



# Club Forum Presentation

25 August 2018

# Funding

Hit every target

Do not take 'no' for an answer

Develop the relationships

Be strategic.



# Hit Every Target

Know your targets

DIA website -

[http://www.dia.govt.nz/diawebsite.nsf/wpg\\_URL/Resource-material-Information-We-Provide-All-Venues-and-Numbers-by-Territorial-AuthorityDistrict](http://www.dia.govt.nz/diawebsite.nsf/wpg_URL/Resource-material-Information-We-Provide-All-Venues-and-Numbers-by-Territorial-AuthorityDistrict)

Geographic boundaries.



# Hit Every Target

Who has your Club applied to in the past twelve months?.



# Hit Every Target

## Wellington

- Four Winds Foundation
- Infinity Foundation
- New Zealand Community Trust
- New Zealand Racing Board
- One Foundation (formerly First Sovereign Trust Limited)
- Pelorus Trust
- Pub Charity
- The Lion Foundation
- The Trusts Community Foundation
- Trust House Foundation.



# Hit Every Target

## Porirua

- Air Rescue Services Limited
- Four Winds Foundation
- Infinity Foundation
- New Zealand Community Trust
- New Zealand Racing Board
- Pelorus Trust
- Trust House Foundation.



# Hit Every Target

## Kapiti Coast

- Air Rescue Services Limited
- Infinity Foundation
- New Zealand Community Trust
- One Foundation (formerly First Sovereign Trust Limited)
- Pelorus Trust
- The Lion Foundation.



# Hit Every Target

Wellington Community Trust

Local Council

Other options.





# Do not take 'no' for an answer

No funds available

No gaming machine in your area

Application was incomplete

Too many applications

All responses should simply prompt another application.



# Develop the relationships

Understand who the decision-makers are

Establish relationships

Show reciprocal 'benefits' .



# Be strategic

Understand who will fund what and put a plan together

Operational vs capital – often easier to spend operational funding

Part funding – can the project proceed with only part funding.



# Applications

The goal posts move, so accept it

Not everyone wants the same information, so pay attention

- Glossy, pretty, well presented can work against you.



# Applications

Keep applications simple

- Cover letter (1 page)
  - Who you are (numbers)
  - Strategic priority
  - What you want
  - Show appreciation
- Resolution letter (1 paragraph)
- Confirmation of Committee members letter
- No second quote letter (1 page).

<del>MANGAWHAI CLUB INCORPORATED</del>	<del>MANGAWHAI CLUB</del>	Molesworth Drive MANGAWHAI NORTHLAND	<del>KAIAPARA DISTRICT</del>	9
<del>PUB CHARITY LIMITED</del>	<del>MANGAWHAI TAVERN</del>	MOIR ROAD MANGAWHAI NORTHLAND	<del>KAIAPARA DISTRICT</del>	8
<del>PUB CHARITY LIMITED</del>	<del>NORTHERN WAIROA HOTEL</del>	70 VICTORIA STREET DARGAVILLE NORTHLAND	<del>KAIAPARA DISTRICT</del>	18
<del>NORTHERN WAIROA MEMORIAL RSAINC</del>	<del>NORTHERN WAIROA RETURNED SERVICES ASSOCIATION</del>	26 HOKANGA ROAD DARGAVILLE NORTHLAND	<del>KAIAPARA DISTRICT</del>	5
<del>RUAWAI BOWLING CLUB INC</del>	<del>RUAWAI BOWLING CLUB</del>	2 Reeves Street RUAWAI NORTHLAND	<del>KAIAPARA DISTRICT</del>	3
<del>KAIWAKA SPORTS ASSOCIATION INCORPORATED</del>	<del>THREE FURLONGS HOTEL</del>	MAIN ROAD KAIWAKA NORTHLAND	<del>KAIAPARA DISTRICT</del>	8
<del>INFINITY FOUNDATION LIMITED</del>	Black Stag Pub	AMOHA STREET PARAPARAUMU KAPITI COAST	KAPITI COAST DISTRICT	18
<del>THE LION FOUNDATION (2008)</del>	<del>BOUNDARY TAP &amp; KITCHEN</del>	3 RAUMATI ROAD RAUMATI KAPITI COAST	KAPITI COAST DISTRICT	18
New Zealand Community Trust	FAMILY HOTEL	MAIN STREET OTAKI KAPITI COAST	KAPITI COAST DISTRICT	17
<del>PELORUS TRUST</del>	<del>FINNS PAEKAKARIKI</del>	2 BEACH ROAD PAEKAKARIKI KAPITI COAST	KAPITI COAST DISTRICT	9
<del>GOLDEN COAST CHARTERED CLUB INC</del>	<del>GOLDEN COAST CHARTERED CLUB</del>	25 HINEMOA STREET PARAPARAUMU KAPITI COAST	KAPITI COAST DISTRICT	7
New Zealand Community Trust	JOLLY SANDBAR	93 MAZENGARB ROAD PARAPARAUMU KAPITI COAST	KAPITI COAST DISTRICT	18

