due Date: 14 Nov 2023**

Please make payment to the following NZ bank account;  
06-0273-0774300-00

## PAYMENT ADVICE

To: Pickleball Stuff NZ  
[pickleballstuffnz.co.nz](http://pickleballstuffnz.co.nz)  
[pickleballstuffnz@gmail.com](mailto:pickleballstuffnz@gmail.com)  
Matt Carter - 021 378 095  
14 Waimarie Road  
Whenuapai  
Auckland, 0618

**Customer** Richmond Tennis Club

**Invoice Number** INV-0181

**Amount Due** **1,495.00**

**Due Date** 14 Nov 2023

**Amount Enclosed**

Enter the amount you are paying above



## QUOTE 2322

6<sup>th</sup> November 2023

Richmond Tennis Club  
Gladstone Road,  
Richmond  
Attention: Liz Ewin

Dear Liz

Thank you for giving me the opportunity to provide you with the following Pickleball Equipment Quote.

Qty	Description	Unit Price	Total
24	Koru Paddles (Special Offer)	\$ 46.00	\$ 1104.00
50	Onix Fuse G2 Outdoor - (Orange or Yellow)	\$ 5.65	\$ 282.50
	Shipping		\$ 25.00
			<hr/> <hr/>
			\$ 1406.50

All prices include GST

Please note that all the above are in stock and can be couriered to you immediately.

Please feel free to contact me if you have any questions. This Quote is valid for three months from the above date.

I look forward to hearing from you.

Yours sincerely

A handwritten signature in black ink, appearing to read "Sharon Fleet", is written over a light blue rectangular background.

Sharon Fleet

Spectrum Business  
Management Ltd  
P O Box 198  
Ngongotaha 3041  
New Zealand

Email:  
[sales@pickleball.co.nz](mailto:sales@pickleball.co.nz)

Ph 07 332 3343  
Mb 027 289 8846

*"We take the trouble you take the credit"*



Approx Costs for installing lighting on courts 8/9

Installation	No Gst	Gst	Inc Gst
Dismantle Existing T Bars	\$4,320.00	\$648.00	\$4,968.00
Re Building T Bar	\$2,984.00	\$447.60	\$3,431.60
Pole Alterations	\$5,857.00	\$878.55	\$6,735.55
Installation of lights on Towers	\$5,530.00	\$829.50	\$6,359.50
Focus and Setup	\$4,320.00	\$648.00	\$4,968.00
	\$23,011.00	\$3,451.65	\$26,462.65
Price Per Pole	\$2,876.38	\$431.46	\$3,307.83
<b>Total for Courts 8/9 4 Poles</b>	<b>\$11,505.50</b>	<b>\$1,725.83</b>	<b>\$13,231.33</b>
Total for Courts 10,11,12 4 Poles	\$11,505.50	\$1,725.83	\$13,231.33
Lights	Qty	US dollars	NZ Dollars
4 x 600 Pro	4	\$564.00	\$953.16
Total for lights			\$3,812.64
Freight/import Fees 20%			\$762.53
NZ Broker Fee 5%			\$190.63
<b>Total for lights</b>			<b>\$5,718.96</b>
<b>Total for lights and Installation</b>			<b>\$18,950.29</b>