

Kilbirnie Tennis Club Annual General Meeting Minutes 4 August 2019

| Meeting held | Sunday 4 August 2019 at Kilbirnie Tennis Club, Crawford Road, Kilbirnie. |
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| Present | Catherine Beard (CatherineB, CB) - Chair, Jonathan Coakley - Secretary, Catherine Carter, Chris Sole (ChrisS), Colin Giddy, Diana Maunder, Diana Spice, Graham Alderton, Guy de Villiers, Fiona Malcolm, Jane Kitchenman, Lance McEldowney, Lily Liu, Marianne Krafft, Michael Sole, Marco Kienzle, Moyra Pearce, Peter McArthur (PeterM), Richard Braakhuis, Rie Shimada, Sandy Jeffs, Sarah Wilson (SarahW), Stephen Bennett, Sunia Foliaki, Tim Park. |
| Apologies | Marcia Rew, Josie Bullock. |
| Meeting times | Commenced: 3:05pm. Closed: 4:00pm |

| Item | Discussion | | |
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| Meeting Quorum | A quorum (minimum of 10 people) was present for the AGM. | | |
| Minutes of 2018 Annual General Meeting | Minutes of previous meeting were received. Acceptance of previous minutes: Moved Catherine Beard, seconded Chris Sole. No objections raised. Carried. | | |
| Matters Arising from 2018 Minutes | Chris Sole noted that the senior contact list (phone numbers and email addresses) is available to seniors on request. | | |
| Presentation of Annual Reports | Annual reports were tabled including 2018-19 Financial Statements and Updated 2017-18 Financial Statements. | | |
| | The following were noted: | | |
| | Chris Sole confirmed that an insurance claim will be submitted to help pay for burglary repairs once all the expenses are in. | | |
| | Chris Sole confirmed that, if the club received grants for balls, interclub fees would be reduced. | | |
| | Catherine Carter asked that the committee request that WCC prune the Pohutakawas on the road frontage. Committee to consider. | New Comtte | |
| | Acceptance of reports, including 2018-19 Financial Statements and Updated 2017-18 Financial Statements. Moved Catherine Beard, seconded Chris Sole. Carried. | | |

| Item | Discu | ssion | Action |
|--------------------------------------|-------|--|--------|
| Membership | Memb | pership subscription recommendations: | |
| Subscription Recommenda- tions | a) | Full-year Senior subscription to be \$199. | |
| | b) | Full-year Student subscription to be \$179. | |
| | c) | Full-year Junior 12-18 subscription to be \$120. | |
| | d) | Full-year <i>Junior <12</i> subscription to be \$100. | |
| | e) | Discount for families with three or more members to be 15%. | |
| | f) | <i>Proportional reduction</i> to remain for <i>new members</i> joining after 31 October. | |
| | g) | Affiliation fee deduction to remain for members who have already paid their affiliation fee at another club. | |
| | Defin | itions: | |
| | • | <i>Senior</i> means a person aged 19 years or older as at the 30 Apr 2020. | |
| | • | <i>Student</i> means a person studying full-time at a tertiary institution at the time of joining. | |
| | • | <i>Junior 12-18</i> means a person aged between 12 and 18 years inclusive as at the 30 Apr 2020. | |
| | • | <i>Junior <12</i> means a person aged 11 years or younger as at the 30 Apr 2020. | |
| | • | <i>New member</i> means a person who has not been a member of the club in the previous five years. | |
| | • | <i>Proportional reduction</i> means month-wise reduction to the applicable full-year subscription, excluding the <i>affiliation fee</i> . | |
| | • | <i>Affiliation fee</i> means the component of the subscription that covers costs of affiliation with Tennis Central Region and in turn Tennis New Zealand, Oceania Tennis Federation, and the International Tennis Federation. | |
| | Notes | s: | |
| | • | See if you like it option for new members is not being continued. This has not proved effective in building membership, it has created confusion over membership entitlements and status, and it has not been used as intended. | |
| | • | <i>Senior not resident in Wellington</i> option is not being continued. This option has not been used in the last year. | |
| | | ptance of membership subscriptions. Moved Chris Sole, ded Catherine Beard. Carried. | |

| Item | Discussion | Action |
|---------------------------------------|---|--------|
| Interclub Fee Recommenda- tions | Interclub fees to remain the same as 2018-19. That is, interclub player fees to be based on competition costs, ball costs, and team size (with adjustments for uneven obligations). As with last year, this provides a low barrier for club members to participate in interclub competitions and provides fair pricing by preventing larger teams from subsidising smaller teams. Acceptance of interclub fees. Moved Chris Sole, seconded Catherine Beard. Carried. | |
| Election of Officers | The outgoing officers are : President – Catherine Beard Secretary – Jonathan Coakley Treasurer – Chris Sole Club Captain – Sarah Wilson | |
| | Nominations for officers. | |
| | President Catherine Beard. Nominated by SarahW, seconded by PeterM. | |
| | Secretary Peter McArthur, Nominated by SarahW, seconded by ChrisS. | |
| | Treasurer Chris Sole. Nominated by SarahW, seconded by PeterM. | |
| | Club Captain Sarah Wilson. Nominated PeterM, seconded ChrisS. | |
| | The officers were elected unopposed. | |
| Election of Committee Members | The outgoing committee members are : Colin Giddy Guy de Villiers Peter McArthur | |
| | Nominations for committee members. | |
| | Colin Giddy. Nominated by CatherineB, seconded by ChrisS. | |
| | Jonathan Coakley. Nominated by SarahW, seconded by PeterM. | |
| | Guy de Villiers. Nominated by SarahW, seconded by PeterM. | |
| | The committee members were elected unopposed. | |

| Item | Discussion | Action |
|---------------------|---|---------------|
| General Business | The following suggestions were raised for the committee to consider. Life memberships: Stephen Bennett expressed disappointment that the two nominees submitted to the committee were not recommended to the AGM. Lance McEldowney stated that he thought that the nominees met the "special or distinguished service" criteria defined in the constitution. | |
| | Catherine Carter noted that it's up to the committee to decide whether life member nominees met the "special or distinguished service" criteria. Catherine also stated that she thought life memberships should be awarded for extraordinary service only and that it was unusual for life member nominations to come from outside the committee. | |
| | • Lance McEldowney requested that the committee ignore the financial implications of life memberships as, though life members are not required to pay membership fees, he understood they actually paid them anyway. Chris Sole clarified that only one full membership fee had been received from the life members in the last three years. | |
| | • Catherine Beard explained that the committee had carefully considered the nominations. The committee referred to the life membership guidelines in their decision-making and decided that nominees would not be recommended for life membership. | |
| | Past Patron: Lance McEldowney expressed appreciation to Catherine Beard for sending a condolences card on behalf of the club to the family of Ruth Gotlieb, following her recent death. | |
| | Cycleway: | |
| | • Catherine Carter asked that the committee seek a parking time limit on the parking spaces outside the clubrooms from Wellington City Council. | New Comtte |
| | • Catherine Carter asked that the committee seek permission for cars to park in the cycleway at particular times of the week. | New Comtte |
| Next AGM | July/August 2020. | |