

**ANNUAL GENERAL MEETING
OF WAIKATO TENNIS TRUST INCORPORATED**

**Minutes of the Annual General Meeting of Waikato Tennis Trust Inc
Held on Thursday 31st October 2019
At the Waikato Tennis Centre, Dey Street, Hamilton at 6:00pm.**

1. Chairman

The chairman Ralph Blackburn read the notice calling the meeting and welcomed delegates, life members, Board members and observers to the meeting.

2. List of attendees

Name	Club
Ralph Blackburn	Board Member - St Peters
Richard Owen	Board Member - Lugton Park
Tracy Bowell	Board Member - Cambridge
Wayne Peterson	Cambridge
Warren Lovegrove	Hamilton
Bruce Irving	Lugton Park
Bryan Wratt	Tatuanui
Richard Shephard	St Peters
Paul Honiss	Life Member
Mike Innes	Life Member
Andrea McCartney	Board member
Steve Buckmaster	Centre Manager
Glen Morgan	
Roslyn Simmonds	(Board Secretary)

3. Apologies:

Adrienne Wilcock – Walton
Jenny Gerrand – Kainui
Scott Stephens – Beerescourt
Jason Cargo – Hamilton
Roger Dodds – Thames
Jon Mikkelsen – Paeroa
Stephanie Fleming – St Peters
Dave Werder – St Peters

Moved by Paul Honiss and seconded by Richard Shephard “that the apologies to be accepted”.

Carried, unanimously.

4. Confirm minutes of pervious Annual General Meeting.

Moved by Wayne Peterson seconded by Tracy Bowell “that the minutes from the Annual General Meeting held on 24th October 2018 be taken and confirmed as a true and correct record”.

Carried, unanimously.

5. Confirm minutes of the Special General Meeting.

Moved by Richard Shephard seconded by Tracy Howell "that the minutes from the Special General Meeting held on 19th September 2019 be taken and confirmed as a true and correct record".

Carried, unanimously.

6. Adoption of Reports:

Hard copies of chairman's report tabled.

Ralph Blackburn read the chairman's report covering the past year's activities regarding the board's involvement and what has happened or will be happening at the centre.

A number of key challenges were listed that for the new Waikato Tennis Trust board will be needing to address.

Thanks were given to all the Waikato Tennis Trust board members for all their work over the past 12 months. Special thanks to Warren Lovegrove, Jason Cargo, Stephanie Fleming and Bruce Irving who are not seeking re-election. Alan McDonald from SportWaikato was also thanked for his work behind the scenes with Eastlink Sports Hub and funding.

Moved as correct, Ralph Blackburn seconded by Bruce Irving.

Carried, unanimously.

7. Receipt and adoption of annual reports and financial statements

Hard copies of the financial statements were tabled.

Richard Owen went through the statements pointing out key income and expenses.

Paul Honiss questioned why the cleaning bill had doubled.
- The arena had to be cleaned which was covered by a grant.

Moved as correct, Richard Owen seconded by Bruce Irving.

Carried, unanimously

8. Election of Elected board members

There are five 'Elected' board member positions available.
Those current board members seeking re-election are:

Ralph Blackburn
Tracy Howell
Andrea McCartney
Richard Owen

Liam Whittaker has wished to seek election as an 'Elected' Board Member. Ralph Blackburn read out a letter of consideration from Liam.

There are two 'independent' board members that the board can appoint at any time.

This will be discussed in the next board meeting.

Moved as correct, Mike Innes seconded by Richard Sheppard that Ralph Blackburn, Tracy Bowell, Andrea McCartney, Richard Owen and Liam Whittaker be elected as an elected board member”.

Carried, unanimously

Notices of Motion

The proposed changes to the constitution of the Waikato Tennis Trust Incorporated were listed and read through. Many of these were to change the WT to TW in the clauses or to have words removed that no longer were used.

Moved by Ralph Blackburn, seconded by Andrea McCartney “that the changes to the constitution to the Waikato Tennis Trust Incorporated be approved”.

Carried, unanimously

9. General Business

Mike Innes mentioned that he would like to add to the list of events in the Chairman’s report the U17s National teams event that will be held in April next year.

The need for volunteers with help in upcoming tournaments was expressed by Ralph Blackburn.

10. Conclusion

The chairman then closed the meeting and thanked everyone.

Meeting concluded at 6:30pm

Confirmed:

Date: