



## MINUTES

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### Tennis Central Region Inc. (TCRI) 2017 Annual General Meeting

**Date and Time:** Saturday 26<sup>th</sup> August 2017 at 3:15 p.m.

**Venue:** Renouf Tennis Centre, Brooklyn Road, Brooklyn, Wellington

**In attendance:** TCRI Board – Leonie Dobbs  
Kapi Mana Clubs – Greg Ratcliffe (Ngatitooa Tennis Club); Rochelle Ellison (Ngatitooa Tennis Club); Debra Lawson (Paraparaumu Tennis Club); Anna Kempthorne (Plimmerton Tennis Club); Brian Francis (Titahi Bay Tennis Club and TCRI Board); Steve Joss (Waikanae Beach Tennis Club and TRI Board)  
Wellington Clubs – Keith Willett (Johnsonville Tennis Club); Kevin Wilson (Karori United Tennis Club and TCRI Life Member); Peter Browne (Karori United Tennis Club); Graeme Liddell (Khandallah Tennis Club and TCRI Board); Robyn Dry (Khandallah Tennis Club and TCRI Life Member); Peter McArthur (Kilbirnie Tennis Club); Nicola Airey (Miramar Tennis Club); Dale Nelson (Miramar Tennis Club and TCRI Board); Andrew Watson (Ngaio Lawn Tennis Club); Susan Laurenson (Talavera Tennis Club); Geoff Lewis (Thorndon Tennis Club); Sharon Marenzi (Vogelmorn Tennis Club); Louisa Marks (Wadestown Tennis Club); Michelle Guild (Wadestown Tennis Club); David Patterson (Wellington Tennis Club and Wellington Tennis Inc.); Ben Braithwaite (Wellington Tennis Club); Bevan Johns (Wellington Tennis Club)  
Associations – Jan Milne (Hutt Valley Tennis Association)  
TCRI Staff – Tim Shannahan, Mel Jansen, Flo Perret

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#### 1. Welcome

Meeting commenced at 3.15pm.

Tim Shannahan (Tennis Central Region Inc. CEO) welcomed everyone to the meeting. Tim explained that in Philip Seeman's absence he would chair the meeting, unless there were any objections.

#### 2. Confirmation of quorum

It was identified that a quorum required clubs and associations in attendance that collectively equate to 2,919 of the membership of the Region to ensure that 50% of the membership is represented. It was confirmed that the delegates in attendance represented 3,356 of the membership and therefore a quorum was present.

### **3. Apologies**

TCRI Board – Philip Seeman, Linda Bain, Glen Butler

TCRI Staff – Ian Miller

Kapi Mana Clubs – Otaki Sports Club, Carol Stewart (Paekakariki Tennis Club), Pukerua Tennis Club, Jo Anson (Waikanae Tennis Club), Chris Souness (Whitby Tennis Club);  
Wairarapa Association – John Kirkup (Martinborough Lawn Tennis Club & Wairarapa Tennis)

Wellington Clubs – Jeff Reid (Churton Park Tennis Club), Richard Laurenson (Talavera Tennis Club), Ben Volz (Thorndon Tennis Club), Geoff Melvin (Vogelmorn Tennis Club), Miles Rogers (Wellington Veterans Tennis Club).

### **4. Confirmation of minutes of the 2016 AGM**

Motion: Moved that the minutes of the 2016 Annual General Meeting as circulated are a true and correct record of that Meeting.

Moved Jan Milne; seconder Sharon Marenzi; carried.

### **5. Additional general business**

No items of additional general business were proposed.

### **6. Presentation of Annual Report**

The 2017 Annual Report was presented for discussion. There was no discussion.

Kevin Wilson asked about the situation outlined in the Chairman and CEO's Report relating to Tennis New Zealand coach courses being postponed during the year due to a lack of registered participants. Tim Shannahan responded by indicating that the actual number of active coaches was known to be more than double the reported 26 qualified coaches. One of the issues that needs to be addressed is ensuring all coaches make the effort to be formally qualified, and both Tennis Central and clubs have a role to play in effecting that outcome. For clubs, it is about making it a requirement for any coaches engaged to be qualified.

### **7. Discussion of Financial Performance**

The 2017 Financial Statement was presented for discussion. It was acknowledged that as Ian Miller, Tennis Central's Honorary Financial Officer, was absent, Tim Shannahan would address any questions.

