

**Annual General Meeting of the
Kilbirnie Tennis Club Inc
Sunday 11 August 2013**

A G E N D A

1. Apologies
2. Minutes of 2012 Annual General Meeting
3. Matters Arising from Minutes
4. Presentation of Annual Reports
 - President's report – Stephen Bennet
 - Club Captain's report – (or Senior Tennis Report)
 - Mid-week Tennis report – Diana Spice
 - Junior Tennis report – Michelle Mckibbin
 - Membership Secretary report – Gary McKernan
5. Presentation of Financial Accounts – Jo Draper
6. Election of Officers
7. Election of Committee Members
8. Election of Patron
9. Recommendation of Level of Subscriptions for 2013/ 2014 Season
10. Notices of Motion
11. General Business

Catherine Carter
Club Secretary

Annual General Meeting of the Kilbirnie Tennis Club Inc Sunday 12 August 2012 at the KTC Clubrooms.

Minutes Record

Present: Steve Hunter, Jo Draper, Diana Maunder, Stephen Bennett, Graham Alderton, Lance McEldowney, John Hammond, Ian Macfarlane, Steve Gracie

1. **Apologies:** Greg Lydon, Hiromi Morris, Diana Spice, Ross and Gina Wilson, Chris Parker, Adrian Macey, Richard Braakhuis, Michelle Mckibbin, Marcia Rew, Jenny Robinson, David McCrone, Catherine Carter, Donna Campbell, Chris Barnett

2. Minutes of 2011 Annual General Meeting

Minutes accepted

Moved: John Hammond

Seconded: Graham Alderton

3. Matters Arising from Minutes

Query raised about approach to WCC re removing trees over top courts. Jo advised that Council had topped/trimmed trees at the front of the Club and she would follow up with the Council re the top trees again when they formally notify the Club of the rent increase (verbally advised rent will double over 3 years from the current \$800 per annum).

Query raised re loss of revenue from honesty box when lockable gates were installed on top courts. Signage on lockable gate advising who to contact for membership enquiries, and the initiative to introduce a 'see if u like it' sub will hopefully attract at least 6 new members which would offset the current honesty box takings for the year.

Members also discussed the auditing of accounts – it was felt there were sufficient checks and balances in place with the Membership Secretary, Treasurer and other Committee members overseeing the financials and the Club's bank account. Also agreed to check if there was a Club member who was an accountant and could review the financial accounts annually.

4. Presentation of Annual Reports

(See separate reports for full detail.)

- President's report – Stephen Bennett

Noted that the bottom courts were progressing well and were playable. Top courts well utilised – now need to attract new members to the Club's facilities.

Mid week (Wednesday) club evening was successful but poor weather meant often cancelled – discussed having an alternative day if rained off on Wednesday.

- **Match Committee Report – Steve Hunter**
A number of teams competed successfully in summer interclub. Noted that the mid winter Framptons comp is tougher this year although the team has been competitive and won some of their matches.
The Handicap tournament and the Muritai event were well supported and enjoyed by everyone, however, it was disappointing that the Havelock North event did not go ahead – it will be kept on the calendar for next year.
- **Mid-week Tennis report – Diana Spice**
Lance reported that they had good numbers throughout despite the weather and were hoping that the bottom courts will be finished for the summer season as current numbers meant all 5 courts would be used. Noted that 'puddling' occurs on the number 3 court after heavy rain – drainage issue? Graham mentioned that the courts would be given another sand and groom before summer and the drainage holes along the gutter at the back of the courts would also be cleared and enlarged if possible to help the run off.
- **Junior Tennis report – John / Ian**
Juniors had a good season; again good numbers although down on last season. Good to see the older juniors coming in to the senior team and doing well; and great that the senior members have supported them coming through in to the senior interclub teams. Thanks to Michelle for all her hard work over the season.

Annual reports accepted

Moved: Ian Macfarlane

Seconded: Steve Gracie

5. Presentation of Financial Accounts – John Hammond

(See separate accounts papers.)

Chris Parker, as Treasurer, prepared accounts. John has input as membership secretary (collect subs, keep current members' list.)

John talked to the key points.

Balance sheet still shows \$25k of grant funds which is for resurfacing – to be completed before summer season starts. Subscriptions are down with a reduction in senior members; repairs and maintenance and general expenses increased with drainage costs and new tennis nets purchased during the

year. Retaining tennis balls at the club is an ongoing problem – need to look at how we can ensure there are tennis balls at the club for members and club days.

Still awaiting Lions Foundation decision on our application for a \$6k grant that will be utilised for new fences around the courts.

