



MINUTES

Tennis Central Region Inc. (TCRI) 2018 Annual General Meeting

- Date and Time:** Saturday 25th August 2018 at 3:20p.m.
- Venue:** Renouf Tennis Centre, Brooklyn Road, Brooklyn, Wellington
- In attendance:** TCRI Board – Philip Seeman, Linda Bain, Leonie Dobbs, Brian Francis, Graeme Liddell
Kapi Mana Clubs – Greg Ratcliffe (Ngatitooa Tennis Club); Rochelle Ellison (Ngatitooa Tennis Club); Martyn Newman-Hall (Plimmerton Tennis Club); Julie Roberts (Tawa Tennis Club); Alexandra Rumbal (Tawa Tennis Club); Brodie Sadgrove (Tawa Tennis Club); Mareta Randall (Titahi Bay Tennis Club);
Wellington Clubs – Jeff Reid (Churton Park Tennis Club); Leighton Jones (Churton Park Tennis Club); Kevin Wilson (Karori United Tennis Club and TCRI Life Member); Peter Browne (Karori United Tennis Club); Angela Craig (Khandallah Tennis Club); Peter McArthur (Kilbirnie Tennis Club); Chris Sole (Kilbirnie Tennis Club); Steph Walker (Miramar Tennis Club); Shane Binnie (Miramar Tennis Club); Graeme Sugden (Ngaio Lawn Tennis Club); Justin Allen (Salamanca Tennis Club); Richard Laurenson (Talavera Municipal Tennis Club); Ben Volz (Thorndon Tennis Club); Sharon Marenzi (Vogelmorn Tennis Club); Jan Rosie (Vogelmorn Tennis Club); Ben Legget (Wellington Tennis Club); Miles Rogers (Wellington Veterans Tennis Club)
Associations – Jan Milne (Hutt Valley Tennis)
TCRI Staff – Tim Shannahan, Ian Miller, Flo Perret
Other – Susan Marris (Evolve Tennis Coaching)

1. Welcome

Meeting commenced at 3.20pm.

Philip Seeman (Tennis Central Region Inc. Chairperson) welcomed everyone to the meeting.

2. Confirmation of Quorum

It was identified that a quorum required clubs and associations in attendance that collectively equate to 2,880 of the membership of the Region to ensure that 50% of the membership is represented. It was confirmed that the delegates in attendance represented 2,715, which was 165 below the required quorum.

Philip Seeman identified that unless anyone in attendance objected, it was proposed that the meeting proceed. When the minutes were circulated it would be highlighted that the

meeting did not have a quorum and if any member deemed it necessary, then the meeting would be considered void, and a General Meeting be held to consider the same agenda items. There was no objection from those in attendance.

3. Apologies

TCRI Board – Steve Joss (also Waikanae Tennis Club)

TCRI Staff – Mel Jansen

Kapi Mana Clubs – Whitby Tennis Club

Wellington Clubs – William Sommerville (Karori Lawn Tennis Club), Newlands-Paparangi Tennis Club, Geoff Lewis (Thorndon Tennis & Squash Club), Geoff Melvern (Vogelmorn Tennis Club)

Associations – John Kirkup (Wairarapa Tennis Assn. & Martinborough Tennis Club) and Lisa Pallister (Wairarapa Tennis Assn.), Taranaki Tennis Assn.

Life Members – Robyn Dry, Colin Frampton.

4. Confirmation of Minutes of the 2017 AGM

Motion: Moved that the minutes of the 2017 Annual General Meeting as circulated are a true and correct record of that Meeting.

Moved Mareta Mareta Randall; seconder Peter Browne; carried unanimously.

5. Motion Specific to AGM Process Error

It was acknowledged that the circulation of the Board Appointments Panel report specific to Appointed Board Members was not circulated by Saturday, 21 July 2018, as required by the Constitution. It was circulated two days late on Monday, 23 July 2018.

In accordance with Rule 16.11, Philip Seeman, as Chairman, believed it appropriate for the members to accept the Board Appointments Panel recommendation as circulated on 23 July 2018 as it did reflect the decision of the Board Appointments Panel as determined in advance of the 21 July 2018 deadline.

Motion: Moved that the AGM be permitted to proceed despite the irregularity relating to the late circulation of the Board Appointments Panel recommendation specific to Appointed Board Members.

Moved Richard Laurenson; seconder Steph Walker; carried unanimously.

6. Additional General Business

No items of additional general business were proposed.

7. Presentation of Annual Report

The 2018 Annual Report was presented for discussion. There was no discussion.