Kapiti Club Inc	KAPITI CLUB	32A MARINE PARADE PARAPARAUMU KAPITI COAST	KAPITI COAST DISTRICT	24
THE OTAKI MEMORIAL RSA INCORPORATED	OTAKI RSA CLUBROOMS	9 RAUKAWA STREET OTAKI KAPITI COAST	KAPITI COAST DISTRICT	18
FIRST SOVEREIGN TRUST LIMITED	PUNTERS CORNER SPORTS BAR AND TAB	284 Rangiruru Road OTAKI KAPITI COAST	KAPITI COAST DISTRICT	8
AIR RESCUE SERVICES LIMITED	THE PINETREE ARMS	CORNER MACLEAN STREET AND SEAVIEW ROAD PARAPARAUMU KAPITI COAST	KAPITI COAST DISTRICT	18
New Zealand Community Trust	THE RAILWAY HOTEL	6 ARTHUR STREET OTAKI KAPITI COAST	KAPITI COAST DISTRICT	18
WAIKANAЕ CHARTERED CLUB INC	WAIKANAЕ CHARTERED CLUB	8 ELIZABETH STREET WAIKANAЕ KAPITI COAST	KAPITI COAST DISTRICT	18
New Zealand Community Trust	<del>CAWMAN SPORTS BAR</del>	<del>10 JELHOGUE COURT KAWERAU BAY OF PLENTY</del>	<del>KAWERAU DISTRICT</del>	<del>18</del>
<del>KAWERAU BOWLING CLUB INC</del>	<del>KAWERAU BOWLING CLUB</del>	<del>PLUNKET STREET PRIDEAUX PARK KAWERAU BAY OF PLENTY</del>	<del>KAWERAU DISTRICT</del>	<del>9</del>
<del>KAWERAU COSMOPOLITAN CLUB INC</del>	<del>KAWERAU COSMOPOLITAN CLUB</del>	<del>107-109 ONSLOW STREET KAWERAU BAY OF PLENTY</del>	<del>KAWERAU DISTRICT</del>	<del>15</del>
New Zealand Community Trust	KAWERAU HOTEL	PLUNKET STREET KAWERAU BAY OF PLENTY	KAWERAU DISTRICT	18
<del>PUB CHARITY LIMITED</del>	<del>ANGUS INN HOTEL</del>	<del>WATERLOO ROAD LOWER HUTT CENTRAL LOWER HUTT</del>	<del>LOWER HUTT CITY</del>	<del>18</del>
<del>AIR RESCUE SERVICES LIMITED</del>	<del>BEDROCKS BAR &amp; BRASSERIE</del>	<del>9 WATERLOO ROAD LOWER HUTT CENTRAL LOWER HUTT</del>	<del>LOWER HUTT CITY</del>	<del>18</del>

<del>MAINLAND FOUNDATION LIMITED</del>	<del>Trader McKendrys</del>	<del>98-40 FITZHERBERT AVENUE PALMERSTON NORTH CENTRAL PALMERSTON NORTH</del>	<del>PALMERSTON NORTH CITY</del>	<del>18</del>
<del>PUB CHARITY LIMITED</del>	<del>WILLOW PARK TAVERN</del>	<del>820 TREMAINE AVENUE PALMERSTON NORTH CENTRAL PALMERSTON NORTH</del>	<del>PALMERSTON NORTH CITY</del>	<del>18</del>
PELORUS TRUST	Blend N Brew Bar	SHOP 2 10 COBHAM COURT PORIRUA WELLINGTON	PORIRUA CITY	18
AIR RESCUE SERVICES LIMITED	Metro Bar	5 LYDNEY PLACE PORIRUA WELLINGTON	PORIRUA CITY	18
INFINITY FOUNDATION LIMITED	North City Tenpin	35 KENEPURU DRIVE PORIRUA WELLINGTON	PORIRUA CITY	18
PORIRUA CLUB INC	PORIRUA CLUB	LODGE PLACE PORIRUA WELLINGTON	PORIRUA CITY	18
PORIRUA RETURNED SERVICES ASSOCIATION INC	PORIRUA RETURNED SERVICES ASSOCIATION INC	5 MCKILLOP STREET PORIRUA WELLINGTON	PORIRUA CITY	12
New Zealand Community Trust	SANDBAR PUB	103 MANA ESPLANADE MANA-CAMBORNE PORIRUA	PORIRUA CITY	18
New Zealand Racing Board	TAB PORIRUA	2 SERLBY PLACE PORIRUA WELLINGTON	PORIRUA CITY	9
FOUR WINDS FOUNDATION LIMITED	The Co-Op Kitchen & Bar	69A Discovery Drive PORIRUA WELLINGTON	PORIRUA CITY	9
TRUST HOUSE FOUNDATION	THE LEDGE	1 Serby Place PORIRUA WELLINGTON	PORIRUA CITY	18
New Zealand Community Trust	THE MARINER	19 WHITEHOUSE ROAD TITAHAI BAY PORIRUA	PORIRUA CITY	18



TITAHI BAY BOWLING CLUB INC	TITAHI BAY BOWLING CLUB	13A TIRETI ROAD TITAHI BAY PORIRUA	PORIRUA CITY	3
TITAHI BAY R S A INC	TITAHI BAY RSA	74 MAIN ROAD TITAHI BAY PORIRUA	PORIRUA CITY	6
<del>THE SOUTHERN TRUST</del>	ALBERT TOWN TAVERN	20 ALISON AVENUE ALBERTTOWN WANAKA OTAGO	QUEENSTOWN-LAKES DISTRICT	0
<del>THE LION FOUNDATION (2008)</del>	<del>FITZPATRICKS IRISH PUB</del>	59 BROWNSTON STREET WANAKA OTAGO	QUEENSTOWN-LAKES DISTRICT	3
<del>THE SOUTHERN TRUST</del>	FRANKTON ARM TAVERN	14 YEWLETT CRESCENT QUEENSTOWN OTAGO	QUEENSTOWN-LAKES DISTRICT	17
FIRST SOVEREIGN TRUST LIMITED	MAJBAS REPUBLIC	47 CAMP STREET QUEENSTOWN OTAGO	QUEENSTOWN-LAKES DISTRICT	18
New Zealand Community Trust	<del>NEW ORLEANS HOTEL</del>	27 BUCKINGHAM STREET ARROWTOWN OTAGO	QUEENSTOWN-LAKES DISTRICT	9
New Zealand Community Trust	PUB ON WHARF	STEAMER WHARF 88 BEACH STREET QUEENSTOWN OTAGO	QUEENSTOWN-LAKES DISTRICT	9
<del>THE LION FOUNDATION (2008)</del>	<del>WANAKA BULLOCK BAR</del>	77 ARDMORE STREET WANAKA OTAGO	QUEENSTOWN-LAKES DISTRICT	18
New Zealand Community Trust	WATER BAR	145 ARDMORE STREET WANAKA OTAGO	QUEENSTOWN-LAKES DISTRICT	9
<del>PUB CHARITY LIMITED</del>	<del>CAPTAIN COOKS BAR &amp; CAFE</del>	301 BROADWAY MARTON MANAWATU	PANGHIKEI DISTRICT	9
<del>THE LION FOUNDATION (2008)</del>	<del>CLUB HOTEL MARTON</del>	17 HIGH STREET MARTON MANAWATU	PANGHIKEI DISTRICT	18

