



Mount Maunganui Tennis Club Inc
PO Box 4194
Mount Maunganui 3116
<https://clubspark.kiwi/mtmaunganui>

May 2021

Court and/or Clubroom Hire for Group Events/Activities

Policy

To ensure that any person or organisation that wants to use the clubs facilities (courts and/or clubhouse) meets the clubs expectations and abides by the terms of our lease with Tauranga City Council and/or the relevant legislation that applies to the use of public reserves (the Reserves Act).

This policy applies to any organised event not run by the club that uses the clubs facilities; this includes (but is not limited to) the courts, equipment, the clubhouse and surrounding land. This does not include casual play which should be booked through Clubspark.

The club has invested to provide the best facilities available to players - therefore it's important that charges for use of the clubs facilities are at a rate to ensure ongoing maintenance costs are recovered from non paying members.

Facility Hire

1. Any person/organisation that requests to use the clubs facilities must do so with the primary intention to play tennis and/or support those playing tennis.
2. Requests to use clubs facilities must be made in writing to the committee for consideration. This does not guarantee approval and the committee has final say.
3. Activities/events held at the club must abide by the terms of the clubs lease agreement with Tauranga City Council and all applicable rules, bylaws and legislation per the Reserves Act.
4. Any hire of the clubs facilities must not unduly impact on use of the facilities by its paid members. Where possible a minimum of two courts should remain available for paid members usage.

Costs

1. Costs for hire as as per the 'Schedule of Charges' and take into account:
 - i. length of time and number of courts required
 - ii. use of clubhouse, club kitchen and/or bar
 - iii. cleaning
2. A deposit of at least 20% must be made as soon as the booking is approved before the booking can be confirmed. Refunding of this deposit should the event be cancelled is at the committees discretion.
3. If the event is cancelled for a reason outside the organisers control (eg. Bad Weather) then the club will refund any payments made, less an administration fee and any costs the club has incurred. For any other reason, any refund is at the committees discretion.

4. The club can supply cans of balls with a 10% discount off recommended price. The brand of balls supplied is as supplied by Western Bay of Plenty. Used balls may be available free of charge based on available stocks.
5. Any damage caused (other than normal wear and tear) shall be charged to the person or organisation who made the booking. Where an insurance claim is required to cover the damage, they shall be responsible for the excess and any loss of no-claims bonus for the first year. It is their responsibility how this is paid. Appropriate footwear and clothing must be worn.
6. The club may at its discretion charge a bond up to the value of its insurance excess, to be refunded after the event, less any costs incurred as a result of any damage caused.

General

1. The club facilities must be restored to their original condition prior to departing each day. This includes ensuring items are returned to their correct storage location and a general cleanup of all facilities used.
2. Access to the club bar must be negotiated when the booking is made. No alcohol may be supplied to players that isn't sold through the club bar. Any drinks purchased from the club must be consumed on site as required by the clubs liquor license.
3. All attendees must abide by the clubs rules and regulations - including spectators and children.
4. The organiser must complete a risk assessment based on their activities and are responsible for completing an incident report for any incidences that occurs. This should include (but not limited to) players, spectators and children.
5. Any issues/concerns should be raised with the committee as soon as possible for consideration. The Committee has final say in any decisions it makes.



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Court and/or Clubroom Hire - Schedule of Charges (2021)

Applies to: Any event that is using the club facilities and is not organised by (or on behalf of) the Mount Maunganui Tennis Club committee.

Exclusions: Club events (Club Day/Competitions, Business House), Open Days, Coaching, Interclub, Casual Play.

Court costs apply to non paid members only and apply for the full days booking regardless of if the player is on court all the time or not.

Courts	\$25 / hour / court
Clubhouse	\$250 / day
Bar	\$30 / hour

Notes

- A \$50 surcharge will be applied if the clubhouse is not left in a tidy state at the end of each day.
- If the Clubhouse is opened for players, then 'Clubhouse' costs apply.
- An event which holds a function after play (other than a simple prizegiving) will be charged clubhouse use in addition to any court costs.
- Usage of lights is complimentary.
- Free WiFi is available to all visitors during their visit.
- BBQ is available upon request (must be left in a good, clean state).
- All costs are inclusive of GST.