



## Kilbirnie Tennis Club Annual General Meeting Minutes 16 July 2017

**Meeting held** Sunday 16 July 2017 at Kilbirnie Tennis Club, Crawford Road, Kilbirnie.

**Present** Marcia Rew (MarciaR) - Chair, Peter McArthur (PeterM) - Secretary, Chris Sole (ChrisS) - Treasurer, Michelle McKibbin (MichelleM), Catherine Carter (CatherineC), Graham Alderton (GrahamA), Diana Maunder (DianaM), Richard Braakhuis (RichardB), Colin Giddy (ColinG), Lance McEldowney (LanceM), Tim Park (TimP), Eddie Ainsley (EddieA), Michael Sole (MichaelS), David McCrone (DavidM).

**Apologies** Stephen Bennett (StephenB), Jenny Everett-Wells (JennyEW), Troy Leamy (TroyL), Robin Doddridge (RobinD).

**Meeting times** Commenced: 3:00pm. Closed: 5:35pm

Item	Discussion	Action
<b>Meeting Quorum</b>	<b>A quorum</b> (minimum of 10 people) was present for the AGM.	
<b>Minutes of 2016 Annual General Meeting</b>	<b>Minutes of previous meeting were received.</b> <b>Acceptance of previous minutes:</b> Moved PeterM, seconded ColinG.	
<b>Matters Arising from 2016 Minutes</b>	<b>None.</b>	
<b>Presentation of Annual Reports</b>	<p>President's report and financial statements were presented by MarciaR and ChrisS respectively.</p> <p>Some comments and requests were raised:</p> <ul style="list-style-type: none"> <li>• DianaM asked that Steve Gracie's services on the match committee also be acknowledged.</li> <li>• CatherineC requested that bequests and donations be separated in the Financial Statements. ChrisS agreed to make the change and re-issue the financial statements.</li> <li>• LanceM asked that any request to hold the Champagne Bollinger event at KTC next year be viewed favourably by the committee.</li> <li>• DavidM recommended that the invoice for 2016 engraving be followed up.</li> <li>• DavidM asked why no Club Captain report this year. MarciaR explained that Michelle had only been in the role for a month.</li> <li>• CatherineC and TimP noted that the President's report was well written.</li> </ul> <p><b>Acceptance of reports.</b> Moved LanceM, seconded MichelleM.</p>	ChrisS

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<b>Membership Subscription Recommendations</b>	<p>1 <b>Junior &lt;12 subscription to remain at \$100.</b> Moved ChrisS, seconded ColinG. No objections raised. <b>Carried.</b></p> <p>2 <b>Junior 12-18 subscription to remain at \$120.</b> Moved ChrisS, seconded MichelleM. No objections raised. <b>Carried.</b></p> <p>3a <b>Senior subscription to increase from \$180 to \$190.</b> Reasons given were: to help make club financially sustainable; to partially adjust for CPI changes (no previous subscription change for at least three years); and that previous reduction in the senior rate did not appear to entice new members to join KTC as hoped. Questions were raised over the targeting of club members for increased revenue; whether other revenue streams should be considered; and how the KTC senior subscription rate compared with other clubs. Moved ChrisS, seconded LanceM. Voted for 12 (+ 1 absentee), against 1, abstentions 1. <b>Carried.</b></p> <p>3b <b>Concessions for Gold Card holders to be removed.</b> Reasons given were: to help make club financially sustainable; to standardise membership rates and spread costs evenly among members; and that the concession did not appear to entice new gold-card members to join KTC as hoped. Questions were raised over: whether gold card members used facilities as much as other members; whether the discount might encourage gold card holders to be more active; and as not all gold card members are rich whether they should be given a discount. Moved ChrisS, seconded ColinG. Voted for 11 (+ 1 absentee), against 3, abstentions 0. <b>Carried.</b></p> <p>3c <b>Student concession of \$20 to remain.</b> Reasons given were to ease transition from junior to senior rates and to encourage young adults to remain members. Moved ChrisS, seconded ColinG. Voted for 13 (+ 1 absentee), against 0, abstentions 1. <b>Carried.</b></p> <p>4a <b>15% family discount (for minimum of three family members) to remain.</b> Moved ChrisS, seconded DianaM. No objections raised. <b>Carried.</b></p> <p>4b <b>Proportional rate for <u>new</u> members to remain (pro-rated according to month joined in year).</b> Moved ChrisS, seconded MichelleM. No objections raised. <b>Carried.</b></p> <p>4c <b>Rate for existing members living in Wellington for part of year to be set to \$40 per month.</b> Moved ChrisS, seconded RichardB. No objections raised. <b>Carried.</b></p> <p>4d <b>Requirement for interclub players to be full members of a club (not only KTC) to remain.</b> Moved ChrisS, seconded PeterM. No objections raised. <b>Carried.</b></p>	