New Zealand Community Trust	RED LION INN	45-47 ANZAC PARADE WANGANUI WANGANUI DISTRICT	WANGANUI DISTRICT	9
New Zealand Community Trust	SHOTZ	75 GUYTON STREET WANGANUI WANGANUI DISTRICT	WANGANUI DISTRICT	18
THE LION FOUNDATION (2008)	SPORTZ BAR	197 VICTORIA AVENUE WANGANUI WANGANUI DISTRICT	WANGANUI DISTRICT	14
ST JOHN'S CLUB INC	ST JOHN'S CLUB	158 GLASGOW STREET WANGANUI WANGANUI DISTRICT	WANGANUI DISTRICT	18
New Zealand Community Trust	STELLAR BAR	2 VICTORIA STREET WANGANUI WANGANUI DISTRICT	WANGANUI DISTRICT	18
New Zealand Racing Board	TAB WANGANUI	5B PUPPI STREET GONVILLE WANGANUI DISTRICT	WANGANUI DISTRICT	9
New Zealand Community Trust	TANDOORI SPICE BAR	88 GUYTON STREET WANGANUI WANGANUI DISTRICT	WANGANUI DISTRICT	18
THE LION FOUNDATION (2008)	THE GRAND HOTEL	99 GUYTON STREET WANGANUI WANGANUI DISTRICT	WANGANUI DISTRICT	9
WANGANUI GOSMOPOLITAN CLUB INC	WANGANUI GOSMOPOLITAN CLUB	13 RIDGEWAY STREET WANGANUI WANGANUI DISTRICT	WANGANUI DISTRICT	14
WANGANUI EAST CLUB INC	WANGANUI EAST CLUB	101 WAKEFIELD STREET WANGANUI WANGANUI DISTRICT	WANGANUI DISTRICT	18
Wanganui Returned Services Inc	WANGANUI RSA	170 ST HILL STREET WANGANUI WANGANUI DISTRICT	WANGANUI DISTRICT	18
PUB CHARITY LIMITED	1841 BAR & RESTAURANT	1 DISRAELI STREET JOHNSONVILLE WELLINGTON	WELLINGTON CITY	18

TRUST HOUSE FOUNDATION	888 Sports Bar & Restaurant	207-209 MAIN ROAD TAWA SOUTH WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	BACKBENCHER PUB & CAFE	34 MOLESWORTH STREET THORNDON WELLINGTON	WELLINGTON CITY	3
New Zealand Community Trust	BAD GRANNIES	195 Cuba Street TE ARO WELLINGTON	WELLINGTON CITY	9
INFINITY FOUNDATION LIMITED	BAY 66 BAR & BISTRO	66 BAY ROAD KILBIRNIE WELLINGTON	WELLINGTON CITY	18
FOUR WINDS FOUNDATION LIMITED	BROOKLYN BAR & BISTRO	55 CLEVELAND STREET BROOKLYN WELLINGTON	WELLINGTON CITY	18
THE LION FOUNDATION (2008)	CAMBRIDGE HOTEL	28 CAMBRIDGE TERRACE WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	18
FIRST SOVEREIGN TRUST LIMITED	CLOCKWORKS	191 MAIN ROAD TAWA SOUTH WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	CORNER BAR 169	169 WILLIS STREET WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	FEATHERSTON BAR & GRILL	GROUND FLOOR AGRICULTURAL HOUSE 132 FEATHERSTON STREET LAMBTON WELLINGTON	WELLINGTON CITY	18
THE LION FOUNDATION (2008)	FOUR KINGS	52 TARANAKI STREET TE ARO WELLINGTON	WELLINGTON CITY	18
FIRST SOVEREIGN TRUST LIMITED	Fringe Bar	26-32 ALLEN STREET WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	17
THE LION FOUNDATION (2008)	HOTEL BRISTOL	127-133 CUBA STREET WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	18

THE TRUSTS COMMUNITY FOUNDATION LIMITED	ISLAND BAY BOWLING CLUB	260 THE PARADE ISLAND BAY WELLINGTON	WELLINGTON CITY	4
ISLAND BAY SERVICES CLUB INC	ISLAND BAY SERVICES CLUB	2 THE PARADE ISLAND BAY WELLINGTON	WELLINGTON CITY	3
New Zealand Community Trust	JJ MURPHYS	119 CUBA STREET WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	18
JOHNSONVILLE CLUB INCORPORATED	JOHNSONVILLE CLUB	1 NORMAN LANE JOHNSONVILLE WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	Leroy's Saloon	PLIMMER LANE WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	18
FIRST SOVEREIGN TRUST LIMITED	LOCAL BAR	3-5 STRATHMORE AVENUE STRATHMORE WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	LOVELOCKS SPORTS BAR	8-12 BOND STREET WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	18
FOUR WINDS FOUNDATION LIMITED	MERMAID BAR	73-75 COURTENAY PLACE WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	18
PELORUS TRUST	Newlands Arms	1 BATCHELOR STREET NEWLANDS WELLINGTON	WELLINGTON CITY	18
INFINITY FOUNDATION LIMITED	NEWTOWN SPORTS BAR	34 CONSTABLE STREET NEWTOWN WELLINGTON	WELLINGTON CITY	18
FOUR WINDS FOUNDATION LIMITED	One Fat Bird	162 KARORI ROAD KARORI WELLINGTON	WELLINGTON CITY	16
New Zealand Racing Board	TAB COURTENAY PLACE	SHOP 2, 89 COURTENAY PLACE WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	18

New Zealand Racing Board	TAB Johnsonville	28 Johnsonville Road JOHNSONVILLE WELLINGTON	WELLINGTON CITY	9
New Zealand Racing Board	TAB TRAX	PLATFORM 1 WELLINGTON RAILWAY STATION BUNNY STREET WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	18
TAWA R S A INC	TAWA RSA	89 OXFORD STREET TAWA SOUTH WELLINGTON	WELLINGTON CITY	5
PELORUS TRUST	The Borough	162-168 Main Road TAWA SOUTH WELLINGTON	WELLINGTON CITY	9
FOUR WINDS FOUNDATION LIMITED	The Churchill	126-132 Lambton Quay WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	9
New Zealand Community Trust	THE CORNER	CORNER BAY AND RONGOTAI ROADS KILBIRNIE WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	THE CUTTING SPORTS CAFE	32 MIRAMAR AVENUE MIRAMAR WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	THE GRAND	67-71 COURTENAY PLACE WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	THE GREEN MAN	15 WILLESTON STREET WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	9
THE TRUSTS COMMUNITY FOUNDATION LIMITED	THE INNKEEPER OF JOHNSONVILLE	11-13 BRODERICK ROAD JOHNSONVILLE WELLINGTON	WELLINGTON CITY	18
TRUST HOUSE FOUNDATION	THE ISLAND BAY BAR	132-134 THE PARADE ISLAND BAY WELLINGTON	WELLINGTON CITY	18

