



**Mount Maunganui Tennis Club Incorporated**

Incorporated under the Incorporated Societies Act 1908

Registered Number: 212873

NZ Business Number: 9429043257492

Annual General Meeting

will be held at

Mount Maunganui Tennis Club

at 3:15pm on 27th day of July 2024

**AGENDA**

- 1. Welcome by the Chairperson and introduction to Club Officials**
- 2. Apologies**
- 3. Confirmation of minutes of the previous AGM and matters arising**
- 4. Chairpersons annual report**
- 5. Presentation of audited financial statement**

**6. Election of officers of the club** (President, Promotions & Marketing Convenor, Senior Club Mens Convenor, Senior Club Female Convenor, Junior Club Convenor, Property Convenor, Social Convenor, Events Convenor and Operations Convenor).

**7. Re-registration under the incorporated Societies Act 2022.**

Members are reminded that the Club is registered as an Incorporated Society under the Incorporated Societies Act 1908 (the 1908 Act); and that a statute has been passed requiring all entities incorporated under the 1908 Act that wish to remain legally incorporated societies to re-register under the Incorporated Societies Act 2022 (the 2022 Act). Failure to re-register will result in the Club being removed from the register and ceasing to exist. Ultimately its assets can be redistributed by the Registrar.

The Committee has agreed that it is in the best interest of the Club to re-register under the 2022 Act.

Accordingly, the following Resolutions will be put to the meeting as Ordinary Resolutions to enable the Club to complete re-registration under the 2022 Act.

**Resolution A**

That the Club shall apply for re-registration under the Incorporated Societies Act 2022 and that the following members (being 10 or more in number) be authorised to make the application on behalf of the Club, each of whom has confirmed that they will so act.

[Insert names and contact phone of members making the application]

- |    |     |
|----|-----|
| 1. | 9.  |
| 2. | 10. |
| 3. | 11. |
| 4. | 12. |
| 5. | 13. |
| 6. | 14. |
| 7. | 15. |
| 8. | 16. |

### **Resolution B**

That the Constitution (the New Constitution) circulated to members with the agenda for this meeting be approved as the constitution of the Club to come into effect from the date of incorporation following re-registration under the Incorporated Societies Act 2022.

### **Resolution C**

That the following persons who have each confirmed their willingness to act in the positions shown as members of the Committee under the New Constitution be duly elected as the Committee to hold office in such positions from the date of Incorporation until the next AGM.

President:

Operations Convenor:

Senior Club Convenor (1):

Senior Club Convenor (2):

Junior Club Convenor:

Property Convenor:

Social Convenor:

Events Convenor:

### **Resolution D**

That the Club Administrator shall by virtue of office be the Contact Person for the Club as required under ss.113-114 of the Incorporated Societies Act 2022, being qualified in that respect so to act.

## **Resolution E**

That the President and/or Club Administrator are authorised on behalf of the Club to adjust, certify, prepare, and complete all the following information and where necessary arrange for the filing thereof with the Registrar of Incorporated Societies to enable the re-registration of the Club as an incorporated society under the Incorporated Societies Act 2022 (the 2022 Act):

1. The Application on behalf of the Club.
2. A copy of the New Constitution approved at this meeting
3. The name and office of the person appointed as Contact Person as required by the 2022 Act together with (a) confirmation that the appointee qualifies for appointment in terms of s.114 of the Act being at least 18 years of age and resident in New Zealand and (b) details of the Contact Person's physical office and electronic addresses, and telephone number.  
[These should if possible be club (not private) numbers and details]
4. A Register of existing Members setting out each member's name, physical and electronic address, telephone number and the date each person became a member and the membership category for the purposes of confirming the current membership for whom no consent to membership is required following incorporation under the 2022 Act.
5. The names, physical and electronic address, and telephone number of each member of the Committee elected under Resolution C to take office from the commencement of incorporation together with a signed consent to acceptance of such office from each Committee member and written confirmation that each Committee member that they are not disqualified from holding office under the 2022 Act or the New Constitution.
6. Make such minor adjustment to any documentation or provide such further or other information as maybe required by the Registrar of Incorporated Societies to enable re-registration to be fully effective.

And shall report to the Members immediately on completion of the re-registration and the issue of the Certificate of Incorporation.