Coaching income / costs discussed – John will talk to Andy Wheeler about how we can ensure that all juniors (particularly Tuesday evening sessions) have paid the coaching fees – discussed possibility of non club members paying a small fee to the club.

Financial report accepted:

Moved: Diana Maunder

Seconded: Graham Alderton

6. Election of Officers

President: Stephen Bennett

Club Captain: See below*

Club Secretary: Catherine Carter

Club Treasurer: Chris Parker (accounts) Indicated happy to continue treasurer duties. Facility with Westpac to view accounts. Marcia will continue to clear post box + be signatory.

(Membership Secretary: John Hammond)

John Hammond to manage roster for club days – format of having interclub teams rostered on for club days to continue.

7. Election of Committee Members

Continuing:

Graham Alderton

Marcia Rew

Michelle McKibbin

John Hammond

Jo Draper

Richard Brakhauss

Lance McEldowney

New members:

Ian Macfarlane (Club Captain)

*Match Committee:

Members discussed continuing with this format which had worked well during 2011/12 as it shared the work of the Club Captain. The need for having a Club Captain was also raised - a contact point for new members / external contact point. It was noted that most clubs had an individual club member in

this role. Ian volunteered to be the contact point provided the Match Committee structure remained and carried out the work as below:

Stephen Hunter, Ian Macfarlane – interclub
Jo Draper, Diana Maunder - tournaments

Off Committee:
Diana Spice, Midweek Convenor

8. Election of Patron

Brian Galt, Manager Pak'n'Save Kilbirnie, Chairman of Eastern Suburbs Sports Trust

9. Recommendation of Level of Subscriptions for 2012/2013 Season

Seniors \$190 (\$210 2011/12 season)
Midweek \$150
Tertiary \$130
Juniors \$100-\$120

Family 20% discount for 3 or more.

John talked to the proposal for the level of subscriptions in 2012/13. The overriding aim of the reduction to \$190 for senior members is to attract additional members, given that the club is in a good position with 5 new courts. Additionally the fall in membership has occurred in the last 2 years following the increase to \$210 a couple of years ago. It was noted that the \$210 subscription was still good value compared to other clubs and that the club could still increase the subs back to \$210 next year if necessary.

The new initiative to introduce a 'See if u like it sub' was well received and will be put to the incoming Committee for approval, together with the proposed membership subscriptions above.

It was noted that existing Club members would need to commit to making club days work so that we get a healthy conversion rate from new players who try the Club out under the 'See if u like it sub'.

10. Progress report on upgrade of courts.

The bottom courts will have the final Synpave surface applied before summer interclub starts (weather permitting); top courts will be re-sanded next month; and new fencing will be completed if and when the Lion Foundation \$6k grant is approved. Funds are also available to install a security gate and signage on the top courts; and for new court numbers and scoreboards.

The Club will have two (new) surface courts - Synthetic grass and Synpave which need to be promoted and should help attract new members.

11. Notices of Motion

Motion that Club days should be held on the bottom courts – again to help attract attendance and new members. Incoming committee to consider options to support club days – agreed the interclub team roster worked well last year. Some ideas from last year included:

- Move to later on a Sunday, rather than whole afternoon. Start 3.00 pm.
- 4 people on the roster would give a base for playing.
- Arrange Fun Doubles in the summer for non-interclub players.
- Every month have a special tournament.

12. General Business

First Committee meeting for the 2012/13 season to be held on Thursday 23rd August at 7.30pm at the Clubrooms

The meeting closed at 5.05 pm.

KILBIRNIE TENNIS CLUB Inc WELLINGTON

ANNUAL GENERAL MEETING – August 2013

PRESIDENT'S REPORT 2012-2013 SEASON

Welcome everyone to the Kilbirnie Tennis Club's AGM for 2013.

Well, we have finally done it! All five courts resurfaced and looking (and playing) mighty fine! These courts are a real asset for our club. Many people have been involved in helping us reach this stage, but there is one person I would particularly like to single out. Graham Alderton has always been our 'go-to' man for maintenance around the club. For the new courts Graham has effectively been our project manager. I know it has not always been smooth sailing, but the quality of the new courts is a real testament to Graham's hard work.

From a tennis point-of-view, our interclub teams enjoyed some success in their various grades. It is pleasing to note the progress of our number 1 men's team, both for the fact that it provides a presence at regional level for our club, but also shows our developing juniors that there is a pathway to top level tennis within the club. Of course, it should be noted that this is a case of the men in the club finally catching up with what the women have been doing for years!

On the social side of things we had a very enjoyable trip to Havelock North this year and enjoyed hosting the Muritai club. Winter fun doubles is again providing some really good tennis.