FIRST SOVEREIGN TRUST LIMITED	THE OFFICE CAFE & BAR	124 RIDDIFORD STREET NEWTOWN WELLINGTON	WELLINGTON CITY	18
THE LION FOUNDATION (2008)	THE PICKLE JAR	5 PARKVALE ROAD KARORI WELLINGTON	WELLINGTON CITY	18
THE LION FOUNDATION (2008)	THE REALM TAVERN	7-11 MOXHAM AVENUE HATAITAI WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	The Residence	SHOP 1 120 COURTENAY PLACE WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	The Vessel Cafe & Bar	1 BUNNY STREET WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	14
PUB CHARITY LIMITED	THE WATERLOO BAR AND GRILL	CORNER WATERLOO QUAY AND BUNNY STREET WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	10
THE LION FOUNDATION (2008)	TURBO BAR	20-32 Rongotai Road KILBIRNIE WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	Wellington Sports Café	48-58 COURTENAY PLACE WELLINGTON CENTRAL WELLINGTON	WELLINGTON CITY	16
THE LION FOUNDATION (2008)	Zoo Bar	227 RIDDIFORD STREET NEWTOWN WELLINGTON	WELLINGTON CITY	18
New Zealand Community Trust	FORTALEZA RESTAURANT	2656 STATE HIGHWAY 2 KATIKATI BAY OF PLENTY	WESTERN BAY OF PLENTY DISTRICT	9
<del>FIRST SOVEREIGN TRUST LIMITED</del>	<del>Hippy Pipi</del>	<del>500 PUKEHINA PARADE PUKEHINA BAY OF PLENTY</del>	<del>WESTERN BAY OF PLENTY DISTRICT</del>	<del>9</del>
<del>KATIKATI R.S.A. AND CITIZENS CLUB INCORPORATED</del>	<del>KATIKATI R.S.A. AND CITIZENS CLUB</del>	<del>HENRY ROAD KATIKATI BAY OF PLENTY</del>	<del>WESTERN BAY OF PLENTY DISTRICT</del>	<del>7</del>

# Four Winds

FOUNDATION

PO Box 74-104,  
Greenlane  
Auckland 1546  
P: 09 631 5262  
F: 09 631 5267  
www.fourwindsfoundation.co.nz

## APPLICATION FOR FUNDS

ALL SECTIONS, 1-13, TO BE COMPLETED IN  
FULL BY APPLICANT ORGANISATION

Cut Off Date:  
Application must  
be received at  
Four Winds'  
office by 4.30pm  
on the last working  
day of each month

1. Name of organisation - the legal name must be the same as bank account name

Tennis Central Region Inc.

2. a) Postal Address

60 Bevan Rd  
Mount Cook Intermediate  
Region Waikato Post Code 6011

- b) Street Address

60 Bevan Rd  
Mount Cook Intermediate  
Region Waikato Post Code 6011

3. Main Contact Person

Name Tim Sutherland  
Position CEO  
Address 6 Haines Ct Napier  
Waikato Post Code 6111

- Contact Details

Home (03) 623 8765  
Work (021) 26 3322  
Mobile 021 26 3322  
Email tim@tenniscentral.co.nz

4. What purpose is the grant to be used for?

Please ensure this section is filled out. Application will be returned if incomplete.

Various tennis tournaments hosted in Wellington this coming summer require NZ Tennis Unions Area contributions for the tournaments to achieve conditioning requirements from Tennis NZ. It is requested this cost is funded so the clubs do not have to be passed on to the participants who are mostly juniors.

5. Amount Requested \$ 6,000 -  GST Incl  GST Excl

6. Is your organisation GST registered?  Yes No

7. Does your organisation have IRD Charitable Status? Yes  No

If YES to either, please supply IRD number 1 2 2 2 0 3 2 4 7

8. Is your organisation registered with the Charities Commission? Yes  No

CC  please provide your CC Registration number

### FOUR WINDS FOUNDATION USE ONLY

1. <input type="text"/>	<input type="text"/>	<input type="text"/>
Date Received	Amount Granted	Application Number
2. <input type="text"/>	<input type="text"/> DC	<input type="text"/>
Date Received 2nd time	Date Paid/Payment Method	Administrator
Approved <input type="checkbox"/>	<input type="text"/>	
Declined <input type="checkbox"/>	Director	
	<input type="text"/>	
	Date Approved	



**9. Cost breakdown** 2 COMPETITIVE QUOTES MUST BE ATTACHED FOR EACH ITEM OR AN EXPLANATION IF ONLY ONE CAN BE OBTAINED

ITEM	QUOTE 1	QUOTE 2
- NZTA officials	\$ 16,820 -	\$
- ( Walling - Jan - Apr \$ 2,650 -		\$
- ( Planning - Interim \$ 390 -		\$
- ( Walling - Apr \$ 3,840 -		\$
- ( Walling - 1st Inter \$ 2,130 -		\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$

**Salaries**

Position Name	Hours	Hourly Rate	Total	Week/Month/Year period

Please attach additional breakdown on a separate sheet if required.

**10. CONSENT TO AUDIT: IMPORTANT - THIS MUST BE COMPLETED, TWO PERSONS MUST SIGN**

**AUDIT AND INSPECTION**

- If there is a change in circumstances or costs, Four Winds Foundation Ltd must be notified in writing
- In the event that adequate audit documentation for a grant cannot be obtained, actual costs are less than those indicated in the application, funds are spent for other than the approved Authorized Purpose, there is any other irregularity in the grant process, or the applicant has received funding from another source for the same purpose, then Four Winds Foundation Ltd is required to obtain a refund of the grant
- Failure to provide audit documents will require grant money to be refunded.

We agree to comply with a request from an officer of the Department of Internal Affairs or an appointee of Four Winds Foundation Ltd for additional information in relation to the receipt and use of the grant monies paid to this organisation (the applicant).

We agree that an officer of the Department of Internal Affairs or an appointee of Four Winds Foundation Ltd may direct an audit or inspection of the books, accounts, or data systems in which the receipt of the grant monies have been deposited. This may be conducted by:

- A Chartered Accountant in public practice, or
- A person appointed by the Department of Internal Affairs,
- An agent of Four Winds Foundation Limited.