Kevin Wilson asked for an explanation in relation to the decreased expenditure for ACC & Insurance and whether this reflected a decrease in the insurance cover of the Renouf Tennis Centre asset. Tim Shannahan confirmed that the level of insurance cover was consistent with the previous year. As a result of a competitive tender process for the right to be Tennis Central's broker, savings were realised in the past year on the insurance premiums payable.

Kevin Wilson requested an explanation as to why Tennis Central's General Expenses expenditure had increased from \$20,441 to \$31,976; and also what had been done to achieve a \$4,500 decline in the Power, Gas & Water expense. Tim Shannahan indicated that he did not have sufficient information to answer that question today and would circulate a response in the near future to all clubs by email.

David Patterson asked a question relating to the \$50,000 gifted by the Linden Tennis Club at the time the Club was wound up in the past year. His question related to the fact it was known that not all Club proceeds went to tennis and should something be done to prevent that occurring again in the future. Tim Shannahan indicated that the bulk of funds distributed by the Linden Tennis Club were given to tennis entities, although some were given to local charitable groups in Tawa. In terms of avoiding similar situations in the future, Tennis Central can not direct clubs to change their Constitutions to ensure all funds remain within tennis. Tim suggested that he would not be surprised if there were even some clubs still operating with a Constitution that permitted funds to be distributed to the members, although any clubs actively seeking funding from gaming trusts would probably have a Constitution that did not allow this as some funders require a tax exempt letter from Inland Revenue and that would not be received if funds can be distributed to members. It was acknowledged as ideal if all clubs had a wind up clause that stated any funds would be distributed to entities with similar objectives, specifically identifying tennis.

David Patterson added a comment that it was impressive to see Tennis Central achieve another surplus position this past financial year as very few sport organisations seemed capable of such outcomes.

Motion: Moved that the Annual Financial Statement as presented in the Annual Report is accepted as the official financial record of Tennis Central Region for the 2016-2017 financial year.

Moved Kevin Wilson; seconder Geoff Lewis; carried.

## **8. Election of officers**

The Board Appointments Panel had appointed Linda Bain and Chris Hall to terms of three years and Glen Butler to a term of one year for the three available appointed positions to the Tennis Central Region Board for this year. Tim Shannahan explained the intention for having one of these positions on a one-year term was to get back into the intended schedule of at least one appointed position being determined every year.

One elected position was vacant this year, with a nomination received for Leonie Dobbs. The Board Appointments Panel recommendation is to elect Leonie Dobbs. Leonie Dobbs was provided the opportunity to address the meeting. Leonie spoke about continuing the positive progress made during her previous term of three years, wanting to complete the implementation of a new Regional Performance Programme and continuing to contribute as an independent voice.

Motion: Moved that Leonie Dobbs be elected to the Tennis Central Region Board.  
Moved Tim Shannahan; carried.

**9. Appointment of auditors**

The Tennis Central Region Centre Board had proposed that Crowe Horwath be retained as Auditors for the 2017-2018 financial year.

Motion: Moved that Crowe Horwath be retained as Auditors for the 2017-2018 financial year.  
Moved Sharon Marenzi; seconder Andrew Watson; carried.

**10. Appointment of honorary solicitors**

The Tennis Central Region Centre Board had proposed that Langford Law be retained as honorary solicitors for the 2017-2018 financial year.

Motion: Moved that Langford Law be retained as Honorary Solicitors for the 2017-2018 financial year.  
Moved Andrew Watson; seconder Greg Ratcliffe; carried.

**11. Appointment of Board Appointments Panel – Club Appointee**

This was a new agenda item, but one which the Tennis Central Board had determined should be a standing agenda item moving forward as the Annual General Meeting was the appropriate forum for Clubs to determine their representative on the Board Appointments Panel. It was also identified that it is not ideally Tennis Central's position to propose who the Clubs nominate, but as this was the first year this had been addressed at the Annual General Meeting, the Board had proposed Peter Browne continue in the role that he has performed so professionally since Tennis Central was established a decade ago.

Motion: Moved that Peter Browne be the Club appointee on the Board Appointments Panel for 2018.  
Moved Kevin Wilson; seconder Graeme Liddell; carried.

**12. General business**

As established earlier in the meeting, there were no other items of General Business to be discussed.

**13. Meeting close**

There being no further business, Tim Shannahan declared the meeting closed at 3.51pm.