From a financial viewpoint, our sunny outlook last year (new courts provided with the assistance of major grants) has dissipated a little with a few hard realities. Namely, the recommendation to have the new courts groomed regularly and proposed increases from Tennis Central to Interclub and Affiliation Fees.

In our review of subscription levels we have taken into account these increases and also the apparent anomaly in benefits between midweek and weekend social members.

As always, we as a committee are always keen to hear any feedback from club members. For instance:

- How did the Sunday club day start time of 3pm work for you?
- Would you be interested in extending the Winter Fun Doubles concept to summer?
- If you are a junior (or family of a junior) or midweek player how are these sections of our club working?

Better still, could you spare 2+ hours a month to serve on the committee?

To conclude, let's enjoy our new courts, but let's not rest on our laurels. We need to be looking at our next project. Will it be a makeover for the clubhouse? Another crack at getting lighting for the courts? You can help decide.

Have an enjoyable year of tennis!

Stephen Bennett



Kilbirnie Tennis Club Match Committee Report

The club had a very successful 2012/13 interclub season with a number of teams winning their grades and/or finishing runner up in the pre and post-Christmas competitions. The club picked up five awards at the Tennis Central Prize Giving: Mens 1 / Regional 4 mens team winners; Women 2 team winners; Mixed C team winners; and Mens 5 team runners up – a fantastic result for a club the size of Kilbirnie.

We currently also have 4 teams competing in the Framptons and the Hutt Valley Winter interclub competitions, and our club Winter Fun Doubles competition is in full swing; all demonstrating the level of interest in competitive play from a large number of club members.

The Muritai and Havelock North annual fixtures were both held in May making it a very busy month for the club. Both events were well patronised and with a home club advantage Kilbirnie managed a win against Muritai; but we lost away to a very competitive Havelock North team. The weather was perfect for both events with good company, good food, and in the case of the Havelock trip, an opportunity for club members to play tennis and visit a lovely part of the country. Thanks to Michelle McKibbin, Richard Braakhuis, and Stephen Hunter for organising these events.

The Club Champs were held in April/May – results as follows:

- Womens singles: winner – Emma Boyes, runner up – Michelle McKibbin
- Mens singles: winner James Macfarlane, runner up – Ian Macfarlane
- Womens doubles: winner Marcia Rew / Michelle McKibbin, runner up Emma Boyes / Jane Kitchenman
- Mens Doubles: winner Ian Macfarlane / James Macfarlane, runner up George Rota / Stephen Bennett
- Mixed Doubles: winner Steve Gracie / Marcia Rew, runner up Richard Braakhuis / Michelle McKibbin

With all five courts now resurfaced and playing well we have some of the best courts in Wellington and the Committee is working hard to attract new members and get maximum use from the courts. There has been a good level of interest from members to reinstate the club ladder and this will commence at the beginning of the new season.

Senior membership numbers are flat at 66 compared to the previous season, however with the momentum achieved in our interclub teams, the attraction of the new courts, and the range of club activities it is hoped that we can attract more new members this season.

Finally the club would like to thank all the interclub team captains for taking on this role. We hope you will step up again and enjoy another successful season.

Ian Macfarlane
Kilbirnie Tennis Club Captain

Midweek Report for Kilbirnie Tennis Club AGM 2013

Another enjoyable year of midweek tennis has been and gone. The attendance over the past 12 months fluctuated from five or six players to 25 or 26, depending on weather and court availability. We have had the marvelous advent of two new lower level hard courts being laid, amid all sorts of delays for all sorts of reasons. We all heartily take our hats off to the ever diligent Graham Alderton for keeping on keeping on and seeing this project through to its excellent conclusion.

We have mostly used the three upper courts and all agree Tiger Turf is great to play on and an absolute asset – thanks again Graham!!

Hans Zeitler cleverly built a neat little wooden stand on the bank alongside court 5 and this has been well used and appreciated by those waiting to play. The top level is perfect for Yours Truly to bark orders from! Janice Davies supplied some tiles to lay over a bare muddy patch at the foot of the stand.

Our number remains around 30 with comings and goings and we mostly have 12 to 14 players each session, though this number usually swells during summer. Please try to find a spare hour or so to come and see how we 'operate'. Play is virtually non-stop and we have heaps of laughs.

Our regular visitor from the U.K., Tony Young, arrived during summer and enthused over his days with us. He would dearly love to live here and is working on it.

In early January we had a delightful second visit from Richard Xu's parents, Ping and Jack. They arrived at exactly the same time as Mayu Suzuki and her parents, Yoko and Toshia. What a loud, crazy influx it was! We had a ball(!?) with them and, surprisingly, there were no complaints from the neighbours. What fun they were and we look forward to their return. All were excellent players and gave us a run for our money.