We agree that the audit or inspection will be carried out in a manner approved by the Department of Internal Affairs, within any timeframe specified by the Department of Internal Affairs. Four Winds Foundation Ltd shall pay for the direct costs of audit conducted by or on behalf of Four Winds Foundation Ltd.

We further agree that any information requested will be provided in a timely manner to the Auditor.

We acknowledge representation made in the application form is true and correct.

We hereby consent to the above audit conditions and certify that the information included in this application together with any supporting details, is true and correct.

Name James Semple Position CEO Signature [Signature] Date 6/19/18

Name Linda Bain Position Deputy Chair Signature [Signature] Date 6/19/18

We certify that we have the authority to make this application on behalf of the applicant.

All decisions of Four Winds Foundation Ltd are FINAL. All applicants will be contacted by mail, after the application has been considered. Results cannot be given out over the phone.



11. Have you applied for grants from other organisations for this purpose? Yes  No

If YES, please attach a sheet outlining who applied to, how much applied for & outcomes of applications

12. Please note that Four Winds Foundation may require a grant applicant to provide further relevant information on request

It is preferable that ORIGINAL applications are received by the Foundation's office 8 weeks prior to the event for which the funds are required. All applications must be sent directly to Four Winds Foundation Ltd, PO Box 74-104, Greenlane, Auckland 1546 or 1 Kimberley Road, Epsom, Auckland 1023

13. CHECK LIST - FURTHER INFORMATION WE NEED & HAVE YOU REMEMBERED EVERYTHING?

Please check our website for any updates on grant criteria / funding BEFORE sending your application.

Without the following information your application cannot be considered.

**WE REQUIRE:**

Each Section 1 - 13 of this form is completed in full and information relevant to each box below is provided.

1. A pre-printed **deposit slip** and **bank statement** is attached (please note, your application cannot be processed without this)
2. If the organisation is incorporated, a copy of the **Certificate of Incorporation** is attached
3. You have included **confirmation that your team/club/organisation is affiliated to a recognised regional or national body**
4. If the organisation is a trust, include a copy of your trust deed, constitution and/or rules as well as a list of current trustees
5. You have attached itineraries/invitations to events or other supporting material (which must be addressed to the applicant organisation)
6. You have attached a copy of the **resolution/minutes** of the committee/executive to apply for funding and that the secretary has signed it as true and correct. **Please check our website for an example of resolution required.**
7. A list of your current **board/committee members** names (First and last names)
8. A copy of your organisation's latest **Audited Financial Accounts**. If your organisation does not have Audited Financial Accounts a copy of your latest Income & Expenditure Account is acceptable.

If the organisation is registered with the Charities Commission, a copy of the **Certificate of Registration** is attached. **(see section 8)**

You have attached copies of **2 current competitive quotes for each item** (or valid reason in writing where only one can be supplied). Email quotes are not acceptable. Quotes must be on supplier letterhead. **(see section 9)**

If applying for assistance with salaries, please ensure you have included a copy of the **signed employment contracts**. **(see section 9)**

If you have applied to other organisations for this purpose, please attach a sheet outlining what trust and how much you applied for. **(see section 11)**

The application has been signed by **2 representatives** of the organisation. **(see section 10)**

We recommend you have retained a copy of the application for your records

- Please note funds cannot cover costs which have been paid for before the application is approved at our board meeting.
- Invoices, receipts and bank statements must be kept and are required to be sent to Four Winds for audit purposes.
- This funding must be used for the specific purpose for which it was applied.





6 September 2018

The Trustees  
Four Winds Foundation  
PO Box 74-104  
Greenlane  
Auckland 1546

Dear Trustees,

Tennis Central Region Inc. is an incorporated society responsible for the delivery of the sport of tennis in the lower half of the North Island, encompassing the provinces of Hutt Valley, Kapiti Mana, Manawatu, Taranaki, Wairarapa, Wanganui and Wellington. The Tennis Central Region had 10,655 affiliated players (5,759) and participants (4,896) through its various clubs and associations in 2017-2018. In addition to these affiliated players and participants there are many thousand more that engage in tennis socially at facilities operated by Tennis Central and its various clubs and associations. The strategic focus of Tennis Central Region is presently to facilitate quality tennis participation opportunities in the sport of tennis by enhancing the capability of our affiliated clubs and associations, as well as other deliverers of the sport (e.g. professional tennis coaches).

A key component of this outcome is to host tennis tournaments throughout the summer that are sanctioned by Tennis New Zealand. These tournaments not only provide local players the opportunity to engage in competition against players of a similar ability, but also the opportunity to qualify for higher level national tournaments and national teams.

A requirement for hosting these tournaments is the use of qualified officials provided by the New Zealand Tennis Umpires Association. The costs for these officials for the coming 2018-2019 tournaments in Wellington will be \$16,820 (excl. GST). This application is seeking funding in the amount of \$6,000.

It is appropriate to specify that it is asked that the specific tournaments for which funding is supplied be the following:

- Tier 3 Tecnifibre Wellington Junior Open, 8 to 12 October 2018
- Primary & Intermediate Schools Regional Finals, 31 October 2018
- Maxim Finance Wellington Open, 18 to 22 December 2018.

If for any reason any of these tournaments are not deemed appropriate, then it would be asked that the balance of funding to be provided be applied against the Wellington ITF Junior Event 20 to 26 January 2019 or any other tournaments scheduled for later in the summer.

Please note there are a number of other tournaments that will be held this summer that do not require the use of New Zealand Tennis Association officials. Those tournaments have Tennis Central staff being the lead officials and the players taking turns to officiate the matches.

Please also note that the cash reserves held by Tennis Central Region are to be applied to capital maintenance works at the Wellington Renouf Tennis Centre over the coming years. An independent Asset Maintenance Plan has been prepared identifying \$6 million of recommended works over the next 15 years. These works, or those that Tennis Central Region can afford to progress, will utilise all available cash reserves at some stage over the coming years.

**Tennis Central, Renouf Tennis Centre, 60 Brooklyn Road 6011, Wellington  
phone (04) 385 9709 email: [admintcr@tenniscentral.co.nz](mailto:admintcr@tenniscentral.co.nz)**

I wish to thank Four Winds Foundation for the opportunity to apply for this funding and hopefully providing on-going support for the delivery of tennis in the Tennis Central Region.