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<b>Membership Subscription Recommendations - Continued</b>	<p>4e <b>Affiliated members of other clubs may apply to have affiliation fees deducted from the full annual subscription.</b>  Moved ChrisS, seconded DavidM. No objections raised.  <b>Carried.</b></p> <p>5 <b>Casual rates of \$5 per person per hour to remain.</b>  CatherineC suggested that a reminder should be sent out to members of this.  Moved ChrisS, seconded LanceM. No objections raised.  <b>Carried.</b></p> <p>6 <b>Senior ‘See If You Like It’ rate to change to \$40 for a period of two months for any two consecutive months of the year.</b>  Moved ChrisS, seconded RichardB. No objections raised.  <b>Carried.</b></p> <p>7 <b>Interclub levies to be based on fees and ball costs, if applicable, and distributed across team members.</b>  A number of concerns were raised over: uncertainty of interclub fees for members; appearance of membership subscription “add-ons”, possible extra work for treasurer; and whether ball costs would be excluded if already covered by grants (they would be excluded). MarciaR asked that the proposal be trialled for a year.  Moved ChrisS, seconded ColinG. Voted for 9 (+ 1 absentee), against 2, abstentions 3.  <b>Carried.</b></p>	
<b>Election of Officers</b>	<p><b>The outgoing officers are:</b>  President – Marcia Rew  Secretary – Peter McArthur  Treasurer – Chris Sole  Club Captain – Michelle McKibbin</p> <p><b>Nominations for officers.</b></p> <p><b>President</b>  Marcia Rew. Nominated PeterM, seconded MichelleM.</p> <p><b>Secretary</b>  Peter McArthur. Nominated ChrisS, seconded MarciaR.</p> <p><b>Treasurer</b>  Chris Sole. Nominated PeterM, seconded ColinG.</p> <p><b>Club Captain</b>  Michelle McKibbin. Nominated PeterM, seconded ChrisS.</p> <p><b>The officers were therefore elected unopposed.</b></p>	
<b>Election of Committee Members</b>	<p><b>Nominations for committee members.</b></p> <p><b>Colin Giddy.</b> Nominated MarciaR, seconded ChrisS.</p> <p><b>Richard Braakhuis.</b> Nominated MarciaR, seconded DianaM.</p> <p><b>Sarah Wilson.</b> Nominated PeterM, seconded MarciaR.</p> <p><b>The committee members were therefore elected unopposed.</b></p> <p>The following people were accepted as friends of the committee:  Diana Maunder – Midweek interclub representative.  Jenny Everett-Wells – Junior Convenor.  Diana Spice – Midweek club day convenor.</p>	

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<b>Election of Patron</b>	<p><b>Nominations for patron.</b></p> <p><b>Brian Galt.</b> Moved PeterM, seconded DianaM.</p> <p><b>The patron was therefore elected unopposed.</b></p>	
<b>Recommendations for Life Membership</b>	<p>The committee received three nominations for life membership from DianaM and GrahamA.</p> <p>PeterM reported that the committee has not had time to consider the nominations nor agree on a set of criteria/guidelines for recommending the award. The committee therefore have made no recommendations for Life Membership this year.</p> <p>The life membership criteria/guidelines and nominations would be added to the agenda of upcoming committee meetings.</p>	PeterM
<b>Notices of Motion</b>	<p>None.</p> <p>MarciaR noted that next year she will propose that the limit on the size of the committee be increased from seven to ten.</p>	
<b>General Business</b>	<p>The following suggestions were raised for the committee to consider.</p> <p><b>Club improvements:</b></p> <ul style="list-style-type: none"> <li>• Add more chairs.</li> <li>• Replace swabs previously in bay window and on divan.</li> <li>• Add curtains to provide protection against burglars. New tracks and netting suggested.</li> <li>• Polish wooden floor.</li> <li>• Return security screens at north-west windows as protection against burglars. GrahamA noted that these windows had previously been the main avenue for break-ins.</li> </ul> <p><b>Fund-raising:</b></p> <ul style="list-style-type: none"> <li>• Put out a request to members to donate items such as wheelbarrow, dish rack, vacuum cleaner, rake. To avoid donations of junk, perhaps have a list of items at Briscoes and/or Bunnings from which members can buy gifts for the club.</li> <li>• Run a sausage sizzle outside Bunnings in Lyall Bay. In addition to boosting revenue, it also provides an opportunity for club promotion.</li> <li>• Sell advertising at club to local businesses through signs on fences, advertising in club booklets, sponsor logos on the website.</li> </ul> <p><b>Use of Alan Hamilton bequest:</b></p> <ul style="list-style-type: none"> <li>• Platform and seating at top of stairs and by entrance to Court 3. GrahamA noted that these would need to be removable to allow future access for machinery to the top courts.</li> <li>• Concrete bench outside fence and behind court 4 for spectators.</li> </ul> <p><b>Club days:</b></p> <ul style="list-style-type: none"> <li>• Interclub players should be encouraged to attend club days.</li> </ul>	
<b>Next AGM</b>	August 2018.	