Both the Friday morning interclub teams performed well with the Kilbirnie Swingers finishing third and the Slammers towards the middle of the table.

Welcome to Diana Maunder who has had a couple of goes! Thanks to Alan Cliffin for cutting the jungle grass.

Diana Spice
Midweek Organiser

Junior Report for Kilbirnie Tennis Club AGM 2013

Another season is over and planning for the 2013/14 season is about to begin and hopefully it will be another good year for the junior section of the Kilbirnie Tennis Club.

The coaching sessions for juniors over eight years old were held on a Tuesday afternoon, a session for under eight year olds was held on a Sunday morning and then teenage tennis was on Friday afternoons with reasonable numbers attending all sessions.

Andy Wheeler, Troy Leamy and the team from Capital Coaching ran these coaching sessions, as well as a number of after school and holiday programmes, and ensured the juniors had fun while learning basic tennis skills.

Junior numbers were slightly down on last year but we were able to field 10 interclub teams pre Christmas and 10 post Christmas. Unfortunately two of those teams then withdrew once the season got underway post Christmas. Some of our interclub teams enjoyed success this season with two teams coming runners up pre Christmas and one of those teams then winning the grade post Christmas.

I would like to thank Andrea Rota and Donna Campbell for their help at the beginning of the season with setting up the interclub teams and also John Hammond for his role as membership secretary and for just generally being another person able to help out where required.

I would also like to thank the team managers for their efforts in ensuring they could field a team every week. The ongoing success and growth of the junior club relies on people taking on these roles and parents for ensuring their child turns up on time so thank you to everyone involved.

Once again we received a \$1,000 grant from the Eastern Suburbs Sports Trust / Pak 'n Save Kilbirnie this season. This funding went towards the cost of tennis balls for coaching and interclub which is of great assistance in ensuring the club can keep the cost of subscriptions down.

This will be my last year of organising junior interclub teams for the club so I am hopeful that someone will put their hand up to take over next year.

We now eagerly await the start of the 2013/14 season and some warmer weather to get everybody geared up for the summer season.

Michelle McKibbin
Junior Convenor

Membership Report for Kilbirnie Tennis Club AGM 2013

Firstly a big thank you to John Hammond for all the hard work he has done over the years. I took over the membership secretary role in Feb/March and I am still discovering things that John did.

Having a strong membership is the key to the survival of the club. So what of the membership trends? Many clubs are seeing a drop-off in membership and Kilbirnie is no exception. John Hammond's proposal to reduce the senior subscription last year referred to that.

(from AGM minutes 12 August 2012)

“John talked to the proposal for the level of subscriptions in 2012/13. The overriding aim of the reduction to \$190 for senior members is to attract additional members, given that the club is in a good position with 5 new courts. Additionally the fall in membership has occurred in the last 2 years following the increase to \$210 a couple of years ago. It was noted that the \$210 subscription was still good value compared to other clubs and that the club could still increase the subs back to \$210 next year if necessary.”

Not entirely sure where the membership stood previously. John's return to Tennis Central in March 2012 indicated 199 members. My current records indicate the following.

Member Stats		Jun-13	
L	Life Members	7	
S	Senior Members	63	
M	Midweek Members	18	
C	Casual Members	4	92
J+	Juniors playing Senior Tennis	7	
J	Junior Members (Under 18)	39	
J-	Juniors (Under 12)	38	
P	PeeWee's (Under 8)	16	100
		192	192

The split between Midweek and Senior members may not be quite right but I believe the total is. The number is also a little less as we have people who have moved away during the year e.g. the Hammonds.

All the above categories are required for reporting to Tennis Central who have the following Categories. Note the proposed fee changes for 2013/2014.

Tennis Central Categories		Proposed fee to be ratified			
		2012/13	2103/14	Dev Levy	Total 2013/14
	Senior Full Time Members	\$ 43.70	\$ 40.00	\$ 20.00	\$ 60.00
	Senior Part Time Members	\$ 38.09	\$ 35.00	\$ 20.00	\$ 55.00
	Senior Honorary Members	\$ 38.09	\$ 35.00	\$ 20.00	\$ 55.00
	Junior Full Time Members	\$ 40.39	\$ 33.00	\$ 10.00	\$ 43.00
	Junior Part Time Members	\$ 37.95	\$ 33.00	\$ 10.00	\$ 43.00
	Juniors Under 12	\$ 22.81	\$ 20.00	\$ 5.00	\$ 25.00

Gary McKernan
KTC Membership Secretary