If Four Winds Foundation can support this application, then Tennis Central Region will recognise Four Winds Foundation on its website, in its Annual Report and in various speeches throughout the year.

If any further information is required, please contact me at your convenience.

Yours faithfully,



Tim Shannahan  
Chief Executive Officer  
Tennis Central Region Inc.  
Mobile: 021 126 3322



6 September 2018

The Trustees  
Four Winds Foundation  
PO Box 74-104  
Greenlane  
Auckland 1546

Dear Trustees,

Please find following the minutes of the Tennis Central Board meeting held 14 August 2018.

I can confirm that a resolution was passed at this meeting, as shown in the minutes, that read  
"Four Winds Foundation in the amount of \$6,000 for New Zealand Tennis Umpires Association fees for national tournaments to be hosted in Wellington in the 2018-2019 summer."

If you require any further confirmation of the resolution, please contact me at your convenience.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Tim Shannahan', written over a horizontal line.

Tim Shannahan  
Chief Executive Officer  
Tennis Central Region Inc.  
Mobile: 021 126 3322



# MINUTES

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## Tennis Central Region Inc. (TCRI) Board meeting

**Date and Time:** Tuesday 14<sup>th</sup> August 2018 at 5.35pm  
**Venue:** Wellington Renouf Tennis Centre, Wellington  
**Attendees:** Linda Bain, Glen Butler, Brian Francis, Chris Hall and Steve Joss  
**Other Participants:** Ian Miller and Tim Shannahan  
**Guests:** -  
**Apologies:** Philip Seeman, Leonie Dobbs and Graeme Liddell

---

### 1. Welcome

Linda welcomed everyone to the meeting. Acknowledged Glen's appointment for a further three years. Also acknowledged Graeme and Brian not continuing, with Graeme having been an original Board member from 2007. Hopefully Brian would continue in a co-opted capacity for a further twelve months.

### 2. Apologies

Philip Seeman, Leonie Dobbs and Graeme Liddell

### 3. Board Member and CEO Conflicts & Interests

Agreed to be tidied up in September at first meeting of new Board following the AGM, with employment interests to be listed in light of auditor's comments.

### 4. Minutes of Previous Meeting

Motion: Moved that the minutes of the 17<sup>th</sup> July 2018 meeting be accepted as a true and correct record.  
Moved: Chris; seconded Glen; carried

#### 4.1 Action List

##### 4.1.1 Club Meeting Notes

Linda has circulated her notes for use in Club meetings.

##### 4.1.2 ClubSpark Testing

This is complete and has been successful on both the financial and operational fronts.

### 5. Staff Reports

#### 5.1 CEO's Report

##### 5.1.1 Funding Resolution

Motion: Moved that Tennis Central Region Inc. apply for funding from:

- Infinity Foundation in the amount of \$10,000 for the Events & Operations Manager's salary for 2018-2019;
- New Zealand Racing Board in the amount of \$10,000 for National Teams Event costs for 2019 and electrical components replacement costs in the Renouf Tennis Centre; and
- Four Winds Foundation in the amount of \$6,000 for New Zealand Tennis Umpires Association fees for national tournaments to be hosted in Wellington in the 2018-2019 summer.

Where required by the application form the Tennis Central Region common seal may be affixed.

Moved: Linda; seconded Chris; carried

##### 5.1.2 Kapi Mana Association Donation

Discussed request received from Greg Ratcliffe on behalf of Kapi Mana clubs for return of \$5,000 donation from about ten years ago. Suggested a condition of the donation was application of services by Tennis Central to

Include full minutes, but feel free to redact some content.  
Highlight the resolution within the minutes as shown above.





# QUOTE

Tennis Central Incorporated  
Attention: Florent Perret  
Renouf Tennis Centre  
60 Brooklyn Road  
Wellington  
NEW ZEALAND

**Date**  
29 Aug 2018

**Expiry**  
30 Apr 2019

**Quote Number**  
QU-0029

**Reference**  
2018-2019 Tournament  
Officials Costs

**GST Number**  
90-536-265

NZ Tennis Umpires  
Association Inc  
PO Box 31-714  
Milford  
Auckland 0741  
admin@nztua.com

## Tennis Tournament Officials - Quote for Tennis Central Inc

Combined officiating costs of the tennis events for Tournament Director, Court Supervisors and other Officials from 8th October 2018 to 19th May 2019. To comply with Tennis New Zealand minimum levels of officiating for Regional events.

Description	Quantity	Unit Price	Amount NZD
Combined Tournament Officials cost for Tier 3 Tecnifibre Wellington Junior Open 8th to 12th October 2018; Event Director x 5 days - 2 Ct Supervisor x 5 days	1.00	2,650.00	2,650.00
Combined Tournament Officials cost for Primary & Intermediate Schools Regional Finals 31st October 2018; Event Director x 1 day - 1 Ct Supervisor x 1 day	1.00	390.00	390.00
Combined Tournament Officials cost for Maxim Finance Wellington Open 18th to 22nd December 2018; Event Director x 4 days - 2 Ct Supervisors x 2 days -1 Ct Supervisor x 1 day - 2 White Badge Chair Umpires x 2 days - 8 Lines Officials x 2 days	1.00	3,840.00	3,840.00
Combined Tournament Officials cost for Wellington ITF Junior Event 20th to 26th January 2019; Event Director x 7 days - Ct Supervisor (qualies) x 1 day - 3 Ct Supervisors x 3 days - 2 Ct Supervisors x 1 day - 2 White Badge Chair Umpires x 2 days	1.00	4,130.00	4,130.00
Combined Tournament Officials cost for Premier One Interclub Grand Final 16th March 2019 - 8 Chair Umpires x 1 day	1.00	1,120.00	1,120.00
Combined Tournament Officials cost for Tier 2 Tecnifibre Central Junior Champs 18th to 22nd April 2019; Event Director x 5 days - 3 Ct Supervisors x 4 days - 1 Ct Supervisor x 1 day	1.00	3,070.00	3,070.00
Combined Tournament Officials cost for Champ of the Champs 18th & 19th May 2019; Event Director x 2 days - 2 Ct Supervisors x 2 days - 2 Chair Umpires x 1 day	1.00	1,620.00	1,620.00
		Subtotal	16,820.00
		TOTAL GST 15%	2,523.00
		<b>TOTAL NZD</b>	<b>19,343.00</b>



6 September 2018

The Trustees  
Four Winds Foundation  
PO Box 74-104  
Greenlane  
Auckland 1545

Dear Trustees,

Please note there is no second quote provided with this funding application. The reason for this is that the New Zealand Tennis Umpires Association is the only entity that is able to provide officials to tennis tournaments as they manage the education, training and affiliation of tennis officials throughout New Zealand.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Tim Shannahan".