Motion: Moved that the Annual Report as presented is accepted as the official record of Tennis Central Region for the 2017-2018 year.

Moved Richard Laurenson; seconder Steph Walker; carried unanimously.

8. Discussion of Financial Performance

The 2018 Financial Statement was presented for discussion.

Philip Seeman acknowledged the performance of the staff for achieving the financial result for the year, a result that is the envy of all other tennis regions.

Martyn Newman-Hall asked if the financial result provided the potential for any decrease in the affiliation fees payable by club members. Philip Seeman responded that this was unlikely, however did point out that Tennis New Zealand was currently undertaking a review of affiliation fees nationally.

Shane Binnie asked why it was projected that the current year's (2018-2019) financial performance would likely be impacted by a reduction in funding. Tim Shannahan responded that funding received in the 2017-2018 had been received earlier than usual, and had all been fully used in the 2017-2018 financial year, with no funding carried forward to the next financial year, unlike previous years. This therefore enhanced the 2017-2018 financial result, but meant a reduced amount of funding would be available to be applied in the current financial year.

Jan Rosie asked for a breakdown of the General Expenses of \$11,287. It was agreed that a breakdown would be circulated to members following the Annual General Meeting.

Graeme Sugden asked why the donation of \$50,000 from the Linden Tennis Club was being treated as income received in advance and therefore as a liability on the Balance Sheet. Tim Shannahan explained that Tennis Central Region would prefer to treat any donation this way until used to avoid any prospect of the donation being refunded to the donor for any reason.

Motion: Moved that the Annual Financial Statement as presented in the Annual Report is accepted as the official financial record of Tennis Central Region for the 2017-2018 financial year.

Moved Peter Browne; seconder Mareta Randall; carried unanimously.

9. Election of Officers

The Board Appointments Panel had appointed Glen Butler to a term of three years to the Tennis Central Region Board.

Two elected positions were vacant this year, with one nomination received from the Miramar Tennis Club in support of Shane Binnie. The Board Appointments Panel recommendation is to elect Shane Binnie. Shane Binnie was provided the opportunity to address the meeting. Shane spoke about bringing his experience as a professional tennis player and a sport management professional to the Board.

As the Constitution does not require a vote when the number of nominations is the same or less than the number of available positions, Shane Binnie was declared duly elected to the Tennis Central Region Board.

As per clause 16.16e, nominations for the remaining vacant elected position were called for from the floor. No nominations were received. It was confirmed that the Board would therefore be able to co-opt someone to fill this vacancy, with this vacancy to be considered at the next General Meeting of Tennis Central Region. If that next Meeting is next year's Annual General Meeting, then the position would be advertised as having a term of only two years to retain the desired rotation of all positions on the Board.

10. Appointment of auditor

The Tennis Central Region Centre Board had proposed that Crowe Horwath be retained as Auditors for the 2018-2019 financial year.

Motion: Moved that Crowe Horwath be retained as Auditors for the 2018-2019 financial year. Moved Philip Seeman; carried unanimously.

11. Appointment of honorary solicitor

The Tennis Central Region Centre Board had proposed that Joh Langford of Langford Law be retained as the honorary solicitor for the 2018-2019 financial year.

Motion: Moved that John Langford of Langford Law be retained as the Honorary Solicitor for the 2018-2019 financial year. Moved Philip Seeman; carried unanimously.

12. Appointment of Board Appointments Panel – Club Appointee

Motion: Moved that Peter Browne be the Club appointee on the Board Appointments Panel for 2018-2019.

Moved Kevin Wilson; seconder Graeme Sugden; carried.

13. Notice of Motion

There were no notices of motion to be considered by the Meeting.

14. General Business

As established earlier in the meeting, there were no other items of General Business.

15. Thank You

Philip Seeman thanked Graeme Liddell for his contribution over many years as a Tennis Central Region Board member. It was acknowledged that he had been a founding Board member of Tennis Central Region, so had served on the Board since 2007.

16. Meeting Close

There being no further business, Philip Seeman declared the meeting closed at 3:56pm.



2018 ANNUAL GENERAL MEETING RESPONSES TO QUERIES RAISED

1. Breakdown of the General Expenses of \$11,287.

The breakdown was:

TCR Board costs	\$3,192	Includes airfares for Tennis NZ meetings; costs associated with February organisational structure workshop
Bar direct expenses	\$2,226	Next year these will all be put against the bar other income, thereby reducing the other income amount comparatively
Sky TV subscription	\$1,897	
Training	\$1,425	Predominantly first aid courses
General & sundry	\$2,547	Various other items, all less than \$300 each. Includes bank charges.