Tim Shannahan  
Chief Executive Officer  
Tennis Central Region Inc.  
Mobile: 021 129 3322





[www.tennis.kiwi](http://www.tennis.kiwi)

15 May 2017

Tim Shannahan  
Tennis Central  
60 Brooklyn Road  
Wellington

To whom it may concern,

This letter confirms Tennis Central Region Inc. is one of six regional members of Tennis New Zealand as stated in the Tennis New Zealand Constitution.

Tennis New Zealand is the National Body for tennis in New Zealand and is recognised as the National Body by Sport New Zealand.

Yours sincerely

A handwritten signature in black ink, appearing to read "Jamie Tong". The signature is written in a cursive style with a loop at the end.

Jamie Tong  
CEO  
Tennis New Zealand



# CERTIFICATE OF INCORPORATION

**TENNIS CENTRAL REGION INCORPORATED**

**2055106**

This is to certify that TENNIS CENTRAL REGION INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 12th day of November 2007.



NEW ZEALAND  
COMPANIES OFFICE

Registrar of Incorporated Societies  
11th day of May 2017



For further details visit [www.societies.govt.nz](http://www.societies.govt.nz)

Certificate printed 11 May 2017 15:55:09 NZT

# Tennis Central Region Incorporated

## Independent Auditor's Report to the Board of Tennis Central Region Incorporated For the Year Ended 30 April 2018

### Opinion

We have audited the accompanying special purpose financial statements of Tennis Central Region Incorporated (the "Society") on pages 1 to 6, which comprise the statement of financial position as at 30 April 2018, statement of financial performance, statement of movements in equity and statement of cash flows for the year then ended, and notes to the special purpose financial statements, including a summary of significant accounting policies and other explanatory information.

In our opinion:

- (a) The performance report on pages 1 to 6 presents fairly, in all material respects:
  - The financial position of the Society as at 30 April 2018, its financial performance, movements in equity and cash flows for the year then ended

In accordance with Public Benefit Entity Simple Format Reporting – Accrual (not-for-profit).

### Basis of Opinion

We conducted our audit of the special purpose financial statements in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under this standard is further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report.

We are independent of the Society in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor, we have no relationship with, or interests in, the Society.

### Emphasis of Matter

We draw attention to note one of the financial report, that states that the financial statements are prepared on a special purpose basis.

### Responsibilities of the Board Members for the Financial Report

The Board Members are responsible on behalf of the entity for:

- (a) The preparation and fair presentation of the financial report, which comprises:
  - The statement of financial position, statement of financial performance, statement of movements in equity, statement of cash flows and notes to the special purpose financial statements, including the statement of accounting policies and other explanatory information

In accordance with Public Benefit Entity Simple Format Reporting – Accrual (not-for-profit) issued in New Zealand by the New Zealand Accounting Standards Board; and

- (b) For such internal control as the Board Members determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error

In preparing the financial report, the Board Members are responsible for assessing the Society's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the Society either intends to liquidate the Society or to cease operations, or have no realistic alternative but to do so.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report, as a whole, is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error, and are considered material if, individually or in aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this financial report.

As part of an audit, in accordance with ISAs (NZ), we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events of conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board Members regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



**Crowe Horwath New Zealand Audit Partnership**  
CHARTERED ACCOUNTANTS

27 July 2018

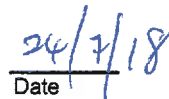
TENNIS CENTRAL REGION INCORPORATED

STATEMENT OF FINANCIAL POSITION  
AS AT 30 APRIL 2018

	Notes	2018 \$	2017 \$
<b>CURRENT ASSETS</b>			
Cash & Cash Equivalents		933,092	842,206
Bar Stock		1,089	1,436
Trade & Other Receivables		8,571	7,595
Prepayment of Insurance and Accrued Interest		35,703	28,927
<b>TOTAL CURRENT ASSETS</b>		<u>978,455</u>	<u>880,163</u>
<b>NON-CURRENT ASSETS</b>			
Fixed Assets	6	32,851	38,300
<b>TOTAL ASSETS</b>		<u>1,011,307</u>	<u>918,464</u>
<b>LESS CURRENT LIABILITIES</b>			
Trade & Other Payable		78,893	115,193
GST payable / (receivable)		4,054	-1,204
Income in Advance		31,194	34,571
Grants & Donations Received in Advance	4	62,674	109,329
<b>TOTAL CURRENT LIABILITIES</b>		<u>176,815</u>	<u>257,889</u>
<b>NET ASSETS</b>		<u>834,492</u>	<u>660,574</u>
<b>EQUITY</b>			
Infrastructure Reserve		306,363	247,794
General Reserve		528,424	413,076
		<u>834,492</u>	<u>660,574</u>

For and on behalf of Tennis Central Region Incorporated

  
\_\_\_\_\_  
CFO

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Deputy Chair

  
\_\_\_\_\_  
Date



**TENNIS CENTRAL REGION INCORPORATED  
STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 30 APRIL 2018**

	Notes	2018	2017
		\$	\$
<b>REVENUE</b>			
Affiliation Fees & Association Fees		160,470	176,574
Court Hire		272,458	283,392
Interclub		47,526	48,925
Interest		18,903	11,820
Rental		38,440	39,899
Sponsorship and Grants		234,859	243,996
Tournaments & Other		55,516	54,864
<b>TOTAL REVENUE</b>		<u>828,173</u>	<u>859,470</u>
<b>EXPENDITURE</b>			
Affiliation Fees		76,918	86,696
Annual report		3,275	4,788
Audit Fees		4,000	3,400
Cleaning		29,443	28,359
Depreciation		5,449	6,666
General Expenses		11,287	10,173
Insurance and ACC		51,687	48,152
Land Rent - Wellington CC		4,699	5,904
Marketing, Public Relations & Sponsorship		13,241	18,763
Motor Vehicle Expenses		4,794	3,443
Office Supplies and Equipment		7,947	4,151
Power, Gas & Water		34,237	34,980
Printing, Postage & Stationery		1,256	1,485
Repairs & Maintenance		43,889	66,950
Salaries, Wages and Contracts		263,788	277,201
Security		11,186	7,519
Telephone & Tolls		6,581	5,919
Tournament Expenses		71,886	83,997
Travel & Entertainment		901	2,313
Valuation Fees		2,400	0
Project Costs - Facilities Review		5,390	36,484
		<u>654,255</u>	<u>737,342</u>
<b>TOTAL EXPENDITURE</b>			
<b>NET OPERATING SURPLUS / (DEFICIT)</b>		<u>173,917</u>	<u>122,128</u>



**TENNIS CENTRAL REGION INCORPORATED  
STATEMENT OF MOVEMENTS IN EQUITY  
FOR THE YEAR ENDED 30 APRIL 2018**

	NOTE	2018	2017
		\$	\$
<b>OPENING EQUITY</b>		<b>413,076</b>	<b>352,018</b>
Plus Net Surplus	173,917		
Less Transfer to Infrastructure Reserve	<u>-58,570</u>	115,348	61,058
Less Transfer to Infrastructure reserve from prior year			
<b>CLOSING EQUITY</b>		<u><u>528,424</u></u>	<u><u>413,076</u></u>
<b>INFRASTRUCTURE RESERVE</b>		<b>2018</b>	<b>2017</b>
		\$	\$
Transfer from Prior Year Reserves		247,794	186,724
Transfer from 2017/18 Levies Collected		28,570	31,070
Transfer from 2017/18 Surplus		30,000	30,000
<b>CLOSING INFRASTRUCTURE RESERVE</b>		<u><u>306,363</u></u>	<u><u>247,794</u></u>



**TENNIS CENTRAL REGION INCORPORATED  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 APRIL 2018**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
Cash Flow from Operating Activities		
Net Income	173,917	122,128
Trade Debtors	-976	5,199
Prepayments & Receipts in Advance	-10,048	38,656
Accrued Income and Interest	192	-2,505
RTC Ltd Bar Stock for Resale	346	-192
Fixed Asset additions	0	-7,073
Depreciation	5,449	6,666
Trade Creditors	-30,074	41,225
ASB Credit card Flo xxx4102	-627	1,033
Accruals	-5,445	-25,555
Net GST	5,257	-7,046
Deposits held - to reconcile	-450	0
Grants and Donations in Advance	-46,655	74,655
<b>Net Cash Flow from Operating Activities</b>	<b>90,886</b>	<b>247,192</b>
Net Cash Flow from Investing Activities	0	0
Net Cash Flow from Financing Activities	0	0
<b>Net Increase/Decrease for the period</b>	<b>90,886</b>	<b>247,192</b>
<b>Cash at the Beginning of the period</b>	<b>842,206</b>	<b>595,014</b>
<b>Cash at the End of the period</b>	<b>933,092</b>	<b>842,206</b>





**TENNIS CENTRAL REGION INCORPORATED  
NOTES TO THE SPECIAL PURPOSE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 APRIL 2018**

**1) Statement of Accounting Policies**

*Statutory Base*

The financial statements presented here are for Tennis Central Region Incorporated, which is an incorporated society registered under the Incorporated Societies Act 1908.

The special purpose financial statements are in accordance with The Tier 3 Public Benefit Entity Simple Format Reporting Accrual (Not-for-Profit) Accounting Standard as issued by the XRB, with the exception of the Statement of Service Performance

*Measurement Base*

The measurement base adopted is that of historical cost, adjusted by the revaluation of certain assets.

*Accrual Accounting*

Accrual Accounting is used to match expenses and revenue

*Taxation*

The Society is exempt from tax due to its status as an amateur sports promoter under Section CW46 of the Income Tax Act 2007.

**2) Depreciation**

Depreciation has been provided as follows:

Leasehold Improvement	14 years (SL)
Lighting	20 years (SL)
Office Furniture and Equipment	2-13 years (SL)
Bar & Café Equipment	7 years (SL)
Motor Vehicle	5 years (SL)
Gym Equipment	5 years (SL)

**3) Accounts Receivable**

Accounts Receivable are stated at expected realisable value.

**4) Grants and Donations Received in Advance**

		2018	2017
Payee	purpose	\$	\$
NZCT	Salaries & Contracts	0	40,545
Pub Charity	Trophies and medals	0	0
Kiwisport	Hotshots	0	0
TNZ	Projects	12,674	12,674
First Sovereign	Signage	0	6,110
Linden Tennis Club	RTC Infrastructure	50,000	50,000
		<u>62,674</u>	<u>109,329</u>

**5) Rental**

The 2017/18 rental income includes PlanitPro, Kaizen Karate Club and Flaming Frog.



**TENNIS CENTRAL REGION INCORPORATED  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 APRIL 2018**

**6) FIXED ASSETS**

Fixed Assets are on leasehold land and consist of:

	Cost/Revaluation	Depreciation	Expenses	Accumulated	Net Book
	\$	Month	\$	Depreciation	Value
	\$		\$	\$	\$
<b>2018</b>					
Leasehold Improvement	63,275	12	4,439	35,476	27,799
Lighting	371	12	-	371	-
Office Furniture & Equipment	42,238	12	-	42,238	-
Bar & Café Equipment	7,943	12	1,010	2,890	5,052
Motor Vehicle	15,329	12	-	15,329	-
Gym Equipment	13,280	12	-	13,280	-
	<u>142,436</u>		<u>5,449</u>	<u>109,584</u>	<u>32,851</u>
<b>2017</b>					
Leasehold Improvement	63,275	12	4,439	31,037	32,238
Lighting	371	12	-	371	-
Office Furniture & Equipment	42,238	12	-	42,238	-
Bar & Café Equipment	7,943	12	1,010	1,880	6,062
Motor Vehicle	15,329	12	1,217	15,329	-
Gym Equipment	13,280	12	-	13,280	-
	<u>142,436</u>		<u>6,666</u>	<u>104,135</u>	<u>38,300</u>

**7) Lease Commitments**

	2018	2017
	\$	\$
Payable no later than one year	4,577	4,577
Payable later than one year, no later than two years	0	4,577
Payable later then two years, not later than five years	0	0
	<u>4,577</u>	<u>9,154</u>

